

VILLAGE OF SCOTTSVILLE
FIRE COMMISSIONERS MEETING

Minutes of Meeting
Tuesday, July 14, 2009

CALL TO ORDER: Mayor Michael Souers called the meeting to order at 6:00 P.M.

PLEDGE OF ALLEGIANCE TO THE FLAG

ROLL CALL:

Present: Mayor Michael Souers, Deputy Mayor Paul Gee, Trustees Elizabeth Murray, Lino Contestabile and Rick VenVertloh(6:05 P.M.)

Also Present: EMS Chief Matt Jarrett, Fire Chief Robert Emerson, Building Coordinator Frank Wunder, Asst. Fire Chief Dave Sheffield, John Whelin, Treasurer Beverly Martin, EMS Lieutenant Michelle Hellaby, Attorney Peter Skivington (6:25 P.M.), and Andrew Fleming new member.

APPROVAL OF MINUTES

MOTION – Approve minutes of Tues., June 9, 2009 meeting

Made by Deputy Mayor Gee seconded by Trustee Murray to approve the minutes of the Tuesday, June 9, 2009 Fire Commissioners meeting as written.

VOTE: Mayor Souers – yes
Deputy Mayor Gee – yes
Trustee Murray – yes
Trustee Contestabile – abstained
Motion Carried 3-0.

Trustee VenVertloh entered the meeting and was acknowledged as present at 6:05 P.M.

NEW MEMBERS

EMS Chief Jarrett introduced Andrew Fleming, 18 Chili Avenue, Scottsville NY 14546, who has applied to become a member of the Rescue Squad. His EMS Certification Course is in progress. He indicated that he feels this is a great way to be involved with the community and help people out. He spent 10 months in Africa and realized that having any health care background, allows you to be of help right away. He looks forward to being of service to the community locally. Mayor Souers extended the Village's gratitude for his willingness to serve.

MOTION – New Member Andrew Fleming

Made by Trustee VenVertloh seconded by Deputy Mayor Gee to approve Andrew Fleming as a new member to the Scottsville Fire Department, Inc.

VOTE: 5-0. Carried unanimously.

PUBLIC BEFORE THE BOARD – None

REPORTS

FIRE CHIEF BOB EMERSON previously submitted his report via: email, his report dated: July 14, 2009 with an incident report for June (on file). Chief Emerson reported:

- There were 14 calls for the month and 89 for the year.
- Truck 4617 replacement committee includes, Dave Sheffield, Dave Merritt, Jim Ely and Wayne Schillinger.
- Truck 4613 has a damaged tire that will be replaced. During shipment of the truck, the tires were secured with u-bolts around the springs of the truck and were never removed before use. One has been rubbing on the one tire and caused damage. Chief Emerson will be contacting Churchville Equipment since they should have taken them off before the department used the truck. The Dept. has had this truck for several years.
- Membership Status - Bob Schillinger moved out of the district and will be removed from the active list. He served 38 years.
- Festival - The Fire Dept. and EMS Squad will have a set up at the festival on August 15 and will do demos. Ambulances will park in the side driveway of the Municipal building, but the vendor spot will be on the street.
- Parades - Scottsville will have a few pieces of equipment in the Rush parade this weekend and will be filling for Hilton next week.
- Summerfest Fireworks on August 15th will be at 9:30 P.M. The Fire Dept. will have the grass truck on stand by in the area.
- Inspections are done on all trucks and SCBA.
- The antique fire truck will be stored in the new shed when built with a security camera. Chief Emerson will be looking into the issue of too many people being able to access the security system at the fire facility.

RESCUE SQUAD

EMS CHIEF MATT JARRETT previously submitted, via: email, his Scottsville Rescue Squad report dated: July 14, 2009 with the monthly call report for June 2009 (on file). Item discussed:

- There were 18 calls for the month and 132 for the year.
- Vehicle Replacement Bid Specs– seven bid specs were let out.
- H1N1 flu cases have peaked and are on the down slope, but the County is concerned that it may rise in the fall. POD will probably not need to be activated.
- The medicaid provider number has been secured. All Medicare and Medicaid claims have been billed, except one that is pending on ALS intercept agreement with Gates EMS.
- Stair Chair donation - Rescue Squad asked for approval to donate two Ferno stair chairs (SN 680044 , 289606) to a charitable organization. Fire Chief Emerson and EMS Chief Jarrett will find non profit organizations that could use them.

