

VILLAGE OF SCOTTSVILLE
FIRE COMMISSIONERS MEETING

Minutes of Meeting
Tuesday, March 08, 2011

CALL TO ORDER: Mayor Paul Gee called the meeting to order at 6:01 P.M.

PLEDGE OF ALLEGIANCE TO THE FLAG

ROLL CALL:

Present: Mayor Paul Gee, Deputy Mayor Leslie Wagar, Trustee Elizabeth Murray,
Trustee Jim Clark, Trustee Rick Clark

Absent: Attorney Peter Skivington

Also Present: Fire Chief- Robert Emerson, EMS Chief -Matt Jarrett, President Russ
Hogue and Town Councilperson Roger DeWitt

APPROVAL OF MINUTES

MOTION – Approve minutes of Tuesday February 08, 2011 meeting

Made by Deputy Mayor L Wagar and seconded by Trustee E. Murray to
approve the minutes of the Tuesday, February 08, 2011 Fire Commissioners Meeting as
as submitted.

VOTE: 5-0. Carried unanimously.

NEW MEMBER – None

PUBLIC BEFORE THE BOARD – None

REPORTS

FIRE CHIEF BOB EMERSON previously provided his report dated March 08, 2011 (on file)
Listed on February report were 22 calls for the month and 34 for the year. Unit Responses for
the month were 46 and yearly 74. Man-hours for the month were 184.41 and 376.18 for the
year.

- Membership Status:
No Changes

- 4617: Back shut and some doors are done

- Water Problem – 10 Wyvil Ave: Homeowner has contacted a Plumbing Company to hopefully correct the problem
- Overhead Garage Doors need repairs when building was constructed residential attachments were used. Suggestion was made by Chief Emerson to have Preventive Maintenance done yearly at the Fire House. He will check into the cost of having this done.
- Village Inspection: March 26, 2011

RESCUE SQUAD

EMS CHIEF MATT JARRETT previously submitted an information packet via: email, pages which included the Rescue Squad Monthly Report dated: February, 2011, a Monthly Call Report for February 2011, and a monthly duty hours report/graph. (On file)

- Current Membership Status
 - 8 – Active, cleared EMT's (Brown, Jay Cates, Josh Coates, Davis, Hellaby, Jarrett, Wihlen)
 - 2 -Limited Duty-Active (Jackie Coates)
 - 1-Certified Responder(Bowman)
 - 12-Active, cleared Drivers Including EMT's
- Rescue Squad Operations
 - Review of draft “fees for service” policy
 - Working on the following projects:
 - Website Update/Upgrade
 - Upgrading Computers/Hardware
 - Class A Uniforms
 - Explorer Observation Policy
 - Staffing “In House” work in progress
 - Town-wide EMS Program update :
 - Contracts:

Research on separate contracts with Municipalities: Town Of Wheatland and Town of Chili for Fire and Ambulance, even if Town –wide EMS doesn't happen.

Town Board is carefully reviewing every aspect of proposed Town-wide EMS coverage. It is up to the Town to declare Municipal COM.
 - Grants:

Proposals for Grant Services (on file)

1. Tyler Consulting, Inc
2. Asterhill

EMS Chief Jarrett told the Board the Grant is a 5 Year Funding Grant: first round = staffing.

Mayor Gee asked the Board to review the Policies and Procedures Fees for Service Draft. Discussion at next Fire Commissioner meeting, April 11sAD, 2011.

BUILDING MAINTENANCE COORDINATOR

FRANK WUNDER

No report

PRESIDENT RUSS HOGUE (report on file)

- o Board Seat Vacancy, looking for applicants
- o Development of Corporate Policies
- o Purchase of New Treadmill for fitness room
- o Memorial Soft Ball Tournament, July 23rd, 2011 (need to reserve Johnson Park)
- o Cookbook Fundraiser, tentative plan to have books ready for Festival in August
- o Lottery Fundraiser, research being done
- o Membership intake Procedures have been streamlined
- o Banquet March 26, 2011, at Wildwood

OLD BUSINESS:

A) Appoint a Health & Safety Officer for the Strategic Plan

Update:

- o Mayor Gee is in the process of writing a Job Application for internal promotion for the Health & Safety Officer for the Strategic Plan

NEW BUSINESS – None

ADJOURNMENT

MOTION: made by Trustee E Murray seconded by Trustee J. Clark to adjourn the meeting at 6:21 P.M.

VOTE: 5-0. Carried unanimously.

Submitted by,

Julie A. Kuhn, Village Clerk

