

VILLAGE OF SCOTTSVILLE
BOARD OF TRUSTEES MEETING

Minutes of Meeting
Tuesday, December 14, 2010

CALL TO ORDER: Mayor Paul Gee called the meeting to order at 6:40 P.M.

PLEDGE OF ALLEGIANCE TO THE FLAG

ROLL CALL:

Present: Mayor Paul Gee, Deputy Mayor Leslie Wagar, Trustee Elizabeth Murray, Trustee James Clark and Trustee Richard Clark.

Also Present: Treasurer Beverly Martin, DPW Supt/WWTP Chief Operator Steve Farrell, Dave Willard MRB, Municipal Solution Mary Chappell, Building Inspector Terry Rech, Kim Stokoe, Julie Driscoll and recording secretary Elaine Driscoll Village Clerk.

APPROVAL OF MINUTES

MOTION – Approval of Tuesday, November 9, 2010 Village Board Meeting Minutes
Made by Trustee J. Clark seconded by Deputy Mayor Wagar to approve the minutes of the Tuesday, November 9, 2010 Village Board Meeting as submitted by the Village Clerk Elaine M. Driscoll.

VOTE: 5-0. Carried unanimously.

PUBLIC HEARINGS

6:35 P.M. to Consider appropriating \$190,000.00 for Modification and Refurbishment of 1990 Pumper Truck

Mayor Gee read the public hearing notice which appeared in the Sentinel: to consider appropriating an amount not to exceed \$190,000.00 from the Reserve for Fire Truck for the 1990 Pumper Truck modification and refurbishment. He indicated the hearing was being tabled due to the fact that the Village has decided to just repair the truck and not do the modification and refurbishment. The truck has very low mileage and is in decent shape. Repairs will be made to the Pumper Truck to bring it up to standards. The next truck that will need replacing is #4613, which is the main workhorse truck. Not doing the modification and refurbishment on the pumper will provide more reserve funds when replacing #4613 in the next couple years.

6:44 P.M. to adopt a Local Law to reduce speed on Scott Crescent and Race Street to 25 mph.

Mayor Gee read the public hearing notice which appeared in the Sentinel: to adopt a Local Law amending Section 162-6 of the Code of the Village of Scottsville which would establish a maximum speed limit of 25 miles per hour for the entire length of Scott Crescent and Race

Street. He indicated that the public hearings for Scott Crescent and Race Street would be heard simultaneously. He explained that the Village has gotten complaints about speeding on these streets and wants to install speed humps, however the Department of Transportation standards require that the speed limit not be over 25 miles per hour when installing the humps. There was no public comment and the following actions were taken:

MOTION – Reduce Speed on Scott Crescent to 25 MPH

Made by Trustee Murray seconded by Deputy Mayor Wagar to adopt a Local Law amending Section 162-6 of the Code of the Village of Scottsville which would establish a maximum speed limit of 25 miles per hour for the entire length of Scott Crescent.

VOTE: 5-0. Carried unanimously.

MOTION – Reduce Speed on Race Street to 25 MPH

Made by Trustee J. Clark seconded by Deputy Mayor Wagar to adopt a Local Law amending Section 162-6 of the Code of the Village of Scottsville which would establish a maximum speed limit of 25 miles per hour for the entire length of Race Street.

VOTE: 5-0. Carried unanimously.

PUBLIC BEFORE THE BOARD

Brian Minster – Clarification of Scottsville-Mumford Road property ownership

Although Mr. Minster was not present, Mayor Gee reported on the issue of the Scottsville-Mumford Road Village properties; citing a memo from Mark Schnorr, Town of Wheatland Assessor, dated 11/17/2010. The memo (on file), indicates that recently an error was discovered on the tax map for three properties owned by the village. Because the lines were incorrect, the Minster family have paid taxes on a 3-4 acre piece of village property believing they owned it. Per a call from Village Attorney Skivington before this meeting: he will be in contact with Town Attorney John Glavin to straighten out this matter. Mr. Minster will need to work with Town Attorney John Glavin. There is question from the Town Assessor if the village wants the three parcels to be combined into one parcel.

