

VILLAGE OF SCOTTSVILLE
FIRE COMMISSIONERS MEETING

Minutes of Meeting
Tuesday, June 8, 2010

CALL TO ORDER: Mayor Paul Gee called the meeting to order at 6:00 P.M.

PLEDGE OF ALLEGIANCE TO THE FLAG

ROLL CALL:

Present: Mayor Paul Gee, Deputy Mayor Leslie Wagar,
Trustee Elizabeth Murray.

Absent: Trustee James Clark.

Also Present: Fire Chief Bob Emerson, EMS Chief Matt Jarrett, Treasurer Beverly Martin, President Russ Hogue, Building Maintenance Coordinator Frank Wunder, Rick Clark and recording secretary Elaine Driscoll.

APPROVAL OF MINUTES

MOTION – Approve minutes of Tues., May 11, 2010 meeting

Made by Deputy Mayor Wagar seconded by Trustee Murray to approve the minutes of the Tuesday, May 11, 2010 Fire Commissioners meeting as submitted.

VOTE: 3-0. Carried unanimously.

NEW MEMBER - None

PUBLIC BEFORE THE BOARD – None

REPORTS

FIRE CHIEF ROBERT EMERSON previously submitted his report via: email dated: June 8, 2010 with a May call report (on file). He reported:

- There were 22 calls this month and 64 for the year. Two calls were MVAs with people trapped. One call on Scottsville-Mumford Road was a result of an dangerous tradition of young people trying to hold their breaths while traveling through Garbutt. The accident made CNN & National news. The hurst tool worked well in the two MVAs with trapped people.
- FEMA GRANT – The FEMA grant application has been submitted for turnout gear. The same grant writer was used for this grant as for the SCBA packs grant.

- Harrisburg – The three Chiefs went to Harrisburg to attend a Fire Dept. show. They got a good price on an F-500 phone that will work well into future use of phones in the Dept.
- Scott demo – A vendor for SCBA “Scott” air packs will be out at the end of the month to demo them.
- Heany Industries – The fire at Heany Industries last month has been ruled accidental; paper filters caught on fire.
- Gas Grill – The Lion’s Club donated a gas grill to the Fire Department which is appreciated.
- Chief Vehicle – Chief Emerson passed out pictures of the new Chief’s Vehicle which they will get in mid July. It will be white with lime green striping.
- Safety Days – Gravel Ponds will have a “Safety Day” on June 19th which the Fire Department will participate in and CooperVision is planning a “Safety Day” for employees that they will also be involved in by having an information table.

EMS CHIEF MATT JARRETT provided his report via: email, dated: June 8, 2010 with a May 2010 Call Report, an hours report, a draft (v1.2) – Standard Operating Guide: “Personal Appearance” and a Fiscal Year End EMS Billing Report, Items address:

- There were 54 calls for the month, which is the most in history. Included in the 54 calls were approx. 30 transports. There have been 151 calls for the year.
- Membership Change – Jarrett Kase has switched to an inactive member because he has moved out of the district. He will be missed. Jarrett began as an explorer when he was 14 years old and worked his way up to be cleared as an EMT.
- EMS Week was May 16th – 22nd. EMS Chief Jarrett did appreciation letters to his crew with Wegmans gift cards to thank them for their service.
- MedEx – Chief Jarrett reviewed the fiscal year end MedEx Billing summary attachment.
- NIMS Training – July 9th at 11:45 A.M. there is NIMS scheduled for I-700 and I-100 training for Fire Department and Village employees.
- CPR and First Aid training will be held on June 22nd and June 23rd at 6:00 – 9:30 P.M. for Wheatland Recreation Employees. This is open to any Scottsville/Wheatland Municipal employee. CPR will be on the 22nd and First Aid on the 23rd.

Attorney Skivington arrived at the meeting at 6:10 P.M.

- “Personal Appearance Policy” – EMS Chief Jarrett provided a draft policy for review. As written, the purpose of this policy is to maintain a professional appearance at all times within the community, projecting a positive image to the public. Per Trustee Murray’s recommendation, a reference to safety in the “purpose” part will be included. After review the following action was taken:
MOTION – Approve “Personal Appearance Policy”
 Made by Trustee Murray seconded by Deputy Mayor Wagar to approve the Scottsville Rescue Squad “Personal Appearance Policy” as submitted with changes.
 VOTE: 3-0. Carried unanimously.
- Uniform Policy – EMS Chief Jarrett indicated that the uniform policy is not completed yet, but will present one in the future.

BUILDING MAINTENANCE COORDINATOR

FRANK WUNDER reported:

- Generator Service – Frank will schedule necessary service on the generator, per the service contract.
- Ice Control – since Mucher, the original builder, is no longer in business, they will be looking at the gutter problem and possibly fix it in house. They will also get quotes from companies for electric cable installation to solve the ice buildup problem on both sides of the front entrance before winter.

PRESIDENT RUSS HOGUE reported:

- The Department is investigating having separate rosters for the Rescue Squad and Fire Dept. and looking into the legalities of serving in two separate organizations.
- Recreation Hall damage – there was some structural damage done at the recreation hall by some renters. Dave Sheffield, manager of the rec. hall, had the issue under control the next day and repairs will be made and the hall will be back in service.
- Ambulance Dedication – The new ambulance will be dedicated in memory of Nancy Kates who served in the Department as EMT and passed away five years ago. A plaque will be displayed in her memory as well.
- Festival – The Fire Dept. is prepared to participate in the festival, but is waiting for information from the festival committee re: plans to proceed or cancellation of the event. Mayor Gee will keep the Fire Dept. informed.
- Open House is being planned for the first Sunday in October.
- Fund Drive – President Hogue thanked Frank Wunder and Dave Sheffield for their efforts in the fund drive which will begin in August.
- Turkey Raffle – will be held November 5, 2010.

- Fire bell – Chief Emerson reported that the bell that was moved from 22 Main Street and is placed at the pavilion, has been nicely landscaped.
- OLD BUSINESS
Lease Modification for Storage Shed – Attorney Skivington will work on the lease modification and present at a later date.

NEW BUSINESS – None

ADJOURNMENT

MOTION: made by Trustees Murray seconded by Deputy Mayor Wagar to adjourn the meeting at 6:24 P.M.

VOTE: 3-0. Carried unanimously.

Submitted by,

Elaine M. Driscoll
Village Clerk