

VILLAGE OF SCOTTSVILLE
BOARD OF TRUSTEES MEETING

Minutes of Meeting
Tuesday, June 9, 2009

CALL TO ORDER: Mayor Michael Souers called the meeting to order at 6:46 P.M.

PLEDGE OF ALLEGIANCE TO THE FLAG

ROLL CALL:

Present: Mayor Michael Souers, Deputy Mayor Paul Gee, Trustees Rick VenVertloh and Elizabeth Murray

Absent: Trustee Lino Contestabile

Also Present: Treasurer Beverly Martin, Todd Richardson and Sara Stevens.

APPROVAL OF MINUTES

MOTION – Approval of Tuesday, May 12, 2009 Meeting

Made by Trustee VenVertloh seconded by Deputy Mayor Gee to approve the minutes of the Tuesday, May 12, 2009 Village Board Meeting with one correction on page 6 under DPW, second bullet, remove “oiled & stoned”.

VOTE: 4-0. Carried unanimously.

MOTION – Approval of Year End Meeting – Friday, May 29, 2009

Made by Trustee VenVertloh seconded by Trustee Murray to approve the minutes of the Friday, May 29, 2009 Village Board Year End Meeting as submitted.

VOTE: 4-0. Carried unanimously.

PUBLIC BEFORE THE BOARD – None

REPORTS

ATTORNEY PETER SKIVINGTON was not present at the meeting but via: Mayor Souers the following items were reviewed:

- The D&D property survey is being worked on to determine exact property lines. The owner is paying for the survey and soon will be completed.
- Swann property 21 Scott Crescent – Attorney Skivington has reported that he talked to Mrs. Swann who agreed, in Court, to get the property at 21 Scott Crescent cleaned up, but he also will be sending a letter to start the Property Maintenance Code process.

- No Peddling /Soliciting – Mayor Souers explained an issue that came up with a vendor going door to door without a permit. The Village Code clearly states that a permit is necessary to sell door to door in the Village of Scottsville. Mayor Souers has asked Attorney Skivington to write a “letter of notification” that the Village Clerk can send to people/companies going door to door without a Village Permit, explaining that they need such a permit and what the ramifications are if they proceed without one.

VILLAGE CLERK

ELAINE DRISCOLL reported:

- The process of researching the purchase of a new office copier will begin with a Toshiba salesperson talking to us on Tuesday, June 23, 2009. Possible specs for a new machine were reviewed: collating, stapling, 3 sizes of paper, double sided copying and color. The possibility of testing different machines was discussed.

BUILDING INSPECTOR

TERRY RECH – was not present but had previously submitted his report dated: 5/1/09 to 5/31/09 with seven permits listed (on file).

TREASURER

BEVERLY MARTIN

- PAY BILLS

MOTION: made by Deputy Mayor Gee seconded by Trustee VenVertloh to approve bills from 5/15/2009 – 6/10/2009 on abstracts 41 to 44.

VOTE: 4-0. Carried unanimously.

DEPARTMENT OF PUBLIC WORKS

DEPUTY SUPT. STEVE FARRELL was not present but had previously submitted the DPW report via email dated: June 9th with nine items on it and a listing of summer 2009 projects (on file). Mayor Souers reviewed the DPW report and the summer projects list.

- Garbage Policy - Work is being done on a new garbage policy due to the manner in which garbage collection will be done with the new armed garbage truck. The truck should be here in 20 days or less. Mayor Souers will meet with Trustee Murray to write the policy so that the residents can be informed.
- Tree Inventory/Maintenance schedule – Because of an inquiry from a resident to Trustee Murray re: tree inventory and/or maintenance schedule, for trees in the Village, a tree discussion pursued. It was recalled that Cornell Cooperative Extension had once done a survey listing troubled trees. Possible DEC grant money to get a tree survey done was discussed and using GIS to locate certain kinds of trees, etc. After discussion, Ms. Murray agreed to research a plan for tree identification and upkeep: removal and replacement.
- Johnson Park driveway – will be oiled & stoned in July. Cold patch has been used for construction and takes time to harden. Visual driveway/sidewalk markers were discussed. There needs to be pavement marking for the pedestrian area.

