

VILLAGE OF SCOTTSVILLE BOARD MEETING  
 Tuesday, March 08, 2011 - 6:30 p.m.

Board of Trustees: Paul Gee, Mayor  
 Leslie Wagar, Deputy Mayor  
 Elizabeth Murray, Trustee  
 James Clark, Trustee  
 Richard Clark, Trustee

CALL TO ORDER: Mayor Paul Gee called the meeting to order at 6:31 P.M.

PLEDGE OF ALLEGIANCE TO THE FLAG

ROLL CALL

**Present:** Mayor Paul Gee, Deputy Mayor Leslie Wagar, Trustee Elizabeth Murray, Trustee Rick Clark, and Trustee Jim Clark.

**Absent:** Attorney Peter Skivington

**Also Present:** Treasurer - Beverly Martin, Public Relations Liaison - Edith Cornish, Dog Control Officer - Gary Hults, Building Inspector - Terry Rech, Dave Willard - MRB and Town of Wheatland Councilperson - Roger DeWitt

APPROVAL OF MINUTES

A) Village Board Meeting – Tuesday, February 08, 2011

**MOTION:** made by Deputy Mayor L. Wagar seconded by Trustee R. Clark to approve the minutes of the Tuesday, February 08, 2011 Village Board Meeting as written

**VOTE:** 5-0 Carried Unanimously

Public Hearing:

- 6:35 P.M. Local Law #1 2011 Article II Dog Control

Mayor Gee read the Public Hearing Notice which appeared in the Sentinel (on file): to consider Local Law ARTICLE II Dog Control in the Village of Scottsville

Public Comment:

Dog Control Officer Gary Hults commented on how quickly Village Attorney Peter Skivington did the revisions to the Local Law.

Mayor Gee asked for a Motion.

**Motion:** made by Deputy Mayor L Wagar and seconded by Trustee R. Clark to adopt Local Law #1 2011, Article II Dog Control in the Village of Scottsville

**VOTE:** 5-0 Public Hearing Closed at 6:41 P.M.

- 6:42 P.M. 2011-2012 Village Budget Adoption:  
Tabled to April 12, 2011 Village Board Meeting  
Public Hearing closed at 6:43 P.M.

## PUBLIC BEFORE THE BOARD

### **Dave Willard, MRB**

#### ➤ Update on Regional Pump Station & Force Main

Letter from Kathy Spencer, Stuart I Brown Associates RE:  
Archaeological Investigation (on file)

- Solicited proposals from six firms to conduct the required Stage I Cultural Resource Investigation for the project area. SHPO indicated that Phase 1 Cultural Resource Survey was needed within the construction corridor associated with the Regional Pump Station & Forcemain project. Proposals were received from the following: Deuel Archeology, Rochester Museum & Science Center, and Panamerican Consultants, Inc. Based on the costs, the recommendation is to select the proposal from Deuel Archeology. If the Village Board is in agreement with the recommendation, a resolution to contract with Deuel Archeology to conduct the Phase I Cultural Resource Review should be made at March 08, 2011 meeting. After a brief discussing Mayor Gee stated the Village Board needed more time to review information received from Kathy Spencer. Further discussion will take place at the April 12, 2011 Village Board meeting.
- Mayor Gee would like to set up a meeting with the following:
  - 1) Dave Willard
  - 2) Accounting Representative from MRB
  - 3) Treasurer Beverly Martin
  - 4) Mayor Gee

The purpose of the meeting will be to review expenditures and discuss reorganization of finances. The transfer dollar amount that was approved is near end.

## REPORTS:

### **ATTORNEY – Peter Skivington**

Absent

Mayor Gee reported the following:

- Attorney Skivington will be meeting with Mr. & Mrs. Callan the week of March 14, to discuss easements for the Regional Pump Station and Forcemain Project.

