

VILLAGE OF SCOTTSVILLE
BOARD OF TRUSTEES MEETING

Minutes of Meeting
Tuesday, July 14, 2009

CALL TO ORDER: Mayor Michael Souers called the meeting to order at 6:37 P.M.

PLEDGE OF ALLEGIANCE TO THE FLAG

ROLL CALL:

Present: Mayor Michael Souers, Deputy Mayor Paul Gee, Trustees Rick VenVertloh, Lino Contestabile and Elizabeth Murray

Also Present: Treasurer Beverly Martin, DPW Supt. Henry Taggart and resident Sara Stevens.

APPROVAL OF MINUTES

MOTION – Approval of Tuesday, June 9, 2009 Meeting

Made by Trustee VenVertloh seconded Trustee Murray to approve the minutes of the Tuesday, June 9, 2009 Village Board Meeting as submitted.

VOTE: Mayor Souers – yes
Trustee VenVertloh – yes
Deputy Mayor Gee - yes
Trustee Murray – yes
Trustee Contestabile – abstained
Motion Carried: 4-0.

MOTION – Fri, May 29, 2009 Village Board Minutes Correction

Made by Trustee VenVertloh seconded by Trustee Murray to correct the minutes of the Fri., May 29, 2009 Village Board meeting on page 3, paragraph 5, to read: per Mayor Souers: “the possibility of the Town of Wheatland extending the sidewalk on Chili Avenue at the end of the Village sidewalk has been discussed with Highway Superintendent Chuck Hazelton and Supervisor Linda Dobson.

VOTE: 5-0. Carried unanimously.

PUBLIC HEARING – to Consider setting up a Reserve for Retirement

The Public Hearing that was to be advertised for tonight’s meeting to consider setting up a Reserve for Retirement was cancelled. It was not advertised upon advice of Treasurer Martin because no public hearing is necessary to set up a reserve. Trustee Gee indicated he was informed at a recent NYCOM meeting that because of the Wall Street crises, in the years 2011-

2012 contribution to the retirement system will go up dramatically. He advised the Village be prepared with having funds in a reserve. After discussion the following action was taken:

MOTION – Retirement Reserve

Made by Deputy Mayor Gee seconded by Trustee Contestabile to set up a reserve for future retirement payments.

VOTE: 5-0. Carried unanimously.

PUBLIC BEFORE THE BOARD – None

REPORTS

ATTORNEY PETER SKIVINGTON reported:

- D&D survey map – No proposal yet from Dave Hellaby.
- National Grid – Re: Utility Tax - no municipality in Monroe County has agreed to pay at this point. NYCOM is supporting us.
- “Notice – Peddling and Soliciting” - Attorney Skivington provided the Clerk with a notice to use when a permit is not secured and a company/person is going door to door.
- 21 Scott Crescent – the Swann property has not been cleaned up or mowed. A property maintenance letter has gone to Mr. Swann’s Attorney. It was to be cleaned up by tomorrow. Attorney Skivington will follow up on this issue. If not cleaned up by Monday, the DPW/contractor can go in to do it. It was generally agreed that if it is necessary for the Village to clean up, the Attorney can get authorization from the Mayor to contract the work out.
- 1 Main Street, Swann Property – progress of repairs from the fire at 1 Main was reviewed. It was generally agreed by the Board that the vinyl siding on part of the building is not objectionable.
- Farm Animal Law – Mayor Souers read the letter from Leslie Wagar – Planning Board Chairperson and Timothy Sands – Zoning Board of Appeals Chairperson, dated July 13, 2009 re: the drafted Local Law “Farm Animals Chapter 54 – Article III. They have determined that the process of updating said law should move forward, with no changes to the wording. After lengthy Village Board discussion, Attorney Skivington was requested to re-draft the law to include wording if subject to Special Use Permit.
- Bed & Breakfast – Attorney Skivington will revisit guidelines for Bed & Breakfast and In-Law apartments.

VILLAGE CLERK

ELAINE DRISCOLL

- Copier Purchase – copies of proposals from Toshiba were given to the Board to review for the replacement of a copier for the Village Office. One was for a color copier and the other for a black and white. After discussion about cost & ways of paying for it,

possible leasing, uses, etc., the entire folder of information was given to Trustee Contestabile to review, talk to the Toshiba representative to answer the questions that were brought up, and make recommendation at the next meeting.

