

VILLAGE OF SCOTTSVILLE
BOARD OF TRUSTEE MEETING

Minutes of Meeting
Tuesday, August 09, 2011

CALL TO ORDER: Mayor Paul Gee called the meeting to order at 6:30 P.M.

PLEDGE OF ALLEGIANCE TO THE FLAG:

ROLL CALL:

Present: Mayor Paul Gee, Deputy Mayor Leslie Wagar, Trustee Jim Clark

Also Present: Treasurer - Beverly Martin, Public Relations Liaison - Edith Cornish, Attorney - Peter Skivington, DPW Superintendent – Steve Farrell, Agostino Ranieri, Ed Tuohey, and Town of Wheatland Councilman Roger DeWitt

Absent: Trustees Elizabeth Murray and Rick Clark

APPROVAL OF MINUTES:

A) Village Board Meetings

Tuesday, July 12, 2011

MOTION: made by Deputy Mayor L. Wagar seconded by Trustee J. Clark to approve the minutes of the Tuesday, July 12, 2011 Village Board Meeting as written.

VOTE: 3-0 Carried Unanimously

PRESENTATION:

Mayor Gee acknowledged Agostino Ranieri and asked him to please come forward. Mayor Gee presented Agostino Ranieri with a Plaque for his dedicated service to the Village of Scottsville, serving on the Planning Board and Zoning Board of Appeals for 11 years. Mayor Gee and the Trustees thanked Agostino for his years of service to the community and the Village of Scottsville.

PUBLIC HEARING:

Mayor Gee opened the Public Hearing at 6:35 p.m. by reading the Public Hearing Notice as published in the Sentinel

**Legal Notice
Notice of Public Hearing
Village of Scottsville**

PLEASE TAKE NOTICE that a Public Hearing will be held by the Village of Scottsville Board of Trustees on Tuesday, August 09, 2011 at 6:35 P.M., at the Wheatland Municipal Building, 22 Main Street, Scottsville, New York to transfer \$10,900.00 from Sanitary Sewer Reserve to Sewer Service Contractual Expenditures to cover contract expense for Scott Crescent Sanitary Sewer Replacement Design. Subject to 30 day permissive referendum

Julie A. Kuhn
 Village Clerk
 07/14/11

Public Comment:

No comment

Mayor Gee stated the transfer will allow the Village to continue with Sewer System Replacement on Scott Crescent in conjunction with bridge replacement next summer by state DOT.

Board Comment:

No comment

Mayor Gee closed the public hearing at 6:36 p.m.
 Mayor Gee asked for a motion

MOTION: made by Trustee J. Clark and seconded by Deputy Mayor L. Wagar to approve the transfer of \$10,900.00 from Sanitary Sewer Reserve to Sewer Service Contractual Expenditures to cover contract expense for Scott Crescent Sanitary Sewer Replacement Design. Subject to 30 day permissive referendum.

VOTE: 3-0 Carried unanimously

PUBLIC BEFORE THE BOARD:

- **Ed Tuohey – Unison Site Management**
 Cell Tower Purchase Proposal
 - ATT to buy T-Mobile
 - Do not expect to keep all Cell Towers
 - Opportunity to retire redundant cell sites
 - No technology barrier to network consolidation
 - Customer overlap makes network
 - Consolidation inevitable
 Appeal of Unison deal:
 - Convert lease into cash
 - Secure your asset

REPORTS:

- **ATTORNEY PETER SKIVINGTON:**
 - Pump Station – proceeding forward
 - Pending Litigation
 - Hellaby, LLC, moving forward
 Terry Rech-Building Inspector called the Mayor to inform his that this is considered a sub-division and Mr. Hellaby has to go before the Planning Board to

get permits needed, would the Village Board be willing to waive any Planning Board Fees?

Attorney Skivington stated as long as the two (2) parcels are combined into One (1), there should not be a problem. Mr. Hellaby will be responsible to contact the Assessor to make sure the two (2) parcels are combined into one (1) Tax Map parcel.

After a brief discussion the Village Board was in agreement to waive any Planning Board Fees.

