

VILLAGE OF SCOTTSVILLE
BOARD OF TRUSTEES MEETING

Minutes of Meeting
Tuesday, March 9, 2010

CALL TO ORDER: Mayor Michael Souers called the meeting to order at 6:47 P.M.

PLEDGE OF ALLEGIANCE TO THE FLAG

ROLL CALL:

Present: Mayor Michael Souers, Deputy Mayor Paul Gee, Trustees Rick VenVertloh, Lino Contestabile and Elizabeth Murray.

Also Present: Treasurer Beverly Martin, DPW Deputy Supt./Chief Operator WWTP Steve Farrell, Communication Director Edie Cornish, Inspector Terry Rech, Dave Willard MRB, Sarah Stevens – Committee, Residents Jim Clark, David Hursh, Camille Thompson, and recording secretary Elaine Driscoll Village Clerk.

Building
Main St.
Martina, Ruth
Clerk.

APPROVAL OF MINUTES

MOTION – Approval of Tuesday, February 9, 2010 Vill. Bd. Meeting Minutes

Made by Trustee Contestabile seconded by Trustee VenVertloh to approve the minutes of the Tuesday, February 9, 2010 Village Board Meeting as submitted by the Village Clerk with corrections: pg. 1 – last paragraph eighth sentence – spelling should be Mr. Willard, pg. 5 – National Grid paragraph third sentence should read ownership of wiring not poles and on page 7 – last paragraph second sentence read: They and DOT Landscape Engineer Jon Harmon

the
should

VOTE: 5-0. Carried unanimously

MOTION – Approval of Joint Meeting - Village of Scottsville, Wheatland-Chili School District, Wednesday, February 10, 2010 Minutes.

Made by Trustee Contestabile seconded by Trustee VenVertloh to approve the minutes of the Wednesday, February 10, 2010 Joint Village of Scottsville, Wheatland-Chili School District, Town of Wheatland meeting submitted by Trustee Lino Contestabile with the addition of tentative meeting dates on page 2 - #6.

VOTE: 5-0. Carried unanimously.

MOTION – Approval of Village Board Meeting – Saturday, February 13, 2010 Minutes.

Made by Deputy Mayor Gee seconded by Trustee Murray to approve the minutes of the Saturday, February 13, 2010 Village Board Meeting submitted by Trustee Lino Contestabile with the inclusion of motion names Deputy Mayor Gee and Trustee VenVertloh.
adjournment
VOTE: 5-0. Carried unanimously.

MOTION – Approval of Special Village Board Meeting – Monday, February 15, 2010 Minutes

Made by Deputy Mayor Gee sec. by Trustee VenVertloh to approve the minutes of the Monday, February 15, 2010 Special Village Board Meeting as submitted by Trustee Elizabeth Murray.

VOTE: Mayor Souers – yes
Deputy Mayor Gee – yes
Trustee VenVertloh – yes
Trustee Murray – yes
Trustee Contestabile – abstained
Motion Carried: 4-0.

MOTION – Approval of Village Board Budget Meeting, Saturday, February 20, 2010 Minutes

Made by Trustee Contestabile seconded by Trustee Murray to approve the minutes of the Saturday, February 20, 2010 Village Board Budget Meeting Minutes as submitted by Trustee Lino Contestabile.

VOTE: 5-0. Carried unanimously.

PUBLIC HEARINGS

All the public hearings were opened by Mayor Souers reading the notices which appeared in the Sentinel with his and Board member’s explanations of why the actions were necessary. There was no opposition from the public only questions for clarification of actions being taken.

6:55 P.M. – Transfer \$1,800.00 for Local Gov. Efficiency Grant Application

MOTION: made by Trustee Murray seconded by Deputy Mayor Gee to approve transferring funds, in an amount not to exceed \$1,800.00 out of Waste Water Treatment Plant Reserve Fund to pay MRB for doing the Local Government Efficiency grant application.

VOTE: 5-0. Carried unanimously.

