

VILLAGE OF SCOTTSVILLE BOARD MEETING
 Tuesday, February 08, 2011 - 6:30 p.m.

Board of Trustees: Paul Gee, Mayor
 Leslie Wagar, Deputy Mayor
 Elizabeth Murray, Trustee
 James Clark, Trustee
 Richard Clark, Trustee

CALL TO ORDER: Mayor Paul Gee called the meeting to order at 6:31 P.M.

PLEDGE OF ALLEGIANCE TO THE FLAG

ROLL CALL

Present: Mayor Paul Gee, Deputy Mayor Leslie Wagar, Trustee Elizabeth Murray, Trustee Rick Clark, and Trustee Jim Clark.

Also Present: Attorney Peter Skivington, Michael Souers, Mary Chappell, Dave Willard, Laurie Masten, and Mr. & Mrs. Geoff Woerner, Rush Stevens, and Town of Wheatland Councilperson Roger DeWitt

APPROVAL OF MINUTES

A) Village Board Meeting – Tuesday, January 11, 2011

MOTION: made by Deputy Mayor L. Wagar seconded by Trustee J. Clark to approve the minutes of the Tuesday, January 11, 2011 Village Board Meeting as written

VOTE: 5-0 Carried Unanimously

PUBLIC BEFORE THE BOARD

Mayor Paul Gee made the following presentations:

Michael Souers: A plaque from the Monroe County Association of Villages In appreciation of many years of service as Mayor of the Village of Scottsville and for participation in the Monroe County Association of Villages. Dated January 22, 2011, signed by the 10 Village Mayors of Monroe County. Mayor Gee accepted the plaque for Michael Souers at the January 22, 2011 meeting.

Boy Scout Rush Stevens: Certificate of Appreciation

In Appreciation for the refurbishing of park benches on Main Street in pursuit of Eagle Scout Rank.

As a token of Esteem for Particularly Dedicated Efforts on Behalf of the Village, Which Efforts Have Made Scottsville a Better Place to Live.

Mayor Gee thanked Rush for his dedication.

Laurie Mastin- National Grid

- Main Street Poles and Ownership
 - 2 Tariffs filed with the Public Service Commission
 - Service Classification 2- National Grid owns certain items
 - Service Classification 3- Municipality owns everything
 - Village of Scottsville is not standard
 - National Grid owns Bulbs and underground conductors
 - Decorative items on Main Street poles very hard for operations department of National Grid to maintain. Bulbs are very problematic, not a standard application National Grid is all about Standardization.
 - Audit
 - Last audit for Village was 2003. Time for joint comprehensive audit. A time needs to be set for audit.

Laurie told the board she will move forward with drafting 2 proposals for Main & Rochester Street poles. The proposals will be sent to the Village Board for review.

Dave Willard, MRB

➤ Update on Pump Station

Easement: Letter of Permission for Soil Testing has not been signed by Mark and Veronica Callan. Dave Willard would like to schedule a meeting with Mark and Veronica to negotiate.

- Schematic design, has gone well
- Pump Station Configuration: A document from the County that the County agrees with the configuration of the pump station should be received in about a month.
- Explored alternative routes, bottom line, the best alignment is the first one presented by MRB.
- SEQR: The alignment needs to be known to complete SEQR. SEQR is on hold.

Not sure of schedule until alignment is determined.

Mayor Gee handed out a financial time line for the project, still on track with the original estimates; there have been some additions, Attorney Skivington, and SEQR.

Have not contracted with Municipal Solutions or Bond Council.

Mary Chappell, Municipal Solutions, Inc.

- Rural Development Funding
 - Financial time line is a cash flow chart, broken down into 2 Sets

- Recommendation: Borrow what is needed for the year
- Flow Chart is very preliminary, can change, use as a tool for planning.
- Rural Development Letter: (dated 02/03/2011 on file)
 - Stu Brown's office already addressing issues in letter. Adjustments or amendments to the report may be needed if there is a change in placement of the force main.

