

VILLAGE OF SCOTTSVILLE
BOARD OF TRUSTEES MEETING

Minutes of Meeting
Tuesday, January 8, 2008

CALL TO ORDER: Mayor Michael Souers called the meeting to order at 6:46 P.M.

INTRODUCTION OF CUB SCOUT PACK 140 and PLEDGE OF ALLEGIANCE TO THE FLAG

Mayor Souers welcomed Cub Scout Pack 140 and asked that they lead the Pledge of Allegiance to the Flag.

APPRECIATION CERTIFICATES

Mayor Souers explained that Cub Scout Pack 140 were asked to come to this meeting to receive Certificates of Appreciation for their delivery of the Village of Scottsville recycling calendar in past years and the new 2008 calendar; their delivery project is a great community service. He then asked that all Cub Scouts come to the front of the meeting room to accept Certificates of Appreciation as he called their names. The following 24 Scouts received Appreciation Certificates and had there picture taken as a group:

Colt Farmer	Austin Kemmet-Phillips
Elijah Otto	Colin Maihofer
Jerrit Pierce	Taylor Pierce
Josh Stevens	Levi Silverole
Jaiden Tripi	Connor Smith
Will Gebhardt	Preston Spence
Corey Ingham	Kenneth Caldwell
Adrien Labey-Stone	Aaron Clark
Calvin Nau	Brandon Clark
Matthew Spence	Ben Gebhardt
Kyle Brown	Ben Czapranski
Nathan Czapranski	Jared Grasse

Three Scouts were not in attendance but will receive their certificates from their leaders:

Kenneth Eaton
Zach Lambert
David Lewis

Mayor Souers thanked all for being here and told the Scouts, Leaders & Parents that they were welcome to stay at the meeting or leave any time they wished as the Village Board meeting continued.

ROLL CALL:

Present: Mayor Michael Souers, Deputy Mayor Rick VenVertloh, Trustees Paul Gee and Lino Contestabile.

Absent: Trustee Charles Bryant.

Also Present: Treasurer Thomas Scantlin, Beverly Martin, Communication Director Elizabeth Murray, Sentinel Reporter Gloria Slater, Cub Scout Pack 140 with Parents and Leaders, and Ted Ruedin.

APPROVAL OF MINUTES

MOTION: made by Trustee Contestabile seconded by Trustee Gee to approve the minutes of the Village Board Meeting held on Tuesday, December 11, 2007 as written. VOTE: 4-0. Carried unanimously.

PUBLIC HEARING – None

PUBLIC BEFORE THE BOARD

Ted Ruedin was in attendance. Mayor Souers asked that he wait to make his comments until after reports were completed.

REPORTSVILLAGE CLERK – ELAINE DRISCOLLVillage Election Tues., March 18, 2008

Elaine reminded those in attendance that the last day to file independent nominating petition for the March 18, 2008 Village election is February 13, 2008. Petitions are to be picked up at the Election Board, 39 Main Street, Rochester. Any question – call Sheila 753-1524.

Election Inspectors for the Tuesday, March 18, 2008 ElectionMOTION – Approve Election Inspectors

Made by Trustee Contestabile seconded by Deputy Mayor VenVertlohto approve the appointment of :

Evelyn Ralston – 37 Caledonia Avenue

Ronalee Merritt – 5 Church street

Rosemary Rittenhouse – 64 Main Street

Bonnie Trotto – 23 Wyvil Avenue

As election inspectors for the Tuesday, March 18, 2008 Village Election.

VOTE: 4-0. Carried unanimously.

BUILDING INSPECTOR

TERRY RECH was not in attendance but had previously submitted his report with no permits listed, but other activities were listed, dated: 01/03/2008(on file).

DEPARTMENT OF PUBLIC WORKS

SUPERINTENDENT HENRY TAGGART was not present at the meeting because of an emergency sewer line plug situation on North Road which Skanex was TVing and he needed to be there. He had previously submitted a report dated: 1/8/08(on file). He said he would be available by phone tomorrow if anyone needed to talk him.

