

VILLAGE OF SCOTTSVILLE  
FIRE COMMISSIONERS MEETING

Minutes of Meeting  
Tuesday, January 11, 2011

CALL TO ORDER: Mayor Paul Gee called the meeting to order at 6:00 P.M.

PLEDGE OF ALLEGIANCE TO THE FLAG

ROLL CALL:

Present: Mayor Paul Gee, Deputy Mayor Leslie Wagar, Trustee Elizabeth Murray, Trustee Jim Clark, and Peter Skivington

Absent: Trustee Rick Clark.

Also Present: Fire Chief- Robert Emerson, EMS Chief -Matt Jarrett, President- Russ Hogue, Building Maintenance Coordinator - Frank Wunder, Treasurer - Beverly Martin, Dave Sheffield, Joshua Coates, Don Brown, Tom Scott, Brian Ely, Edward Wihlen, Jason Bendix, James A Brown, David Merritt, Town of Wheatland Councilman Roger DeWitt, Communications Director -Edie Cornish ,Dog Control Officer - Gary Hults, and Brian Minster

APPROVAL OF MINUTES

MOTION – Approve minutes of Tues., December 14, 2010 meeting

Made by Trustee J. Clark and seconded by Deputy Mayor Wagar to approve the minutes of the Tuesday, December 14, 2010 Fire Commissioners Meeting as submitted.

VOTE: 4-0. Carried unanimously.

SWEARING IN OF 2011 OFFICERS

Village Clerk Julie Kuhn administered the swearing in of the officers in attendance:

EMS Chief - Matthew Jarrett, EMS Lt. - Edward Wihlen, EMS Ct. - Joshua Coates, Rescue Squad Captain - James A Brown, Fire Chief - Robert Emerson, Assistant Chief - Brian Ely, Fire Lt. - David Merritt, Fire Police Captain - Donald Brown, Fire Police First Lt. - Frank Wunder, Fire Police Lt. - Thomas Scott and Incident Safety Officer - Jason Bendix, after which they signed the Oath of Office book. The officers who were not in attendance will be told to come into the Village Office to be sworn in and sign the Oath of Office.

Mayor Gee Thanked all the 2011 Line Officers for their service to the community.

NEW MEMBER – None

PUBLIC BEFORE THE BOARD – None

REPORTS

FIRE CHIEF BOB EMERSON previously provided his report dated January 11, 2011 Chief Emerson reported that December was a busy month.

Water Problem – Mrs. Phillips, 10 Wyvil Ave. Chief Emerson thanked the DPW for all their help.

Listed on his report were 27 calls for the month and 170 for the year. Unit Responses for the month were 80 and yearly 448. Man-hours for the month were 314.72 and 2764.46 for the year (report on file). The following was discussed:

- Pump servicing on trucks is done
- 4617 Update – Discussion will take at Village Board meeting, immediately following Fire Commissioners meeting.
- Upcoming Events/Activities
  - Past Fire Chief Funeral on Thursday (Code F) Fire Department will be attending
  - Water Rescue Drill- Honeoye Falls on Saturday January 15<sup>th</sup>, 2011
  - Executive Chiefs Meeting end of January. Countywide reissue the accountability tags. County will pay for the tags.

RESCUE SQUAD

EMS CHIEF MATT JARRETT previously submitted an information packet via: email, pages which included the Rescue Squad Monthly Report dated: January 01, 2011, a Monthly Call Report for December 2010, and a monthly duty hours report/graph. (On file)

- Current Membership Status
  - 8 – Active, cleared EMT's
  - EMT in Training
  - Limited Duty-Active (Matt Davis)
  - Certified Responder
    - 12-Active, cleared Drivers Including EMT's
- Rescue Squad Operations
  - 2010 Year in Review
  - Public Safety EAP Contract has been renewed. Provides employee and administrative support for the Squad.
  - Renewal from NYS Department of Health has been received
  - Collections Accounts:

Accounts referred to collections: 3 people/5 ambulance trips. Matt referred the collections to Attorney Skivington. Accounts were with a commercial collection agency. Checks issued, and were kept by individuals; they did not pay for ambulance services. Excellus is aware of the problem/situation. Attorney Skivington sent letters out informing individuals that monies were still owed. No reply from individuals. Dollar amount is close to \$3000.00. Options that Village Board can discuss: Submit back to collections, set up repayment schedule, or send to small claims court. After a brief discussion Mayor Gee would like one more letter to be sent out, if no reply next action Small Claims Court.

➤ Town EMS update : January 20, 2011 Joint meeting, Matt to do presentation

➤ Management of Emergency Medical Services  
Applications submitted to FEMA, 2 Week Course. Cost of class, accommodations and travel is covered.

➤ Workman's Compensation "Issue" Update  
Matt is concerned if there is an injury there might not be coverage. Treasurer Martin reported that workman's comp is still investigating and Village was billed old rate.

➤ Rate Increase: At December 14, 2010 meeting EMS Chief Jarrett asked the board to consider approval of a 3% increase of billing rate for ambulance service, effective January 01, 2011. This issue will be discussed at the Village Board meeting.

#### BUILDING MAINTENANCE COORDINATOR

##### FRANK WUNDER

- Everything running fine. He will provide contact information for heating, plumbing, and electrical in case there is an emergency while he is out of town.

PRESIDENT RUSS HOGUE reported the following and gave the secretary his notes (on file).

- EMS Chief Jarrett has agreed to proceed with the memorial plaque in 4619 for Nancy Kates
- James Brown is resigning from the Board due to lack of time in schedule
- Cookbook fundraiser has been reinstated
- A Fire Department has requested another audit of the fire prevention program.
- Mike Melito has changed his status has from social to active.
- Application was received for a new Jr. member
- Board member Steve Bowman has been asked to review the Strategic Plan and report back to the Board with action items that the Corporation should be working on.

- Due to funding, incentive program has been cut back.

OLD BUSINESS:

A) Appoint a Health & Safety Officer for the Strategic Plan – Tabled

EXECUTIVE SESSION:

Matter closed no need for executive session

NEW BUSINESS – None

ADJOURNMENT

MOTION: made by Deputy Mayor Wagar seconded by Trustee Murray to adjourn the meeting at 6:35 P.M.

VOTE: 4-0. Carried unanimously.

Submitted by,

**Julie A. Kuhn.**

Julie A. Kuhn, Village Clerk