- Scott Crescent court date rescheduled for March 17, 2011

### **PUBLIC RELATIONS LIAISON– Edie Cornish**

- Newsletter is basically done; Edie would like to add 2 more pages. She has run out of room and couldn't print everything she has received. Mayor Gee asked if she had checked into the cost of the additional pages. Edie will research additional costs.
- Earth Day- April 16, 2011 Advertisement:  
Programs: Trustee E. Murray referred to DPW Superintendent Steve Farrell's report that he has contracted with Sunking, a company from Brockport, which will collect all our electronic devices for free. If we use them year after year we can stop charging for TV's since they do not charge for removal.  
Annual clean-up: There will be a tent on Main Street as there has been in past years, for people to pick up maps and bags.

Mayor Gee asked for a motion from the Board authorizing Mayor to sign the Public Relations Liaison Agreement.

#### **Public Relations Liaison Agreement**

**MOTION:** made by Trustee E. Murray and seconded by Trustee R. Clark authorizing Mayor Gee to sign Agreement between Edith M. Cornish (consultant) and THE VILLAGE OF SCOTTSVILLE for the term 6 months commencing on January 01, 2011 through June 30, 2011.

**VOTE:** 5-0 carried unanimously

### **VILLAGE CLERK – Julie A. Kuhn**

- Reminder: The Wheatland Municipal Building will be closed on March 26 & 27 please do not schedule any meetings for that weekend. The carpets are being cleaned.
- Johnson Park Rental Fee:  
The office has been receiving requests to rent Johnson Park, how will the deposit and rental fee be affected when the park can be rented year round?  
Mayor Gee reported that the current fees will be in effect until the end of September (Village residents: \$25.00 deposit, \$25.00 rental; non- resident \$50.00 deposit, \$50.00 rental). In October new rates, (to be determined) will go into effect.

### **BUILDING INSPECTOR – Terry Rech**

Report on File

- 69 Rochester Street:( hand out on file)

- C of O has been issued.
- Issued a remodel permit
- Existing Non Conforming Sign
  - Owner would like to add message board
  - Offered to utilize message board for announcement of community messages.

Building Inspector reminded the Village Board that review of the other non conforming Main Street signage issues need to be addressed.

In addition signage at the Triangle (allowed or not) needs to be addressed.

The Legion Sign is on hold due to an annual sign fee of \$200.00 charged by DOT. This issue will be reviewed at the April 12, 2011. Mayor Gee asked that the Village Board to please review Non Conforming packet handed out previously.

### **TREASURER – Beverly Martin**

#### A) Pay Bills:

Motion: made by Deputy Mayor L. Wagar and seconded by Trustee J. Clark to approve bills from 02/11/2011 to 03/09/2011 on abstracts 32 to 34.

Vote: 5-0 carried unanimously

#### B) Set Public Hearing for 2011-2012 Budget:

Motion: made by Deputy Mayor L. Wagar and seconded by Trustee E. Murray to set a Public Hearing to review and adopt the 2011-2012 Village of Scottsville Budget on April 12, 2011 at 7:00 P.M.

Vote: 5-0 Carried unanimously

Treasurer Beverly Martin thanked the board for their cooperation /input in getting the budget done.

Mayor Gee informed the Board a meeting will be set with Blue Cross/Blue Shield to review Health Insurance.

### WWTP- Chief Operator Steve Farrell (Report on file)

Absent in Albany lobbying effort, for Chips funding

### DPW - Supt. Steve Farrell (Reports on file)

## TRUSTEE REPORTS:

### DEPUTY MAYOR LESLIE WAGAR

Liaison to: Village Planning /Zoning Board  
Code Enforcement Dept.

Most Planning and Zoning Board of Appeals issues have been covered with presentation form Building Inspector Terry Rech.

- Village Planning/Zoning Board

- Planning Zoning Board of Appeals Vacated Seat  
Deputy Mayor L. Wagar received information from Attorney Skivington as how the board seats could be filled. The following are options that are available.
  - 1) Appoint one to the Planning Board and one to the Zoning Board of Appeals
  - 2) Appoint one as a regular both Zoning and Planning member and the other as the designate alternate.
 Deputy Mayor L. Wagar will present this to the Planning/ Zoning Board at the meeting to be held on Thursday, March 10, 2011.