6:56 P.M. – “Wireless Telecommunications Facilities” Local Law

MOTION: made by Deputy Mayor Gee sec. by Trustee VenVertloh to adopt a Local Law “Wireless Telecommunications Facilities”,

which would establish a fair and efficient process for review and approval of applications, assure an integrated, comprehensive review of environmental impact of such facilities, and protect the health, safety and welfare of the Village of Scottsville.

VOTE: 5-0. Carried unanimously.

7:00 P.M. – Transfer \$9,600.00 to Rescue Squad Contractual Account

This Public Hearing was cancelled – issue will be addressed in the future.

7:10 P.M. – Create New TYPE reserve account “Street Projects

MOTION: made by Deputy Mayor Gee seconded by Trustee Murray to approve creating a new TYPE reserve account named “Street Projects”.

VOTE: 5-0. Carried unanimously.

7:13 P.M. – Transfer \$50,000.00 to Street Projects reserve account

MOTION: made by Trustee Contestabile seconded by Trustee Murray to approve transferring \$50,000.00 from the existing Village Building Renovation reserve account to the newly created “Street Projects” reserve account, subject to permissive referendum.

VOTE: 5-0. Carried unanimously.

7:16 P.M. – Transfer \$50,000.00 to Main Street Development reserve account

MOTION: made by Trustee Murray seconded by Trustee Contestabile to approve transferring \$50,000.00 from the existing Village Building Renovation reserve account to the existing Main Street Development reserve account, subject to permissive referendum.

VOTE: 5-0. Carried unanimously.

7:25 P.M. – Transfer \$15,812.00 to Parks Reserve Account

MOTION: made by Deputy Mayor Gee seconded by Trustee VenVertloh to approve transferring the remaining amount, approximately \$15,812.00 from the existing Village Building Renovation reserve account to the existing Parks Reserve Account, subject to permissive referendum.

VOTE: 5-0. Carried unanimously.

7:30 P.M. – Consider dissolving the Village Building Renovation reserve account

MOTION: made by Trustee Murray seconded by Trustee VenVertloh to approve dissolving the existing “Village Building Renovation” reserve account, subject to permissive referendum .

VOTE: 5-0. Carried unanimously.

REPORTS

BUILDING INSPECTOR TERRY RECH previously submitted his report dated: 2/1/10 to 2/28/10 with three permits listed (on file). Item discussed as follows:

- Alarm System at 22 Main Street is all set and working.

- Down Spouts on Main Street are still to be looked at to remedy unsafe drainage flow.
- Fire Inspection was done at the Laundromat/Georgia Fishers. They are working together on an integrated fire alarm system.
- 1 Main St. – there hasn't been work done since the Building Inspector's last inspection when many things needed correction such as; roof leaks, insulation voids, etc. Issue is just on hold.
- Oatka Hotel/Browns Grove House - There hasn't been any activity or permits for these two Swann properties.
- Complaint from Residents Camille Martina and Sarah Stevens re: poor upkeep of some business properties/Post Office etc., on Main Street. Building Insp. Rech has had conversation with some owners already, but will put out a letter re: maintenance needed to send to owners to try getting voluntary compliance before implementing the property maintenance code.
- Sign Ordinance the five year compliance time is up for signs on Main Street. Building Inspector Rech is working on the follow up to get those who haven't come into compliance with their signs to do so, or have the Board review to make a determination that even though it doesn't meet code it is adequate. The five year time allowance will be up in March or April.

Cont'd PUBLIC HEARINGS

7:35 P.M. – Approve creating a new TYPE reserve account “Village/NESSD Pump Station” reserve.

MOTION: made by Trustee Contestabile seconded by Deputy Mayor Gee to approve creating a new TYPE reserve account named “Village/NESSD Pump Station” reserve.

VOTE: 5-0. Carried unanimously.

7:40 P.M. – Transfer \$20,000.00 plus accrued int. to VILLAGE/NESSD Pump Station reserve.