Reminder the following is part of the Contract Proposal:

- Completion of the Application
- Marketing of Bond Anticipation Note
- Administration of Bond Anticipation Note
- Help with closeout when Bonding

Contract has not been approved yet, however; Mary Chappell advised it was better to wait until SEQR is done.

Mayor Gee stated that the Village has 2 applications in, one for the Pump Station Project and for Sewer Rehabilitation Project (I & I work). The Village has been doing yearly I & I. At this time the Village would like to withdraw the application for Sewer Rehab Project. Mary Chappell will have a letter drawn up requesting that Rural Development withdraw the Village's application for funding on the Sanitary Sewer Rehabilitation Project.

PUBLIC HEARING:

No Public Hearing

REPORTS:

ATTORNEY – Peter Skivington

- Edie Cornish- Public Relations Liaison – 6 Month contract has been drawn up, signatures needed.
- Dog Ordinance drawn up Village Board can set a Public Hearing for March 08, 2011
- Scott Crescent Road Bridge Contract: Mayor can sign contract

PUBLIC RELATIONS LIAISON– Edie Cornish

Excused -Reminder News letter articles due by March 01, 2011

Public Relations Liaison Agreement

MOTION: made by Trustee E. Murray and seconded by Trustee R. Clark authorizing Mayor Gee to sign Agreement between Edith M. Cornish (consultant) and THE VILLAGE OF SCOTTSVILLE for the term 6 months commencing on January 01, 2011 through June 30, 2011.

VOTE: 5-0 carried unanimously

VILLAGE CLERK – Julie A. Kuhn

No Report

BUILDING INSPECTOR – Terry Rech

Report on File

TREASURER – Beverly Martin

Excused: Reports on file

➤ **Pay Bills:**

MOTION: made by Deputy Mayor L. Wagar seconded by Trustee J. Clark to approve bills from 01/12/2011- 02/09/2011 on abstracts 29 to 31

VOTE: 5-0 Carried Unanimously

➤ **Budget Modification:**

The following are the Proposed Modifications to the Current 2010-2011 Village Budget

GENERAL FUND	INCREASED APPROPRIATIONS
3410.2 Fire Dept Equipment	\$300.00
3410.4 Fire Dept Contractual	\$1,436.00
4540.4 Ambulance Contractual	\$453.84
5110.4 Streets Contractual	\$14,655.47
9040.8 Workers Compensation	\$4,403.00
TOTAL INCREASE IN APPROPRIATIONS	\$21,248.31
	INCREASED REVENUES
3089 Other Government Aid	\$300.00
2680 Insurance Recoveries	\$6,292.84
3501 Chips	\$14,655.47
TOTAL INCREASE IN REVENUES	\$21,248.31

MOTION: made by Deputy Mayor L. Wagar and seconded Trustee R. Clark by to approve the proposed modification dated: 02/08/2011 to the current 2010-2011 Village Budget: General Fund total increase in appropriations: \$21,248.31 total increase in revenues \$21,248.31. (On File)

VOTE: 5-0

➤ **UNYMWCP 2011 Membership Appointments**

MOTION: made by Deputy Mayor L. Wagar and seconded by Trustee R. Clark to Approve UNYMWCP Member Representative Appointments for 2011 as follows: Director-Beverly A. Martin
Alt. Director- Steve Farrell
Facilitator- Julie A. Kuhn

VOTE: 5-0 Carried Unanimously

WWTP – Chief Operator Steve Farrell (Reports on file)

- County can do videotaping of the Trunk Line along the Greenway. This should start in early spring.
- 2 new well pumps installed in tanks
- Dead reeds will be cut down soon in greenhouse
- Plant is running well, flows have come down to normal levels

DPW - Supt. Steve Farrell (Reports on file)

- 12 plow runs and 7 salt runs since last meeting
- Cleaned up sidewalks with bobcat (Ken and Steve)
- Cleared off Main Street 2 times, first time was a total clear of the snow, the second time was in front of businesses
- Ordered second round of salt, this fills the amount the Village needs to take each year
- Holiday Lights on Main Street and the tree at the triangle have been removed
- Completed Christmas Tree pick-up for the year
- Automated truck broke down due to a large banker's box filled with files being wedge in between the crusher panel and ram causing crusher panel to bend. New panel on order and will be installed this week. Used old packer to finish up route.
- Johnson Park: working with Lions Club on renovations to the pavilion. Steve will keep a total of the material costs for the Grant.
- Brush Grinding Costs and Amounts of Material
Town of Wheatland has contract with Niagara Power Authority, Village would have to haul brush to Town.
Village uses all ground wood chips and mulch.