MOTION – donate two Ferno stair chairs

Made by Deputy Mayor Paul Gee seconded by Trustee Murray to authorize EMS Chief and Fire Chief to donate two stair chairs, serial numbers SN 680044 & 289606, to charitable organizations with 5013C (not for profit) status. VOTE: 5-0. Carried unanimously.

- Festival – The command post will be operated out of the Village Office. Fire/EMS will have booth space with short demonstrations. They will be recruiting for members for EMS/Fire/POD.
- POD Meeting tomorrow night, July 15th, at 7:00 P.M.
- EMS Chief – will be attending classes the last week in September in Livingston County offered by State Emergency Management Office. The classes encompass “decision making“, “problem solving”, “effective communications” and “leadership & influence”.
The program is put together by FEMA. All Rescue Squad officers are being encouraged to attend. Fire Chief Emerson and Disaster Coordinator Barker will also be informed of the classes.
- Community Emergency Management Plan, Version 4, July 1, 2009 – copies were previously provided to the Village Board for review. Chief Jarrett reviewed changes. It was tabled to the August meeting for review and approval. The yearly attachments such as the contact list will be updated.
- NIMS Compliant Questionnaire – Chief Jarrett will complete the questionnaire which tells if the dept. is compliant with NIMS and if not how you can remedy. It takes approx. 3 hours to complete.

Attorney Skivington entered the meeting at 6:25 P.M. and was acknowledged as present.

BID OPENING – Ambulance Type III

Mayor Souers opened and read the four (4) bids received for a new Type III Ambulance:

1) Tom Toy – Northeaster, 17 Belwir Rd, Williamsville NY 14221

#1 new \$132,400 gross
 - 5,200 Ford fleet discount
 - 6,000 trade
 \$121,200 Net

#2 alternate proposal A NERV demo unit 5832

\$138,150 gross
 - Repates
 \$126,950 Net

#3 alternate proposal B – Road Rescue Stock units 5864

\$129,100 gross
 - rebates
 \$117,900 Net

2) Tim Hoegel – Gorman Emergency Vehicles, 691 Billis, Elma N.Y.

\$152,186 gross
 - 8,000 trade

\$144,186 net

3) Bill Litter – Exceptional Emergency Vehicles, 260 North Plank Rd., Newburgh NY 12550

\$130,613 gross

- 5,200 Ford fleet discount

- 7,500 trade

\$117,913 net

4) Thomas Yager – Empire Emergency Apparatus, 3995 Lockport Rd., Niagara Falls NY

\$141,245 gross

- 4,000 trade

\$137,245 net

All four bids were given to EMS Chief Jarrett for review and recommendation.

Selling -vs- trading of old ambulance was discussed.

BUILDING COORDINATOR

FRANK WUNDER reported:

- Parking lot sealing – Frank is getting bids for sealing the parking lot in August. Per DPW Supt. Taggart, driveway to the DPW will be done at another time with oil & stone.
- DPW will be doing site work for the construction of the Fire Dept. shed.

SCOTTSVILLE FIRE DEPARTMENT INC

PRESIDENT RUSS HOGUE was not present nor a report submitted, but Fire Chief reported:

- Thanks to many of the fire dept. members, the old bell that was at the old fire house on Main St. is now on display at the new facility. It is located in front of the pavilion near the driveway.
- There is a POD meeting tomorrow, July 15th at 7:00 P.M.

ADJOURNMENT

MOTION: made by Deputy Mayor Paul Gee seconded by Trustee VenVertloh to adjourn the meeting at 6:37 P.M. VOTE: 5-0. Carried unanimously.

Submitted by,

Elaine M. Driscoll
Village Clerk