#### TRUSTEE – ELIZABETH MURRAY

Liaison to Community Organizations,  
Chamber of Commerce,  
Main Street Committee  
Town of Wheatland Economic Development Task Force

- Main Street Committee
  - Met on February 22, 2011 will meet again on March 22, 2011
  - Public Parking Sign is in final stage
  - Recruitment for businesses brochure, quotes for graphic designers
  - 4 Church Street: Zoning concerns change from commercial to residential. Would like it to remain commercial, the Village is trying to attract business to the community.
- Farmers Market
  - Banners for Light Poles- Trustee E. Murray will have design and cost for next meeting, 6- 8 banners.
- Way Find Signage Design is being work on
- Cross Walks- Will contact Carl Kumph DOT as to placement of cross walks (Rochester Street and Main Street) with resurfacing of Route 383.
- Forest Committee: Matching Grant application was sent in, will not hear anything until Fall 2011  
Recommendation and contract (Urban Forestry LLC) to be presented at May 10, 2011.

#### TRUSTEE JAMES CLARK

Liaison to: Village Parks  
Clerk's Office  
Waste Water Treatment Plant

- Village Parks:
  - Johnson Park:  
Working on Re-Bids from Heating Companies  
Lions would like to paint floor
- Village Office running smoothly

- Waste Water Treatment Plant: Refer to report given by Chief Operator Steve Farrell (on file)

TRUSTEE RICHARD CLARK

Liaison to: Department of Public Works

- Set up meeting with Steve to tour DPW.

MAYOR PAUL GEE

Liaison to: Fire Department  
Rescue Squad

- Fire Department
  - Health and Safety Officer for the Strategic Plan  
As part of the approval of the Strategic Plan an internal job offering for a Health and Safety Officer was approved by the Village Board a few years ago. The Health and Safety Officer will report directly to the Village Board. The Health and Safety Officer will have the authority to override Chief/Captain and pull out personnel from the scene if he deems it is not safe.
  - Training Records are being reviewed to make sure everyone is at the level they should be.
- Rescue Squad:
  - Retirement Program:  
401K type program funded by EMS Revenue  
2 Types:
    - 1) State Law Program: Has to be funded yearly
    - 2) Cafeteria Style: Village Board decides on yearly funding, based on revenue generated by EMS.  
Cannot be just a member, you have to qualify.  
Point System = Credits  
Credits earned throughout the year to be eligible/qualify for yearly contribution.

At retirement age money can be withdrawn.  
Details of the program need to be finalized.
- Computer Back Up System  
Mayor Gee would like the Village Office in addition to hard drive back up to also have an online system back up. The Fire Department uses an online back- up system. The fee associated with this is very minimal. The Village Board was in agreement with Mayor Gee. Village Clerk Julie Kuhn will contact Pin Point for contract estimate for next meeting.

OLD BUSINESS:

- Memorial Trees: (Proposal on file)  
Mayor asked that Trustees review proposal. Trustees were in agreement with the proposal. Implementation in spring.

NEW BUSINESS:

- NYS Retirement Standard Work Day and Reporting System Resolution  
**MOTION:** made by Deputy Mayor L. Wagar and seconded by Trustee J. Clark to accept the Standard Work Day and Reporting Resolution for Deputy Village Clerk Mary E. Gatke as submitted by the Village Clerk dated: March 08, 2011  
**VOTE:** 5-0 Carried unanimously
  
- Boy Scouts Spaghetti Dinner  
May 21, 2011 to be held at the Scottsville Fire Hall. Chief Bob Emerson has approved the use of the Fire Hall for the spaghetti dinner.

PARK PERMITS:

**MOTION:** made by Trustee J. Clark and seconded by Deputy Mayor L. Wagar to approve the Johnson Park Permits as listed:

- 1) Pat Strasner, 788 Quaker Road, Sunday, July 31, 2011, Family Picnic

**VOTE:** 5-0 Carried Unanimously

CORRESPONDENCE – See Folder

ADJOURNMENT:

**MOTION:** made by Deputy Mayor L. Wagar and seconded by Trustee E. Murray to adjourn the meeting at 8:28 P.M.

**VOTE:** 5-0 Carried unanimously

Respectfully submitted by,  
Julie A. Kuhn  
Village Clerk