MOTION: made by Deputy Mayor Gee seconded by Trustee VenVertloh to approve transferring \$20,000.00 plus accrued interest from the existing WWTP New Pump Station reserve account to the newly created Village/NESSD Pump Station reserve account, subject to permissive referendum.

VOTE: 5-0. Carried unanimously..

7:43 P.M. – Rename the “New Pump Sta. Reserve” to “Village Pump Station Reserve”.

MOTION: made by Trustee Murray seconded by Trustee Contestabile to approve renaming the existing “New Pump Station Reserve” account to “Village Pump Station Reserve” account.

VOTE: 5-0. Carried unanimously.

7:45 P.M. – Approve 2010-2011 Village Budget

Mayor Souers read the Cover Summary sheet for the 2010 – 2011 Village of Scottsville Budget provided by Treasurer Martin, dated Monday, Feb. 22, 2010 as follows:

Total General Fund Budget \$1,189,105.

Total Sewer Fund Budget \$ 368,751.

The General Fund Tax Rate per Thousand of Assessed Valuation will remain at \$4.93.

The Sewer Fund Quarterly Sewer Rent will increase \$5.00 per Quarter to \$65.00.

with a Significant Savings on a new Health Care plan for employees, savings in employees' salaries due to attrition, positive revenue generation from ambulance charges which will fund Rescue Squad Reserves along with a noted increase in sales tax revenue helped keep the tax rate stable.

The increase in quarterly Sewer Rent was due to the increased funds for the study and repair of the villages Sanitary Sewer System.

Employees did receive a modest salary increase, 2% average however the Village Board salaries remained the same.

Mayor Souers explained that the sewer bill increase is to fund the reserve and prepare for the Village going to a pump station. The gradual incline of the bill will help avoid a big jump when the project comes to fruition.

Treasurer Martin commented that the Sales Tax turned out to be up over last year which turned out positive.

Mayor Souers explained the New Consolidation Law which goes into effect March 26th and the monetary effects a forced study/dissolution would have on the Village.

MOTION – Approve the Adoption of the 2010-2011 Village Budget

Made by Deputy Mayor Gee seconded by Trustee VenVertloh to approve the adoption of the 2010-2011 Village of Scottsville Budget as submitted by Treasurer Beverly Martin.

VOTE: 5-0. Carried unanimously.

PUBLIC BEFORE THE BOARD – None

PRESENTATION

MRB DAVE WILLARD

Sanitary Sewer Rehabilitation Project

Mr. Willard had previously provided, via email, copies of a proposal for “Sanitary Sewer Collection System Rehabilitation” , Bidding and Construction Phase MRB Group Project No. 1917.09002 dated March 8, 2010 and a Sanitary Sewer Rehabilitation Project Bidding and

Contract Award Schedule Dated: March 4, 2010 (both on file). He and the Board reviewed the project and his proposal, after which the following action was taken:

MOTION – Accept MRB Proposal for Sanitary Sewer Rehab. Project #1917.09002

Made by Trustee Contestabile seconded by Deputy Mayor Gee to accept the proposal from MRB Group, and authorize the mayor to sign the contract, for Sanitary Sewer Collection System Rehabilitation Bidding and Construction Phase, Project No. 1917.09002 per submitted schedule dated: March 8, 2010, in an amount not to exceed \$7,500.00.

VOTE: 5-0. Carried unanimously.

Cont'd REPORTS

ATTORNEY PETER SKIVINGTON was not present due to recent surgery. He will be contacted to get update of the 21 Scott Crescent house issue

COMMUNICATION DIRECTOR

EDIE CORNISH reported:

- Spring/Summer 2010 Newsletter went to press today – will be in mail boxes april 1st. There was discussion re: increasing the newsletter one or two pages or doing a quarterly publication because there is so much to put into it, the print is small. Making it an electronic option for residents was discussed as a convenience and cost savings. Ms. Cornish has put a weather alert spot on the website and is investigating having a scrolling marquis for weather alerts. Ms. Cornish & Trustee Murray will set up a meeting with Matt Jamesson, CT Integration Systems, to work on additions and improvements for the website and make it more user friendly. Mayor Souers requested that a new picture be taken of the Municipal Building for the website now that it has Village of Scottsville lettering on it and landscaping.
- Foyer Sign is still in planning stage. A meeting will be sent up to make decision for wording and get it completed.