TRESURERTHOMAS SCANTLINPay Bills:

MOTION: made by Trustee Contestabile seconded by Trustee Gee to approve bills from 12/21/07-1/09/08 on abstracts 25 to 27.

VOTE: 4-0. Carried unanimously.

Budget Work SessionsMOTION – Set Budget Work Session

Made by Trustee Contestabile seconded by Deputy Mayor VenVertloh to set a Budget organizational session on Saturday, January 26, 2008 at 8:00 A.M.

VOTE: 4-0. Carried unanimously.

Budget Modification

Treasurer Scantlin submitted and reviewed proposed modifications to the current 2007-2008 Village budget, dated: 1/8/2008(hereto attached) after which the following motion was made:

MOTION – 2007-2008 Budget Modification

Made by Trustee Gee seconded by Deputy Mayor VenVertloh to approve the proposed modification to the Current 2007-2008 Village budget dated:

1/8/2008; Total Increase in Appropriations \$56,815.00; Total Increase in Revenue \$56,815.00 as submitted by Treasurer Scantlin.

VOTE: 4-0. Carried unanimously.

Center Point Transfer

Treasurer Scantlin said he has reviewed the last item on DPW Superintendent Henry Taggart's report re: Using the Center Point Transfer Station. Treasurer Scantlin can not justify using Center Point Transfer Station over the Monroe County Landfill for a full year. The cost would be an additional \$8,000 - \$10,000 per year. Per Henry's report, Center Point has agreed to reduce the charge to \$49. instead of \$50. per ton, but that is still \$600. extra this month. Consideration could be given to using Center Point Transfer Station if they came down to \$44.- \$45. per ton. Deputy Mayor VenVertloh said if DPW Supt. Taggart was here he would make a case for using Center Point. Convenience, Safety and wear and tear on equipment are big factors. Treasurer Scantlin pointed out that spending more money in the middle of a budget is not acceptable. Consensus of the Board was that Center Point Transfer Station should only be used in emergency situations because it is too costly. Deputy Mayor VenVertloh will relay the message to DPW Superintendent Taggart.

Workers' Compensation Safety Conference

Treasurer Scantlin reported that Scottsville will be hosting a Workers' Compensation Safety conference at the Wheatland Municipal Building on Tuesday, January 22, 2008, 9:00 A.M. – 11:00 A.M. Other towns/villages will attend. EM Risk Loss Control Manager, John Klotz, will be present.

Employee Assistance

Treasurer Scantlin stated that the past employee assistance contract that the Village had with Concentra cost a lot of money and we never used their services. He would not want to contract with them again. He will look into other programs including what is offered through the Village's health care.

Introduction of Beverly Martin

Mayor Souers introduced Beverly Martin, applicant for the part time Treasurer's position when Tom Scantlin retires in May. Mayor Souers and Treasurer Scantlin previously interviewed Ms. Martin and believe she has excellent credentials and would be a good fit for the Village. Her years of experience working in banking are a positive. Mayor Souers said the when Treasurer Scantlin retires he will have worked for the Village of Scottsville 40 years and has been a great asset. The Mayor recommended the Board approve hiring Ms. Martin as Deputy Treasurer for interim period from now until May 31, 2008 when Tom Scantlin retires. He also recommended an hourly rate of \$10.00 per hour, which Ms. Martin indicated would be an agreeable wage.

MOTION – Approve Beverly Martin Deputy Treasurer

Made by Trustee Gee seconded by Deputy Mayor VenVertloh to approve the appointment of Beverly Martin as Deputy Treasurer effective immediately.

VOTE: 4-0. Carried unanimously.

The Mayor congratulated Ms. Martin and welcomed her aboard. Treasurer Scantlin would like Ms. Martin to start soon to be involved in the year end reporting and the budget process. He pointed out upcoming NYS Comptroller's training seminars that would be beneficial for Ms. Martin to attend. The policy of the Board is that every employee is encouraged to take training classes.

MOTION – Set hourly pay rate for Deputy Treasurer

Made by Trustee Contestabile seconded by Trustee Gee to set the hourly pay rate at \$10.00 for the Deputy Treasurer position in effect now until the end of the fiscal year - May 31, 2008.