Kim Stokoe (Stokoe Farms) was present to become more informed of the Pump Station Project since the force main line will go through some of the Stokoe Farms property. Mayor Gee apologized for neglecting to notify the farmland owners sooner. He will set up a meeting in the first part of January with all key people: Monroe County, Village, Stokoes & Callans – farmland owners, Monroe County Pure Watters, Agriculture Markets Bob King, etc., to show the land owners the preliminary plan for the Pump Station Force Main Project.

Brian Minster entered the meeting. Mayor Gee told him that Village Attorney Peter Skivington will work with Town Attorney John Glavin to work out the Scottsville-Mumford Road property issue. Mr. Minster stated that the Minster Family has paid taxes on the piece of property in question for approx. 60 years, and are now being told the village owns it. He questioned how the Village can just take the property and not reimburse the Minster family. Mr. Minster was told that this issue needs to be worked out with the Town of Wheatland. Mr. Minster made claim, as of tonight, that the property is his as of now unless the Board has other evidence which indicates

otherwise. Mayor Gee will inform Attorney Skivington to be in contact with Town Attorney Glavin on this issue and perhaps set up a meeting of all involved.

Mary Chappell Municipal Solutions was in attendance and presented and reviewed updated copies of a proposal for contracting services in connection with the Village Pump Station and Force Main Project. The contract would secure Municipal Solutions for financial advisement. After review, the proposal (contract) was tabled to the January 11, 2011 meeting.

Dave Willard MRB Group was present and discussed:

1) SEQR Resolution – Intent to declare Lead Agency Status for the Village of Scottsville

Regional Pump Station and Forcemain, after which the following action was taken:

MOTION – SEQR Resolution – Declare Lead Agency Status

Made by Trustee Murray seconded by Trustee J. Clark to adopt the resolution that in accordance with the New York State Environmental Quality Review (SEQR) regulations, the Village Board of the Village of Scottsville hereby declares its intent to serve as Lead Agency to conduct an environmental review of the Regional Pump Station and Forcemain project, dated: December 14, 2010 (resolution hereto attached).

VOTE: Mayor Gee – yes
 Trustee Murray – yes
 Trustee J. Clark – yes
 Trustee R. Clark – yes
 Deputy Mayor Wagar – no
 Motion Carried 4-1.

2) Resolution – 2010-2011 Local Government Efficiency Grant Program, after which the following action was taken:

MOTION – Application for 2010-2011 Local Government Efficiency Grant

Made by Trustee R. Clark seconded by Trustee Murray to adopt the Resolution of the Village of Scottsville Supporting the Application for the 2010-2011 Local Government Efficiency Grant Program for an Efficiency Grant Program for an Efficiency Implementation Grant to Fund the Scottsville Regional Pump Station and Force Main in the amount of \$600,000., as written by MRB (hereto attached).

VOTE: Mayor Gee – yes
 Trustee Murray – yes
 Trustee J. Clark – yes
 Trustee R. Clark – yes
 Deputy Mayor Wagar – no
 Motion Carried 4-1.

3) Video Inspection of NESD trunk line – Skanex – Dave Willard MRB reviewed the necessity of having a video inspection done of the NESD trunk Line. He went over a proposal signed by David R. Willard for James S. Peet re: “Regional Pump Station and Force Main Northeast Trunk Sewer Cleaning and Inspection Village of Scottsville, MRB Project No. 1917.10001, dated: December 10, 2010. The not to exceed cost to authorize Skanex to undertake this cleaning and

inspection program as a professional service as outlined was \$14,000. Mr. Willard presented and reviewed an: Village of Scottsville Regional Pump Station and Force main – Estimated Professional Service Expenditures to complete first Project Phase dated: October 7, 2010- Updated 12/10/10 (on file). The estimated Village Expenditure in December 2010 showed \$151,900.00. After lengthy discussion re: video inspection and variables in the cost if some work may not have to be done, Dave Willard indicated that the County could be asked if they would consider doing the video inspection, which would be cost saving. The Village would have to contract directly with Skanex for them to do the video inspection. The video information would be valuable to use no matter what direction the Pump Station takes. MRB will have Skanex get a contract to the Village to review at the January meeting. DPW Supt. Farrell will talk to the County and Skanex re: video inspection. Treasurer Martin questioned if the Village doesn't own the property that the sewer plant is on, how can the Village do this project. Dave Willard stated that a lease is considered title to property.