- Packer Update: DPW Deputy Supt. will be getting quotes for painting of the new packer.
- Sustainable Community Summit - “Examining Opportunities and Challenges of Creating Sustainable Communities in the Genesee Valley/Finger Lakes Region of New York State”, held on Wed., June 3rd, was attended by Mayor Souers, Trustee Murray and Tom Foster. One portion of the program dealt with a program that National Grid is beginning. They come in to do an energy audit on a municipal building. They will pay 70% of upgrades to conserve energy and the municipality would pay 30%. Mayor Souers has asked DPW Deputy Supt. Farrell to get registered in the program for our DPW Garage Building. The building was built 15 – 20 years ago and there are probably many things that could be replaced to make them more energy efficient.
- Johnson Park 2009 Caretaker
MOTION: made by Deputy Mayor Gee seconded by Trustee VenVertloh to approve paying the Johnson Park caretaker the rate of \$20.00 per visit for the 2009 rental season and the caretaker is to be appointed by the DPW Superintendent.
VOTE: 4-0. Carried unanimously.
- Johnson Park Bathrooms – Per Trustee Gee: DPW Dept. Supt. Farrell has reported that the Johnson Park bathrooms are being destroyed by SAA. They don’t pay for the use of the park. Mayor Souers talked to Ray Merrow about the problem. It was suggested they be made to clean the bathrooms or get a port-a-potty. Ray Merrow will take this issue to the SAA Board. Resident Sara Stevens commented on how well the Johnson Park bathrooms are taken care of compared to other parks she has been at. Mayor Souers will contact Mr. Merrow to see what the SAA Board recommends.
- Summer Help - Summer help has been hired – Matt Ronnenberg and Alex Williams. Both will be attending college in the fall of 2009. There was discussion re: hiring to assure unemployment won’t be triggered. Per Trustee VenVertloh: to avoid needing to pay unemployment, work must not extend into more than 1 quarter, or the person must not have prior employment. He said for the record: the Village is now paying 1 person \$2000.00 per year and another \$6000.00 per year for unemployment.

WASTE WATER TREATMENT PLANT

CHIEF OPERATOR STEVE FARRELL was not present but had submitted his report via: email dated: June 9th with ten items of interest listed (on file). Mayor Souers reviewed all listed items and the following were discussed.

- WWTP Energy Audit – New York Power (Brian Vattimo) energy audit is completed and sent. They are now sending additional information for electric and gas usage.
- WWTP Power outages - There have been three power outages in the past month. The need to look into getting a stand by generator for the plant was discussed. It was pointed out that it is not the outage that causes problems; it’s the surge when the power comes

back on. Flow runs without the power being on. M&W Controls will be in this week to look at the alarm system and auto dialer and may install a surge protector.

TRUSTEES

TRUSTEE RICK VENVERTLOH reported:

- North Road Sidewalk project – This project of sidewalk goes from the Village line at WCCS high school to the signal on route 383. Per Mayor Souers: the County may put the North road sidewalk project off until 2010. Trustee VenVertloh hopes the County's delay on this project won't make the Village lose stimulus money. Mayor Souers said that one way to be able to finance a concrete sidewalk is for the Village to do reseeded restoration work and the contractor be able to dump at our site. DPW Supt. Taggart has taken this concept under consideration. The design of the sidewalk re: the asphalt area between the road and the sidewalk was questioned. It remains unclear if that asphalt area will remain or be removed.

DEPUTY MAYOR PAUL GEE reported:

- Youth Assets – Deputy Mayor Gee reviewed and provided copies of Assets documents: Minutes of Meeting Wheatland Asset Initiative - January 20th, 2009, Assets Ideas for 2009-2010 School Year and April 2009 Activities list (on file). He reported that Assets received \$271.20 from the Rotary and the same from the Lions from the Ground Hog Dinner.
- Johnson Park Pavilion – the Lions Club of Scottsville has committed to doing the outside of the Johnson Park pavilion. It will be a three phase project. They will replace the rotted T-111 (plywood), paint the existing block, eaves and soffits, and replace & paint some of the boards. Wrapping the whole building will be phase three and possibly won't be completed until next year. A sketch should be provided by the Lions of what they will do. They should work with DPW Deputy Supt. and DPW Supt. to organize the project and arrange to purchase the materials needed. It is possible that to get the whole job done this year, the Village could hire some of the work out. The Lions may also do some interior work such as fixing holes in the ceiling.
- Johnson Park Final Inspection was on Friday, June 5, 2009. Present were MRB, Roofing representative Josh, Brian & Butch from Genesee Building Restoration and Deputy Mayor Gee. Deputy Mayor Gee has not received the punch list yet, but knows that only minor issues are left to be corrected. Once the punch list completed and given to Genesee Bldg. Restoration, they will be given one week to wrap up the project. If they don't finish the project, 10% of owed payment will be held back, they will be told their services are no longer needed, and the Village can hire someone to finish the project and be paid with the 10%.
- Retirement Reserve – Due to a recent article in the paper re: New York State Retirement going up 11% by 2011, Deputy Mayor Gee recommended that a "retirement reserve" be set up as a stop gap. If reserve is set up now, money can be put into it in next years budget. The following action was taken:
MOTION – Public Hearing to set up a "Retirement Reserve"

Made by Deputy Mayor Gee seconded by Trustee Murray to set a public hearing on Tuesday, July 14, 2009 at 6:45 P.M. to consider setting up a retirement reserve account.