VOTE: 4-0. Carried unanimously.

Budget transfers will be done next month to set up the Deputy Treasurers wages.

Union Presbyterian – ServiceMaster Cleaning bill

Treasurer Scantlin pointed out that another statement came to the Village for payment to ServiceMaster for cleaning charges plus penalty at the Union Presbyterian Church when the sewer line backed up. The amount of the bill is \$8,703.33. The Village has received a Notice of Claim. The issue had been placed in Attorney Skivington hands for direction. The urgency of

paying the bill was discussed. Attorney Skivington will be contacted for his input on the issue and approval to pay the bill. The following action was taken:

MOTION – ServiceMaster bill for Union Presbyterian Church

Made by Trustee Contestabile seconded by Deputy Mayor VenVertloht to approve payment of the ServiceMaster bill in an amount not to exceed \$8,703.33, contingent on Attorney Skivington’s approval.

Discussion: Overview for Deputy VenVertloh of how this issue unfolded. There was discussion re: necessity of having provision in our code for required check valves, etc.

VOTE: 4-0. Carried unanimously.

The Board again welcomed Ms. Martin aboard and she assured them she would be at the first budget meeting on January 26th at 8:00 A.M.

COMMUNICATION DIRECTOR

ELIZABETH MURRAY is working on the following issues

- Ms. Murray has been in touch with Scott at the Pin Point Group re: Setting up Trustee’s email.
- A new photo will be taken of the Planning/Zoning Board this Thursday for the website.
- Ms. Murray is working on a proposal for “A Day in the life” D&C publication. Her vision to get the Village, Town, Chamber, School and Genesee Country Museum to sponsor the proposal and make it appealing to the newspaper. When her proposal is complete and before she sends it to the D&C, she will email it to all who have agreed to sponsor it.
- Mayor Souers & Ms. Murray are working on the 2008 Mayor’s resident letter.
- Spring/Summer newsletter. Material for inclusion should be given to Ms. Murray by the Feb. 12th meeting. It will go to print the beginning of March and come out on April 1st.
- Earth Day is April 19, 2008. Ms. Murray is trying to get Wheatland Earth Institute, Town of Wheatland and WCCS on board to support Earth Day to make it a community wide event.
- Wheatland Earth Institute is interested in having members of Brighton’s Environmental Task Force speak to our community re: eco program. As an Earth Institute member, Ms. Murray will approach the Town of Wheatland Board to include them in the eco program presentation.
- Rotary Municipal Clock project – Ms Murray will be in touch with Glenn Balch of the Rotary and Gloria Slater from the Sentinel will meet to discuss publicity for the matching fund donation concept for the clock project.
- Publicizing for POD was discussed. Ms Murray will attend the POD meeting on January 29 to get clarification of what information should be included in the spring newsletter.

Mayor Souers informed the Board that Elizabeth Murray has been made the POD “Information Officer” for the Town of Wheatland and Village of Scottsville.

- Mayor Souers and Elizabeth to brainstorm for “Village Accomplishments” brag board being set up at the Monroe County Asso. of Villages annual dinner, Jan. 19, 2008. If the Board has items they think should be included please contact him.

PUBLIC BEFORE THE BOARD Cont'd

Ted Ruedin, 20 Grove Street, was in attendance and asked to talk to the Board re: a personnel matter. Mayor Souers asked for a motion to go into executive session.

EXECUTIVE SESSION

MOTION: made by Trustee Contestabile seconded by Trustee Gee to enter executive session at 7:45 P.M. for a personnel matter.

VOTE: 4-0. Carried unanimously.

MOTION: made by Trustee Gee seconded by Deputy Mayor VenVertloht to adjourn executive session and return to regular session at 8:43 P.M.

VOTE: 4-0. Carried unanimously.