VILLAGE CLERK

ELAINE DRISCOLL

- United Way 2010 Village Campaign will begin March 17 with pledge forms being sent out to all employees and board members. Return date for pledges is March 31st. The goal, as in other years is to get 100% participation.

Cont'd BUILDING INSPECTOR

TERRY RECH discussion:

- GIS Update – per Terry all the work is done. He is waiting for aerials from the State – then copies will be distributed.
- Farm Animal Law – The recommendation from the Planning Board dated: March 01,2010 signed by Leslie Wagar, Chairwoman (on file), re: harboring of chickens within

the Village was reviewed. They recommend that Section 54-24 be changed to include a “permitted use with conditions” (listed on their 3/1/10 draft for domestic chickens). The only code at present, that would regulate chickens is the shelter to house them. After lengthy discussion re: lot size, concern of variance running with property, necessary continual inspections of properties with permits, etc., the Planning Board’s recommendation was left with the Building Inspector to review and comment. The comments should be brought back to the Planning Board and Village Board to review.

- Fire Safety Inspection – Building Inspector Rech reported doing a fire safety inspection at CooperVision. He indicated they are a gem of an operation. He is impressed with the size of the operation: approx. 628 employees. Mayor Souers recommended their number of sewer units be reviewed. Their number of units were previously calculated with having 400 employees.

WASTE WATER TREATMENT PLANT

CHIEF OPERATOR STEVEN FARRELL previously submitted his report via: email, dated: March 9th, 2010 with seven items listed (on file). Other discussed issues:

- The annual solids report & flow study have been completed with good results.
- Adding to item seven on his report, he said that Todd Schwasman will start his 2 week basic operation course next week at UB. He will be using a Village vehicle to commute to class. Once he passes the first part, in May there is an aggravated sludge course to be taken and in the Fall a NYS certification test. He should be certified by the end of the year.

DEPARTMENT OF PUBLIC WORKS

DEPUTY SUPT. STEVEN FARRELL previously submitted his report via: email, dated: March 9th, 2010 with seven items of interest listed (on file). He also reported:

- Sewer line video was done in the area of the Cavalier/Maple where Mr. Nersinger reported numerous sewer problems. A large root ball was found and cut out. The line is running freely now, but Cyncon will video this area again this Thursday. The root cutter was borrowed from Spencerport. This area will be checked annually.
- Digital Speed sign has been on Caledonia Avenue. Deputy Supt. Farrell reviewed the number, time of day and speed of offenders.
- Sale of old Sewer Flusher and Dump Truck – There was conversation re: putting the old sewer flusher and 1 ton dump truck out to bid. It was decided to do the sewer flusher now, but wait to do the truck. The following action was taken:

MOTION – Advertise for Bids – Old Sewer Flusher

Made by Trustee Murray seconded by Deputy Mayor Gee to approve putting the old sewer flusher out to bid per specs provided by DPW Deputy Superintendent Farrell.

VOTE: 5-0. Carried unanimously.

- Garbage Route Change – DPW Dep. Supt Farrell recommended that the garbage route for the Cavalier/Grenadier/Browns Rd. section be changed back to being collected on Monday. With the new truck, his goal is that all garbage could be collected for residents in one day. A letter will be sent to all residents involved and will begin in April.
- Sidewalk Project on the West side of Browns Ave. will begin when the ground is dryer. DPW Deputy Supt. Farrell has talked to WCCS Supt. Gallagher re: timing of project etc. The project needs to be completed by September.
- Union Presbyterian Letter – Mayor Souers cited a letter received from Union Presbyterian Church Corporation President, Donald A. Tubman, delivered to the Village Office 3/9/10 (on file) requesting that, due to increased use of Church parking lot by persons both within the church and from the community, the Village DPW plow more area surrounding the Church on Browns Avenue. After discussion it was Board consensus that Deputy Mayor Gee and DPW Dep. Supt. Farrell will review the Lease Agreement with the Church re: plowing etc.