BUILDING INSPECTOR

TERRY RECH was not present but had submitted his written report previously, dated: 7/6/09 with five permits listed (on file).

- Per Mayor Souers: the GIS sanitary sewer manhole location audit and depths to the inlets is completed.

WASTE WATER TREATMENT PLANT

CHIEF OPERATOR STEVE FARRELL was not present but had submitted his report via: email, dated: July 14th nine item listed (on file).

DEPARTMENT OF PUBLIC WORKS

SUPERINTENDENT HENRY TAGGART was present. Deputy Supt. Farrell had previously sent the DPW report via: email dated: July 14th with 11 item listed (on file). All items on the report were reviewed. The following were discussed:

- Sale of old equipment - Per Supt. Taggart: he would like to sell some old equipment that is not being used any longer. There is a 1997 Ex-Mark mower, a 1975 Rolpac asphalt roller & trailer, a 1997 Ford short-box pick-up and a 1980 6 wheeled dump truck w/plow attachments. DPW will write an ad for the Village Clerk to advertise in the Genesee Valley Penny Saver and the Sentinel to receive bids on these items.
- Garbage/Refuse Collection Policy – There was discussion re: residents being able to have a second toter. The following action was taken:
MOTION – Second Toter \$50.00
 Made by Trustee Murray seconded by Trustee VenVertloh to approve a one time lease fee of \$50.00, collected by the Village Office, for residents to have a second toter.
 VOTE: 5-0. Carried unanimously.
- Sidewalk striping – Per Supt. Taggart: the State's contractor has done sidewalk striping in the Village. The Board recommended to Supt. Taggart that when the Village does striping, it be the same width as the State requires.
- Johnson Park – Supt. Taggart recommended that materials be purchased before the end of the month to finish the Johnson Park project. Deputy Mayor Gee will tell the Lions Club to be in contact with the DPW to do a list of materials necessary.
- Employee Reviews – Trustee Gee recommended to Supt. Taggart that employee reviews be done. Supt. Taggart indicated they have been done in the past and he will initiate the process again.

TREASURER

BEVERLY MARTIN passed out copies of the June-July 2009 Abstract of Audited Vouchers. Deputy Mayor Gee left the meeting.

- PAY BILLS

MOTION: made by Trustee Contestabile seconded by Trustee VenVertloh to approve bills from 6/19/2009 – 7/15/2009 on abstracts 1 to 4. VOTE: 4-0. Carried unanimously.

Deputy Mayor Gee returned to the meeting.

- Renewal of Treasurer Martin's Notary License

MOTION: made by Trustee Contestabile seconded by Trustee VenVertloh to approve paying for Treasurer Beverly Martin's Notary License in the amount of \$60.00 for the term of four (4) years.

VOTE: 5-0. Carried unanimously.

- Services for Citizens - Per Treasurer Martin: past Treasurer Scantlin will be in the office tomorrow to do the report requested by the Board for "Services for Citizens". The Village Clerk was asked to download the new State law that relates to consolidation and dissolution of local government for reference.

TRUSTEE

TRUSTEE RICK VENVERTLOH – topics reported:

- 2011-2014 Transportation Improvement Project (TIP) Call for Projects - Per Trustee VenVertloh: GTC and NYSDOT are soliciting proposals for new bridge and transportation-related air quality improvement projects. He doesn't think the Village has proper projects for this. Other grant possibilities through the EPF grant process were discussed.

DEPUTY MAYOR GEE – topics reported:

- Johnson Park Project – the voucher for payment to Genesee Building Restoration is ready to sign, but the Treasurer will hold payment to make sure all work is done that is included in that payment. There will be 5% retained, which is approx. \$3,500., that should cover any work that needs to be done after that. By the next meeting the project should be wrapped up. Deputy Mayor Gee will find out exactly what work the Lions are agreeing to do.

TRUSTEE LINO CONTESTABILE – topics reported:

- Broadband Wireless – Trustee Contestabile is investigating a possible grant to get broadband wireless linked in the Village to residents and businesses.