TRUSTEES

DEPUTY MAYOR RICK VENVERTLOH reported:

- He and DPW Supt. Taggart are working on details for Supt. Taggart’s upcoming retirement.
- Working on setting up framework with DPW Supt. Taggart for Safety Officer. Has received DOT material to use as a guide.
- He is following up on available NYS DOT Multi-Modal money; getting ideas of projects that would fit into program and will get applications together to submit.
- Re: letter from Todd Stevens, Monroe County Stormwater Coalition re: interns on his staff that could work for other communities. We could possibly use someone for GIS, locating of the storm sewer components and digitizing our storm sewer. He will continue to investigate possibilities.

TRUSTEE PAUL GEE reported:

- Attended a Safety Routes to School grant meeting with Tom Gallagher & Chuck Hazelton. Seven Million dollars are available for a seven county region. The best written requests get the funding. Perhaps could be used for Scottsville Road/Rochester Street, Browns Ave., Browns Rd. sidewalks/crosswalks. Engineering would need to be done for the North Rd./Rochester St/Scottsville Rd. area. (front of the convenience store & car lot) for a sidewalk to connect to our existing sidewalk. Tom Gallagher will act as facilitator. It is not a matching grant.

- Trustee Gee will attend Monroe County Steering Committee meeting tomorrow re: 2008 CDBG Application for funding. He will get an application. The deadline for application is Feb. 15, 2008. Two options for projects are Main Street sidewalk from Church St. to Chili Ave. and improvements in Johnson Park. Church St. sidewalks were discussed – consensus was sidewalks need to be planned carefully and done special. There is \$7,000 in Grant money at present that can be used for the Church St. project, and more could be added in the next budget. The handicap access at the Scottsville Diner is another project that could be considered.
- Trustee Gee asked that the following action be taken:
 - MOTION – Go out to Bid for Johnson Park project
 - Made by Trustee Gee seconded by Deputy Mayor VenVertloh for approval to advertise going out to bid for Johnson Park Pavilion improvements after proper wording of bid statement.
 - VOTE: 4-0. Carried unanimously.

TRUSTEE LINO CONTESTABILE reported:

- Repair needs to be done on hole on in sidewalk next to the Collision Shop on South side of North Road. Deputy Mayor VenVertloh will inform DPW Supt. Taggart.
- Trustee Contestabile will solicit Planning/Zoning Board members for POD membership at this Thursday's Planning/Zoning meeting. He will invite those interested to the January 29th POD meeting at the T.J.Connor School at 7:00 P.M.
- Planning Board needs direction from the Village Board for upcoming projects. Trustee Contestabile will inform the Planning/Zoning Board of the work that Trustee Bryant is doing on Historic Preservation. Trustee Bryant is working on getting members for a Historic Preservation Commission. Members do not need to live in the Village.

MAYOR MICHAEL SOUERS reported:

- The Main Street Improvement Study was awarded to Stuart I. Brown Associates in Oct. '07. Mayor would like to get the study going. Trustee VenVertloh will have Mr. Brown call the Mayor to set up a meeting to determine what the expectations are for the study. Mayor Souers asked that the Village Board Members respond to him on their expectations so he can compile and relay to Mr. Brown.
- Scheduling Two Board Meetings per month was discussed. The 4th Tuesday of the month was the preferred date. There was question how to advertise for the second meeting if used as a work session and if decided the second meeting wasn't necessary in a month, how do advertise for the cancellation. The Village Clerk will get clarification on advertising necessities. It was decided that the determination for two meetings a month would be made with the Village Board Organization Meeting in April.

- Per Mayor Souers: the IMS Agreement meeting held Jan. 7, 2008 (last night) was well attended and the review went well. Town Board members attended the meeting. The agreement is getting closer.

NEW BUSINESS

- Agenda & Minutes Distribution: Meeting Reminders

After discussion it was decided that the agendas and minutes of the meetings will be emailed before the Village Board meetings and a Final agenda will be provided at the meeting with other information material. Email reminders will be sent to the Board Members a few days before meetings.

ADJOURNMENT

MOTION: made by Deputy Mayor VenVertloh seconded by Trustee Gee to adjourn the meeting at 9:25 P.M. VOTE: 4-0. Carried unanimously.

Submitted by,

Elaine M. Driscoll
Village Clerk

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