Mike Brennan, 85 North Cavalier was present to ask permission to tie into the village sewer system at 85 North Cavalier. It is an "out of district" property. Per Building Inspector Rech: Mr. Brennan understands that "out of district" residential laterals are charged a double sewer service charge and he would be required to pay the connection fee. After discussion the following action was taken:

MOTION – Approve "out of district" sewer hook-up – 85 North Cavalier

Made by Trustee Murray seconded by Deputy Mayor Wagar to approve the sewer hook-up at 85 North Cavalier per contract written by the Village Attorney and approve the Mayor to sign the contract.

VOTE: 5-0. Carried unanimously.

Terry Rech will contact Peter Skivington to have him write a contract after which the Mayor will sign. Mayor Gee suggested that Mr. Brennan could talk to the Town of Wheatland re: annexing his property into the Village, which may be cheaper for him over time rather than paying a double sewer charge and also garbage pick-up. Terry Rech would mediate on this issue.

Julie Driscoll, 76 Main Street (the Village Clerks Daughter) entered the meeting and stated she was present to support her Mom working her last Village Board Meeting due to retirement.

REPORTS

ATTORNEY PETER SKIVINGTON was not present at the meeting.

A) Bonding clarification – Referendum – tabled to January 11, 2011 meeting.

COMMUNICATION DIRECTOR was not present at the meeting.

VILLAGE CLERK

ELAINE DRISCOLL reported:

Code of the Village of Scottsville update – the Village Clerk reviewed the General Code estimate, dated: November 11, 2010, to have Local Law Nos. 1-2010, 2-2010 and 4-2010 legislation and revisions to the Officials Page, Table of Contents, Disposition List and Index put into the Village Code: Supplement No. 15, price being between \$1,805.00 and \$2,290.00, plus 2% for shipping and handling. After review the following action was taken:

MOTION – Set Public Hearing – General Code Codification

Made by Deputy Mayor Wagar seconded by Trustee J. Clark to set a Public Hearing on Tuesday, January 11, 2011 at 6:35 P.M. to appropriate funds from Reserve for Codification in an amount not to exceed \$2,336.00 to update the Code of the Village of Scottsville, subject to permissive referendum.

VOTE: 5-0. Carried unanimously.

WASTE WATER TREATMENT PLANT

CHIEF OPERATOR STEVE FARRELL previously submitted his report via: email, dated: December 14th, 2010 and reviewed the six items of interest listed (on file).

DEPARTMENT OF PUBLIC WORKS

SUPERINTENDENT STEVE FARRELL previously submitted his report via: email, dated: in error November 9th, 2010 – corrected December 14th, 2010 (on file). He reviewed the eight items on the report and also reported:

- Ownership of light poles on Main St. – Laurie Mastin, National Grid wants the Village to take ownership of the wiring for the village owned poles on Main Street. The DPW could do repairs & change the bulbs. Steve will research this issue to find out exactly what the village has to do to accomplish ownership. Lighting grant possibilities was discussed.
- Brush & Leaves ground this week – per DPW Supt. Farrell the brush & leaves will be ground this week. It should take two days. Mayor Gee suggested that a policy be written that would limit the amount of product going to each person and which would stop resident landscapers from taking it for their business in large quantities. etc.
- Dumpsters – DPW Supt. Farrell provided copies of “Village of Scottsville Dumpster Pick Up” which outlined estimates for various scenarios for dumpster pricing (on file). The issue was discussed at length and will be revisited during budget planning.

TREASURER MARTIN provided copies of an abstract of audited vouchers dated: Nov. – Dec. 2010 after which the following motion was made:

- Pay Bills:

MOTION: made by Deputy Mayor Wagar seconded by Trustee J. Clark to approve bills from 11/19/10 – 12/15/10 on abstracts 21 to 24.

VOTE: 5-0. Carried unanimously.