TREASURER

BEVERLY MARTIN submitted copies of a Abstract of Audited Vouchers for Feb. – Mar. 2010 and a proposed modification to the current 2009 – 2010 Village Budget (on file). The following actions were taken:

- Pay Bills
MOTION: made by Trustee Contestabile seconded by Deputy Mayor Gee to approve bills from 2/12/2010 – 3/10/2010 on abstracts 31 to 33.
VOTE: 5-0. Carried unanimously.
- Budget Modification
MOTION: made by Trustee Contestabile seconded by Deputy Mayor Gee to approve the proposed modification, Dated: 3/9/2010 to the current 2009-2010 Village Budget; General Fund Total increase in appropriations \$19,511.85; total increase in revenues \$19,511.85; Sewer Fund total increase in appropriations \$95,617.00 total increase in appropriations \$95,617.00.
VOTE: 5-0. Carried unanimously.

TRUSTEE REPORTS

DEPUTY MAYOR PAUL GEE

- Special Board Meeting of Old Board/New Board
MOTION: made by Deputy Mayor Gee seconded by Trustee Contestabile to set a special Village board Meeting on Wednesday, March 24, 2010 at 6:00 P.M. for the purpose of the existing Board to advise new members coming in of pending projects.
VOTE: 5-0. Carried unanimously.

TRUSTEE RICK VENVERTLOH – No report

TRUSTEE LINO CONTESTABILE – No report

TRUSTEE ELIZABETH MURRAY reported

- Main Street Meeting is being held this Thursday 6:30 P.M. – 8:00 P.M.
- Bob Boyd, Executive Director of South Wedge Planning, is compiling information and will meet with Main Street Committee to go over his study soon.
- Farmers Market board has been formed. Marcy McCall is the director and Carl Schoenthal is the Chairperson. No permits will be needed for the operation, but when an outline of operation is complete, it will be shared with Building Inspector Terry Rech, EMS, Fire Dept., Planning Board, MCSD Captain Schulz and filed in the Village Office. DOT will also be advised as a courtesy. The market will operate at the end of June to the end of September on Wednesdays from 4:00 to 7:30 P.M. at the Legion. As it stands, the host is the Legion, sponsored by the Chamber with other supporters. The Farmers Market Board will do presentations to the Village and Town Boards in April.
- Main Street Planters – specs have been done by Susan Jamesson and Michael Souers for Main Street planters. They have been sent out, per the procurement policy, to four local carpenters. The price of staining the planters was not in the specs, but Trustee Murray will contact those who received the specs to have it included. Bids are due at the Village Office by Friday, March 19th, 2010.

MOTION – Open Planter Bids

Made by Trustee Murray seconded by Deputy Mayor Gee accept and review bids for the Main Street Planters at the Wednesday, March 24, 2010 Village Board meeting.

VOTE: 5-0. Carried unanimously.

- NYSERDA Grant – Deputy Mayor Gee, DPW Dep. Supt. Farrell and Trustee Murray met to review grant possibilities from NYSERDA for lighting on Main Street. They are actively gathering information to apply where possible.