VOTE: 4-0. Carried unanimously.

- Farm Animal Ordinance – Per Mayor Souers: the “Farm Animal” Local Law that Attorney Skivington has drafted is on the Planning/Zoning Board’s Agenda for their June 11th meeting to review and make recommendation to the Village Board. Per Mayor Souers “the trick is to come up with a Village wide code that is sensitive to the lots that have size enough to house a few chickens without bothering neighbors”.

TRUSTEE ELIZABETH MURRAY presented and reviewed her written report dated: June 9, 2009 (on file). The following are topics she reported on:

- Chamber of Chamber
- Wellness Day
 - Marcy McCall will do a presentation at the August 11th Village Board Meeting.
- Economic Development
- Main Street Committee
- Sustainability Summit
- Miscellaneous:
 - She will tour DPW and WWTP.
 - Meeting with Shaunta Collier-Santos to discuss marketing and communications.
 - Will work with DPW Supt. & DPW Deputy Supt. on special mailing for new garbage policy and procedures.
 - Graduation banner for triangle – reusable – need to review DOT permit process.
 - Letter of support for “Preparing Village Main Streets for Planning” award.

MOTION – Graduation Banner

Made by Deputy Mayor Gee seconded by Trustee VenVertloh to approve funds to be taken out of “streets” in an amount not to exceed \$150.00, to congratulate WCCS graduates by displaying a banner.

VOTE: 4-0. Carried unanimously.

MAYOR MICHAEL SOUERS reported:

- NYS Dept. of Env. Cons. “Climate Smart Community” Pledge – Mayor Souers reviewed the model pledge for the program that NYS Dept. of Environmental Conservation has initiated. It’s a pledge to combat climate change by becoming a climate smart community. It was pointed out that the Village already does a lot of the Environmental practices that are part of this pledge. There is no financial obligation to the Village. The pledge provides a structure for the Village to look at such as: seeing what other communities are doing to move forward etc. After review the following action was taken:

MOTION – “Climate Smart Community” Pledge

Made by Trustee Murray seconded by Deputy Mayor Gee to adopt the New York State Department of Environmental Conservation Model "Climate Smart" Community Pledge.

VOTE: 4-0. Carried unanimously

- Center for Environmental Information – At the Sustainable Communities Summit Mayor Souers was introduced to the Center for Environmental Information which does networking of resource information for municipalities and business re: green initiatives. Municipalities pay \$50.00 to put a link from their website to the Center for Environmental Information which allows residents easy access. Before the next meeting the Mayor will send information out to Board members for review. Mayor Souers indicated the Sustainable Communities Summit would have been beneficial for Planning/Zoning Board members to attend. He would encourage their attendance at the next session.
- Call to Action - Mayor Souers has been contacted via: email (on file) from NYCOM Attorney Peter Baynes re: Call to Action – Contact Governor Paterson re A.9501 (Local Govt. Consolidation). NYCOM made recommendation that Villages write to Governor Paterson to express opposition to a component of Attorney General Cuomo's local government consolidation proposal that would lower the number of signatures needed on a petition to initiate the village dissolution process. There was lengthy discussion re: disadvantages of dissolving villages and the necessity to be prepared to fight it. Trustee Contestabile informed the Village Board via: email, that he has spoken with Tom Scantlin, past Village Treasurer, about creating a master sheet of services and tax dollars the residents pay, to be ready for any future discussion on the dissolution of villages. Tom has agreed to do this as his time allows. It was decided that a letter would be sent to Governor Paterson tomorrow by following the format of the Village of Angola's letter. It is to be signed by all Village Board members.
- Upstate Blueprint Fund – Mayor Souers reviewed information received from Stuart L. Brown Asso. re: Upstate Blueprint Fund. This is a fund that has opened up because of the stimulus package. It may be useful in Main Street Planning for land acquisition for parking etc. This plan would pay for 20% of the project of a \$100,000.00 minimum. The Village would have to have at least a \$500,000.00 project to be eligible for the process. NYS Park & Recreation programs will also have a acquisitions program that will be announced next month. Upstate Blueprint Fund basically offers low interest loans and grants for Main Street Development. The Mayor gave Ed Flynn the information on these funds, which could possibly be beneficial to the Village. He will keep the Village informed about this Fund. The Mayor will pass the information on to the Main Street business owners so they can possibly utilize the funds.