EXECUTIVE SESSION:

Mayor Gee requested a motion to go into Executive Session

RE: Real Estate Issues

MOTION: made by Deputy Mayor L. Wagar and seconded by Trustee J. Clark to enter into Executive Session at 8:03 P.M. to discuss a Real Estate issue.

VOTE: 5-0 carried unanimously.

MOTION: made by Trustee E. Murray and seconded by Deputy Mayor L. Wagar to adjourn Executive Session and return to Regular Session at 8:21 P. M.

VOTE: 5-0 Carried Unanimously

TRUSTEE REPORTS:DEPUTY MAYOR LESLIE WAGAR

Liaison to: Village Planning /Zoning Board
Code Enforcement Dept.

- Village Planning/Zoning Board
 - Recommendation that Village Board make appointment to Planning/Zoning Board.
Mayor Gee asked Deputy Mayor Wagar to investigate the option of appointing one candidate to the Planning/Zoning and the other candidate to be an alternate to the planning board. Reasoning is that too few candidates apply to be on board, when we have two qualified people we should try to find a place for them.
- Code Enforcement Dept. –
 - Report on File

TRUSTEE – ELIZABETH MURRAY

Liaison to: Public Relations Director,
Community Organizations,
Chamber of Commerce,
Main Street Committee
Town of Wheatland Economic Development Task Force

- Main Street Committee
 - Met on February 01, 2011 will meet again on February 22, 2011
 - Goals and action items revisited
 - Public Parking Sign to be completed soon
 - Marketing Brochure will be utilized to recruit businesses
 - Greenway signage: Businesses to advertise
 - Reconnect with DOT
- Forestry Committee
 - Complete Inventory
 - Grant Application
Resolution authorizing Mayor Gee to sign matching Grant Application

MOTION: made by Trustee R. Clark and seconded by Deputy Mayor L. Wagar

RESOLVED:

That Paul Gee as Mayor of the Village of Scottsville is hereby authorized and directed to file an application for 50% matching funds in an amount not to exceed \$5000.00, and upon approval of said request to enter into and execute a project agreement with the New York State Department of Environmental Conservation for such financial assistance to the Village of Scottsville for Scottsville Tree Inventory.

VOTE: 5-0 Carried Unanimously

TRUSTEE JAMES CLARK

Liaison to: Village Parks
Clerk's Office
Waste Water Treatment Plant

- Village Parks:
 - Johnson Park:
 - Quotes from the following Heating Companies (on file)
 - John Betlem \$4,290.00
 - Isaac \$4,100.00
 - Excellent Air \$6,675.00 –Option 1
 - \$7,375.00 –Option 2
 - After reviewing all quotes Mayor Gee would like Trustee J. Clark to meet with the companies and have all companies do quote for 80% 80,000 BTUH gas Furnace, to include heat in the bathrooms.
 - Canawaugus Park:
 - Scout Project (Eagle Scout) Build a gazebo at park. Trustee J. Clark will contact scouts and gather more information.
- Village Office running smoothly
- Waste Water Treatment Plant: Refer to report given by Chief Operator Steve Farrell (on file)

TRUSTEE RICHARD CLARK

Liaison to: Department of Public Works

- Set up meeting with Steve to tour DPW.

MAYOR PAUL GEE

Liaison to: Fire Department
Rescue Squad

➤ **Fire Department**

Mayor would like input, ideas from the Village Board on Team Building, Moral Boosting, Coaching for Fire Company and EMS.