TRUSTEE ELIZABETH MURRAY

- Chamber of Commerce – A presentation of the “Twice as Nice” program is being arranged by the Chamber of Commerce. Main Street stake holders will be invited to be involved.
- Wheatland Economic Development – the next meeting will be July 23, 2009.
- Green Development – Per Tom Gallagher: WCCS will be the lead agency to get Green Development” going again.
- Main Street Committee met on July 9th and will meet again on August 13th and September 10th. They have gotten new members who live on Main St. A plan for Planters to put around Main Street trees has been done and will be priced. Trustee Murray reviewed a project plan to beautify the triangle at the intersection of 251/383. One landscaping proposal from “Evergreen Landscaping Management” was in the amount of \$2,195. The project would most likely be done in phases. The committee is asking for authorization to spend up to \$3,000. to have the work done by the landscaper. Deputy Mayor Gee advised that the Village procurement policy be reviewed and followed.

MOTION – Triangle beautification Rt. 251/383

Made by Trustee VenVertloh seconded by Deputy Mayor Gee to authorize the expenditure of up to \$3,000.00 for the beautification of the triangle at the intersection of Rt. 251/383 to be administered by the Main Street Committee and adhering to the Village of Scottsville Procurement policy.
VOTE: 5-0. Carried unanimously.

MAYOR MICHAEL SOUERS reported:

- Workers Comp – a representative from Monroe County Workers Comp will attend the August 11th Village Board Meeting to do a presentation re: Options for payment structure for Workers Compensation.
- Rural Development Corp. – Mayor Souers reviewed progress in completing Rural Development Corp. applications for grants.
- Communication Director – Copies of a resume from Edith Cornish was provided. Trustee Murray and Mayor Souers have interviewed Edith Cornish for the position of Scottsville Communication Director and recommended her appointment. After discussion the following action was taken:

MOTION – Communication Director Approval

Made by Trustee Contestabile seconded by Trustee Murray to approve Edith Cornish as Communication Director for a six month contract with the same terms & Conditions as the previous Communication Director’s contract.

VOTE: 5-0. Carried unanimously.

- Community Gospel Church – Mayor Souers reviewed a letter of Sept. 26, 2008 from Rev. Mullin re: Church to have MRB do a study for connecting Community Gospel Church’s

existing building and the new construction site to the Village sewer system. Mayor Souers will contact MRB to see where the issue stands.

- Sustainability – Green Energy – Mayor Souers is arranging to have Larson Engineering come to a Village Planning Board meeting to do a presentation dealing with “Green Energy” grants and how it relates to Villages, land use etc. He will open the invitation to the Town of Wheatland and Wheatland Economic Development.
- Joint Town/Village meeting– possible topics for a joint meeting were suggested.
- Open Ditch on Rochester Street – a letter received from a Rochester Street resident was reviewed. The resident wants the Village to remedy the open ditch along the front of his property along Rochester Street (Rt. 383) which is a State Highway. Review showed that the Village would need to go through a lengthy and costly process to do this work on a State Highway. Mayor Souers will draft a response letter to the resident.

PARK PERMITS

MOTION: made by Deputy Mayor Gee seconded by Trustee VenVertloh to approve the Johnson Park Permits as listed:

- 1) Jill Elliot, 374 South Rd., Fri., August 7, 2009 – Soccer Party
- 2) Lisa Tripod, 2 Genesee St., Sun., Aug. 30, 2009 - Birthday Party
- 3) Michelle Hellaby, 1 Wyvil Ave., Sun., Aug. 9, 2009 – Birthday Party
- 4) Sharon Skivington, 111 Heather La., Fri., July 31, 2009 – Going Away Party
- 5) Nichole Trotto, 25 Wyvil Ave., Sat., Aug. 22, 2009 – Birthday Party

VOTE: 5-0. Carried unanimously.

OLD BUSINESS

Farm Animal Ordinance – issue was previously tabled for the Attorney to re-draft the proposed law.

NEW BUSINESS

Peddling/Soliciting Permit cost increase – No Action was taken on this issue.

ADJOURNMENT

MOTION: made by Deputy Mayor Gee seconded by Trustee VenVertloh to adjourn the meeting at 9:47 P.M. VOTE: 5-0. Carried unanimously.

Submitted by,

Elaine M. Driscoll
Village Clerk