- Fire Truck #4617 repairs

MOTION: made by Deputy Mayor Wagar seconded by Trustee R. Clark to set a Public Hearing on Tuesday, January 11, 2011 at 6:40 P.M. to appropriate funds in an amount not to exceed \$10,000.00 for repairs to Pumper Tanker Truck #4617, from the Fire Truck

Reserve to the Fire Department Contractual, subject to a 30 day permissive referendum.
VOTE: 5-0. Carried unanimously.

- Health Care Plan Update – Treasurer Martin has gotten a comparison of five plans from the Excellus representative. A decision should be made by April. The current plans are going up 15% for employees and 22% for elders. There will be discussion about these plans with employees and be reviewed at budget meetings.
- Retirement Incentive Appropriation – Treasurer Martin reviewed the scenarios discussed previously re: where money would come from to pay for the State Retirement Incentive due in January. The scenario chosen was to transfer part of the money in the Main Street Development Reserve and put into the Retirement Reserve to pay the Retirement bill. Trustee Murray showed concern that there are Main Street Economic Development projects coming up that would need funds out of the Main Street Reserve. After discussion it was decided that the amount of money that would be left in the Main Street Reserve would cover upcoming projects and funds will be reimbursed back into the Main Street Dev. Reserve at budget times. The following action was taken:
MOTION - \$35,000.00 for Main Street Dev. Reserve to Retirement Reserve
 Made by Deputy Mayor Wagar seconded by Trustee J. Clark to set a Public Hearing on Tuesday, January 11, 2011 at 6:45 P.M. to transfer an amount not to exceed \$35,000.00 from the Main Street Development Reserve to the Retirement Reserve with the intent to pay for the 2010-2011 Retirement Incentive, subject to a 30 day permissive referendum.
 VOTE: 5-0. Carried unanimously.

MOTION - \$35,000.00 from Reserve for Retirement to Retirement Appropriation
 Made by Deputy Mayor Wagar seconded by Trustee R. Clark to set a Public Hearing on Tuesday, January 11, 2011 at 6:50 P.M. to appropriate an amount not to exceed \$35,000.00 from the Reserve for Retirement to Retirement appropriation, subject to a 30 day referendum.
 VOTE: 5-0. Carried unanimously.
- Year End Report – Treasurer Martin has done a preliminary budget and will email the information to the Board.
- Preliminary Budget Meeting date – It was determined after discussion that the first budget meeting will be held Saturday, February 12, 2011 – time to be determined.
 Other dates will be scheduled at the January meeting.

TRUSTEE REPORTS

DEPUTY MAYOR WAGAR reported:

- Planning/Zoning Board does not meet in December. They are in the process of reviewing applications for a new board member. A decision will be made after the 1st of the year.

MAYOR GEE – Before DPW supt. Farrell left the meeting, Mayor Gee reported on the last Summerfest meeting to keep him informed.

- Rotary want to take full control of the Summerfest and will run the money through their books.
- The Village will be providing the fireworks, bands (may get sponsors to pay for bands), toilets, etc. The Village Office will not be involved in the operation of the festival.
- The Rotary wants to keep the event on Main St.
- The Rotary will take care of the vendors.
- Two years ago the festival cost the Village \$5,000.00. This year it cost us \$2,000.00. Hopefully in two or three years it won't cost the Village anything.
- Mayor Gee has suggested the event be taken back to Johnson Park.
- The Rotary has not yet committed to taking the event over until their club officially agrees.
- The last Summerfest meeting was not well attended, but communication of the date was not received by many.
- DPW Supt. agreed the event would be much easier if held in Johnson Park.
- Mayor Gee will talk to Glenn Balch to keep plans going and get a meeting scheduled.
- If the Rotary does not commit to running the festival, or another club, there probably won't be a festival in 2011.

