

VILLAGE OF SCOTTSVILLE  
FIRE COMMISSIONERS MEETING

Minutes of Meeting  
Tuesday, February 08, 2011

CALL TO ORDER: Mayor Paul Gee called the meeting to order at 6:00 P.M.

PLEDGE OF ALLEGIANCE TO THE FLAG

ROLL CALL:

Present: Mayor Paul Gee, Deputy Mayor Leslie Wagar, Trustee Elizabeth Murray, Trustee Jim Clark, Trustee Rick Clark, and Attorney Peter Skivington

Also Present: Fire Chief- Robert Emerson, EMS Chief -Matt Jarrett, and Town Councilperson Roger DeWitt

APPROVAL OF MINUTES

MOTION – Approve minutes of Tuesday January 11, 2011 meeting

Made by Deputy Mayor L Wagar and seconded by Trustee Murray to approve the minutes of the Tuesday, January 11, 2011 Fire Commissioners Meeting as submitted.

VOTE: 5-0. Carried unanimously.

NEW MEMBER – None

PUBLIC BEFORE THE BOARD – None

REPORTS

FIRE CHIEF BOB EMERSON previously provided his report dated February 08, 2011 (on file)

Listed on January report were 12 calls for the month and 12 for the year. Unit Responses for the month were 28 and yearly 28. Man-hours for the month were 191.77 and 191.77 for the year

- Water Problem – Maple Street: major water damage from possible broken faucet in bath. Mold throughout the residence. Home is vacant
- Fire Glove Information: Gloves purchased last year were made from sub-standard materials. Chief Emerson is in the process purchasing new gloves.

- Generator: Yearly maintenance done. Building is 6 years old and total hours on the generator is only 35. Generator was not hooked up properly, that has now been corrected. The generator needs to be run ½ hour monthly. Chief Emerson will monitor monthly gas bill.
- Membership Status:
  - No Changes

### RESCUE SQUAD

EMS CHIEF MATT JARRETT previously submitted an information packet via: email, pages which included the Rescue Squad Monthly Report dated: January, 2011, a Monthly Call Report for January 2011, and a monthly duty hours report/graph. (On file)

- Current Membership Status
  - 8 – Active, cleared EMT's
  - 2 -Limited Duty-Active (Jackie Coates)
  - 1-Certified Responder(Bowman)
  - 12-Active, cleared Drivers Including EMT's
- Rescue Squad Operations
  - S Clancy has resigned as a member of the Squad
  - Working on the following projects:
    - Website Update/Upgrade
    - Upgrading Computers/Hardware
    - Class A Uniforms
    - Explorer Observation Policy
    - Staffing "In House"

Response time: 90% = 11 minutes from when the call come in to when the ambulance leaves fire hall. Improvement could happen if people stay overnight. Make bunk room and hall more functional for overnight stays
  - Town EMS update :
    - Revenue Study: ( Packet given out previously)  
Next step is budget
    - Grants:  
Grant writer needed, estimated cost would be around \$500.00 money could come from EMS Contractual Account.

- Workman's Compensation
  - Tabled

BUILDING MAINTENANCE COORDINATOR

FRANK WUNDER

No report

PRESIDENT RUSS HOGUE

Absent- no report

OLD BUSINESS:

- A) Appoint a Health & Safety Officer for the Strategic Plan  
Update next month

NEW BUSINESS – None

ADJOURNMENT

MOTION: made by Trustee J. Clark seconded by Deputy Mayor Wagar to adjourn the meeting at 6:18 P.M.

VOTE: 5-0. Carried unanimously.

Submitted by,

**Julie A. Kuhn.**

Julie A. Kuhn, Village Clerk