MAYOR MICHAEL SOUERS reported:

- NYS DOT – Route 383 Project – Mayor Souers informed DPW Dep. Supt. Farrell that after inspecting the area in front of the Post Office and Bank, the NYS DOT is going to curb in front of the Bank and keep the utilities where they are. The only sidewalk work they will be doing is crosswalk related. A crosswalk from in front of the Bank over to Canal Street has been approved per Jon Harmon, Landscape Engineer for the DOT. Mayor Souers is in the process of requesting additional crosswalks on Main Street.
- Earth Day recycling – At a “Cool Rochester” meeting recently they indicated they were partnering with a company called “Imagine It” that does recycling of electronics. They supply companies, schools and organizations with collection boxes with “Imagine It” and

“Cool Rochester” on them and a portion of the proceeds go to “Cool Rochester”. Mayor Souers has written to the organizer of this project to see if they would accept our electronics recycling collected on Earth Day – April 17th. “Imagine It” does not recycle TV’s. The School and Library will also be asked if they would accept recycling drop boxes.

- NESD – As requested by Town of Wheatland Supervisor, Linda Dobson, per letter dated: March 1, 2010, Mayor Souers has written a letter dated: March 4, 2010(on file) to explain figures that represent the NESS resident’s portion of the Sewer repair reserve fund. Copies were given to the Board members.

- Swearing in date

MOTION – Swearing in Ceremony

Made by Deputy Mayor Gee seconded by Trustee Contestabile to have the swearing in ceremony of the newly elected Board members on Thursday, April 1st, 2010 at 5:00 P.M.

VOTE: 5-0. Carried unanimously.

PARK PERMITS

MOTION: made by Deputy Mayor Gee seconded by Trustee Contestabile to approve the Johnson Park permits as listed:

- 1) Nancy Merritt, 24 Wyvil Ave., Sun., June 6, 2010 – Family Picnic
- 2) Eugene LaColla, 112 Heather La., Sat., July 17, 2010 – Graduation Party
- 3) Jasmine Agosto, 58 Nathaniel Dr., Sat., July 3, 2010 – Graduation Party

VOTE: 5-0. Carried unanimously.

OLD BUSINESS

- Farm Animals – tabled until recommendation by Building Inspector Rech and Planning Board.
- Village Health Care Policy
MOTION: made by Trustee Contestabile seconded by Trustee Murray to change the Village’s Health Care Policy from Blue EPO Balance Option 5 to Healthy Blue Choice effective June 1, 2010. VOTE: 5-0. Carr. Unan.

NEW BUSINESS

- Smith Warren Post #367 American Legion is celebrating their 90th Anniversary. Deputy Mayor Gee will be presenting them with a plaque of recognition at their celebration on March 13th, 2010.
- Smith Warren Post #367 American Legion Parade – Village Employees & Board have been invited to be part of the Memorial Day Parade on Monday, May 31, 2010. The Board agreed to participate. Mayor Souers signed the RSVP to be sent back.
- Genesystems Inc. – An estimate for an ESI System Upgrade for the Town of Wheatland and Village of Scottsville Offices, dated: March 5, 2010 was reviewed. The telephone system in the Wheatland Municipal Building needs to be upgraded. The upgrade would

be as effective as a new system. The Villages's portion of the system has previously been determined to be 1/3; thus 1/3 of the cost would be \$1,092.00 of a \$3,216.00 cost. At present the phones/messaging in the entire building are unreliable. Therefore the following action was taken:

MOTION – Genesistems Inc. – Upgrade Phone Service

Made by Trustee Contestabile seconded by Trustee VenVertloh to authorize payment for a Genesistems, Inc., ESI System Upgrade for telephone service in the Wheatland Municipal Building – Village portion 1/3 of cost of \$3,216.00 which is \$1,072.00 Village amount.

VOTE: 5-0. Carried unanimously.

- Sage-Marlowe House – Mayor Souers cited a letter from New York State Office of Parks, Recreation and Historic Preservation signed by Ruth L. Pierpont, Director stating that the Sage-Marlowe House, 69 Main Street, Scottsville New York 14546, Monroe County, was listed January 29, 2010 on the National Register of Historic Places.

ADJOURNMENT

MOTION: made by Trustee VenVertloh seconded by Trustee Contestabile to adjourn the meeting at 10:20 P.M. All in favor. Meeting adjourned.

Respectfully submitted by,

Elaine M. Driscoll
Village Clerk