PARK PERMITS

MOTION: made by Deputy Mayor Gee seconded by Trustee VenVertloh to approve the Johnson Park Permits as listed:

- 1) Sandra Lambert – 627 Morgan Rd. Cub Scouts, Troop 140, Sun. June 14, 2009
- 2) Mr. Andalora, 598 North Rd., Sat., July 25, 2009 – Graduation Party.

- 3) James & Tara Torrance, 83 Robt. Quig. Dr., Sat., Aug. 8, 2009 Graduation Party.
 - 4) Jill Elliott, 374 South Rd., Fri., June 19, 2009 – SAA Baseball Picnic
 - 5) Ruth Thompson, Scottsville Lions Club, 15 Scott Cres. – Thur., June 18, 2009 – Meeting/Dinner.
 - 6) Todd Schwzman, Sat., Aug., 1, 2009 – Bachelor Party.
 - 7) Linda Morrison, Friday, July 10, 2009 – Graduation Party.
- VOTE: 4-0. Carried unanimously.

OLD BUSINESS

MRB Pump Station & Forcemain Preliminary Engineering Report Proposal for Engineering Services – Per Mayor Souers: he met with the Town and County stated the position that for the Village to move forward with the Pump Station Project, the Village needs to make it financially viable and we need an influx of money. Rural Development Corp. looks like the most feasible source of funding. The Village can get a pre-determination eligibility letter if we fill out paperwork. The Town will write a letter of support to go with it. Part of applying for a pre-determination eligibility letter is getting an engineering report done that needs to go with the application. Per outlined in MRB letter dated June 1, 2009 (on file): MRB has suggested that instead of doing a proposal, they work at their standard hourly rates and anticipate not to exceed amount of \$6,800.00. If a positive eligibility determination is reviewed by Rural Development, a specially formatted Village/Engineer agreement will be required which will encompass all engineering services. This application is separate from the I & I pre-determination grant application. Trustee Murray stated that a public information meeting is necessary at some point to explain both the I & I and Pump Station Projects. After lengthy discussion of both projects, the following action was taken:

MOTION – MRB Engineering Service – Pump Station \$6,800.00

Made by Trustee VenVertloh seconded by Trustee Murray to accept the June 1, 2009 proposal from MRB to conduct engineering services related to the Pump Station WWTP decommissioning and a new Pump Station Force Main for an amount not to exceed \$6,800.00.

VOTE: 4-0. Carried unanimously.

Deputy Mayor Gee stated that MRB needs to go over all balances and projects they have with the Village. The Village will have to get 1-1/2 million dollars to allow the Pump Station Project to go forward. The pre-determination should be back from Rural Development by the end of Summer.

RESOLUTION – Pump Station Project

MOTION: made Deputy Mayor Gee seconded by Trustee VenVertloh to approve the resolution as written from USDA Rural Development for the Pump Station Project (hereto attached). VOTE: 4-0. Carried unanimously.

Joint Town/Village Meeting

Mayor Souers indicated a June 10th meeting had been scheduled for a joint Town/Village meeting. The consensus was it should be set for a later date. Mayor Souers agreed to get the date changed.

POD

A POD meeting is scheduled for June 17, 2009 at 7:00 P.M. at the Fire Dept.

Full Moon Music Series

Per Mayor Souers: the Full Moon Music Series held June 6, 2009, "Smug Town Stompers". was poorly attended; however the Legion thanked the Village for holding it at their location. After discussion re: advertising more for the July 11, 2009 Full Moon Music Series "Rawhide" date, the following action was taken:

MOTION – Advertise Full Moon Series

Made by Trustee VenVertloh seconded by Deputy Mayor Gee to approve advertising in the Genesee Valley Penny Saver and the Sentinel for July 11, 2009 Full Moon Music Series.

VOTE: 4-0. Carried unanimously.

ADJOURNMENT

MOTION: made by Deputy Mayor Gee seconded by Trustee VenVertloh to adjourn the meeting at 9:28 P.M. VOTE: 4-0. Carried unanimously.

Submitted by,

Elaine M. Driscoll
Village Clerk