TRUSTEE ELIZABETH MURRAY reported:

- Forestry Meeting was held on November 18 at which three tree survey bids were reviewed from: McCord Landscape Architecture, Urban Forestry and Davey Resource Group. The decision was to go with Urban Forestry, Andrew Pleninger, met with the committee on Dec. 7th to address questions and suggested other ways of doing accomplishing a tree plan that would be more cost effective and more appropriate for a community of our size. His suggestions were to do one of the following:
 - 1) Risk Management survey
 - 2) Statistical Sample Inventory
 - 3) Program Review

These three methods of inventory would provide a Village Tree Management Plan which it doesn't have at present. At the Forestry Committee's request, Mr. Pleninger will provide a second proposal to include costs for his various suggestions and have it to the Forestry Committee by January 10th and the Committee will meet on January 12th. All this information will be available before the Village budget process. They will provide a custom program that the DPW would work with. The Village Clerk will inform McCord Landscape Architecture and Davey Resource Group that they were not chosen. Liability and risk of Village trees was discussed. There will be more information at budget meetings.
- Main Street Committee met last night, December 13th which was their last meeting of the year. They did a Village of Scottsville, Main Street Committee review for 2010 with goals listed for 2011 (on file). Trustee Murray provided copies to the Board.

TRUSTEE JAMES CLARK reported:

- Main Street Benches – Rush Stevens, Eagle Scout, is working on the Main street benches at the Fire Facility. He is putting a clear coat on the wood and doing work on the metal. He should be finished this week. The DPW will help him install the benches.
- Johnson Park hearing equipment – Trustee J. Clark is in the process of getting estimates and equipment information from Issac, Excellent air and John Betlem to determine what furnace to use at Johnson Park. A decision will be made after the holidays. He is also getting prices for a garage door which may be smaller.

TRUSTEE RICHARD CLARK reported:

- DPW Liaison – now being the Department of Public Works liaison, he will be in touch with DPW Supt. Farrell to agree on how to move forward.

MAYOR PAUL GEE reported:

- Monthly meeting – The Fire Department, Rescue Squad, Fire Company and the Mayor are going to hold a monthly meeting on the Monday of their regular Company meeting to discuss any issues that may have come up. They can then bring it to the Board meeting the following week. There may be a continuation of the Fire Dept. executive session for a personnel issue, at the next Village Board meeting – requested by Dave Sheffield.
- Videotaping – Canal Bed – There was discussion that videotaping of the trunk line in the NESD will let us know if there is a need to replace the pipe and determine if there is anything there of archeological value.
- Pump Station Planning – Mayor Gee reiterated that he will make sure that the local farmers, Stokoes and Callans, who have property along the proposed forcemain, are kept informed in the future about the Pump Station and Forcemain planning. He will set up a meeting in January to make sure they have all the present information.

OLD BUSINESS – None

NEW BUSINESS

NYS Retirement Standard Work Day and Reporting Resolution

MOTION: made by Trustee Murray seconded by Deputy Mayor Wagar to accept the Standard work Day and Reporting Resolution as submitted by the Village Clerk dated: December 14, 2010.

VOTE: 5-0. Carried unanimously.

Property Tax Cap Resolution – information was previously provided to the board members on the request from Peter A. Baynes, Executive Director of NYCOM, for municipalities to do resolutions re: “A Property Tax Cap Must Include Mandate Relief”. A resolution was provided as an example. After review the Board took the following action:

MOTION – Resolution “ a Property Tax Cap Must Include Mandate Relief

Made by Trustee J. Clark seconded by Deputy Mayor Wagar to adopt the resolution “A Property Tax Cap must Include Mandate Relief” as drafted by NYCOM Executive Director, Peter A. Baynes.

VOTE: 5-0. Carried unanimously.\nIn January the Village Clerk will send the resolution, as per instructions, to the proper list of people; some being newly elected.

MedEx Annual renewal contract

MOTION – authorize Mayor to sign MedEx contract

Made by Trustee Murray seconded by Trustee J. Clark to authorize the Mayor to sign the annual renewal MedEx contract with the increase of \$.50 per call billed out, beginning with the new contract January 1, 2011.

VOTE: 5-0. Carried unanimously.

ADJOURNMENT

MOTION: MADE BY Deputy Mayor Wagar seconded by Trustee R. Clark to adjourn the meeting at 9:55 P.M.

VOTE: 5-0. Carried unanimously.

Respectfully submitted by,

Elaine M. Driscoll
Village Clerk
(Amen-My Last Set of Minutes)