➤ **Scott Crescent Road Bridge Project:**

MOTION: made by Trustee J. Clark and seconded by Deputy Mayor Wagar **Authorizing the implementation, and funding in the first instance 100% of \$78,000.00 of the federal-aid and State “Marchiselli” Program-aid eligible costs, of a transportation federal-aid project, and appropriating funds therefore.**

WHEREAS, a Project for the Village of Scottsville, Scott Crescent Road Bridge P.I.N. 4754.95 (“the Project”) is eligible for funding under title 23 U.S. Code, as amended, that calls for the apportionment of the costs such program to be borne at the ratio of 80% Federal funds and 20% non-federal funds: and

WHEREAS, the Village of Scottsville desires to advance the Project by making a commitment of 100% of the non-federal share of the costs of \$15,600.00.

NOW, THEREFORE, the Scottsville Village Board, duly convened does hereby

RESOLVE, that the Scottsville Village Board hereby approves the above-subject; and it is hereby further

RESOLVED, that the Scottsville Village Board hereby authorizes the Village of Scottsville to pay the first instance 100% of the federal and non-federal share of the cost of \$78,000.00 work for the Project or portions thereof: and it is further

RESOLVE, that the sum of \$78,000.00 is hereby appropriated from General Fund (or, appropriated pursuant to _____) and made available to cover the cost of participation in the above phase of the Project; and it is further

RESOLVED, that in the event the full federal and non-federal share costs of the project exceeds the amount appropriated above, the Village of Scottsville Village Board shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the Mayor therefore, and it is further

RESOLVED, that the Mayor of the Village of Scottsville of the State of New York be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal Aid and/or Marchiselli Aid on behalf of the Village of Scottsville with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality’s first instance funding of project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible, and it is further,

RESOLVED, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project, and it is further

RESOLVED, this Resolution shall take effect immediately.

VOTE: 5-0 Carried Unanimously

OLD BUSINESS:

- Skanex Contract- No longer needed

- Set Public Hearing Village of Scottsville Local Law Dog Ordinance
MOTION: made by Trustee J. Clark and seconded by Deputy Mayor L. Wagar to set a Public Hearing on March 08, 2011 at 6:35 P.M. to consider Local Law ARTICLE II Dog Control in the Village of Scottsville.

VOTE: 5-0

- Property Tax Cap:
 Association of Monroe County Villages
 - Open Letter to Elected Officials in Albany

MOTION: made by Trustee E. Murray and seconded by Deputy Mayor L. Wagar authorizing Mayor Gee to sign Association of Monroe County Villages Open Letter to our Elected Officials in Albany

VOTE: 5-0 Carried Unanimously

MOTION: made by Trustee E. Murray and seconded by Trustee R. Clark to approve the dollar amount not to exceed \$175.00 from Mayor contractual, for publication of Association of Monroe County Villages Open Letter to Our Elected Officials in Albany in the Sentinel.

VOTE: 5-0 Carried Unanimously

NEW BUSINESS:

- Memorial Trees: (Proposal on file)
 Mayor asked that Trustees review proposal and forward any comments to the Mayor. Implementation in spring.

PARK PERMITS:

MOTION: made by Trustee J. Clark and seconded by Deputy Mayor L. Wagar to approve the Johnson Park Permits as listed:

- 1) Lions Club of Scottsville , Saturday, February 19, 2011 Snowball Volleyball Tournament
- 2) Sandy Horr, 9404 Union Street, Saturday, July 09, 2011 – MS/GIST Fundraiser

VOTE: 5-0 Carried Unanimously

CORRESPONDENCE – See Folder

ADJOURNMENT:

MOTION: made by Deputy Mayor L. Wagar and seconded by Trustee E. Murray to adjourn the meeting at 9:38 P.M.

VOTE: 5-0 Carried unanimously

Respectfully submitted by,

Julie A. Kuhn.

Julie A. Kuhn

Village Clerk

UPCOMING MEETINGS & EVENTS

Fire Commissioners Meeting - Tuesday, March 08, 2011 – 6:00 P.M. – Wheatland Municipal Building.

Village Board Meeting - Tuesday, March 08, 2011 – 6:30 P.M. – Wheatland Municipal Building