MOTION: made by Deputy Mayor L. Wagar and seconded by Trustee J. Clark to waive any Planning Board fees providing David Hellaby (Hellaby LLC) combines the two (2) parcels into one (1) Tax Map parcel. Property location is 26 Caledonia Avenue owned by Hellaby LLC.

VOTE: 3-0 Carried unanimously

PUBLIC RELATIONS LIAISON – Edie Cornish

- Working on Festival Information
- Combining Events Calendar, will be meeting with Town Supervisor in September
- Scottsville Newsletter: Articles need to be to Edie by September 01, 2011

TRUSTEE REPORTS

DEPUTY MAYOR LESLIE WAGAR

Code Enforcement Dept. (Report on file)
 Village Planning/Zoning Boards
 Reviewing Sign Code
 Reviewing Master Plan

TRUSTEE – ELIZABETH MURRAY (not present)

Report submitted via e-mail

Liaison to Community Organizations
 Chamber of Commerce
 Main Street Committee

I. Forestry Committee

Urban Forestry Grant: The Village of Scottsville was recently selected by the NYS Dept. of Conservation as a recipient of funds through the Round 10 Urban Forestry Grant Program. Funds will be used by the village to create a database for the tree inventory currently being conducted.

Tree Inventory: Arborist Andrew Pleninger from Urban Forestry LLC alerted the village that he has reached the previously approved budget for the inventory. There are still several streets and the parks to be inventoried. The reason for the discrepancy is due to an inaccurate calculation of village streets in the original RFP. Mr. Pleninger has suggested the following three options:

1) Stop inventorying now and plan to complete the inventory when funding is available.

2) Finish inventorying the “trees only” on these streets and possibly in the parks. He is willing to reduce his fee for inventorying planting sites from \$5.30 to \$3.50 a site. Trees would remain \$5.30 a tree. Using these rates, the current total (552 trees & planting sites) is \$2,729.50, \$79.50 over budget. He estimates there may be 100 more street trees so this would require an additional \$530. Park trees were estimated by the Village to be 160 so this would require an additional \$880.

3) Complete the street inventory and possibly the parks. He is willing to reduce his fee for inventorying planting sites from \$5.30 to \$3.50 a site. Trees would remain \$5.30 a tree. He estimates the street tree count will be 550 for a total cost of \$2,915, 550 planting sites for a total of \$1,925 and 160 park trees for a total of \$880. The total of all three of these items is \$5,720.

Mayor Gee and DPW Supt. Farrell are asked to make a final determination per advisement from Treasurer Martin.

II. Main Street Committee

Full Moon Music Series:

The final two concerts for the Full Moon Series feature:

- **Saturday, August 6, from 7-9:** This Other Life
- **Wednesday, August 10, from 5:30-7:** The Circuit Breakers (at the market)

Thank you to Mayor Gee for arranging payment for the bands.

Public parking signage:

The committee would like to thank the DWP for installing the new public parking signage and lighting on Main Street.

Respectfully submitted by:
Trustee Elizabeth Murray
August 5, 2011

TRUSTEE JAMES CLARK

Liaison to: Village Parks
Clerk's Office
Waste Water Treatment Plant

- Village Parks:
 - *Johnson Park:*
Gas Line installed
Gathering fee schedules from other Villages/Towns for pavilion rentals
- Village Office: running smoothly
- Waste Water Treatment Plant:
Refer to WWTP report

Trustee Rick Clark not present

Liaison to: Department of Public Works
Town of Wheatland Economic Development Task Force

No Report

Mayor Paul Gee:

Liaison to: Fire Department
Rescue Squad
Public Relations Liaison

Fire Department and Rescue Squad

- Executive Deputy Chief of Compliance and Safety
Interview on August 23, 2011

MRB Proposal: Tabled until August 23, 2011

Short Term Ban Discussion \$450,000.00:

Mayor Gee stated that he has been in discussions with Municipal Solutions; they will be contacting Treasurer Beverly Martin to start the process of Short Term Borrowing.

Treasurer Martin is very uncomfortable and concerned with how the Village will pay the interest due in September 2012, where will the dollars come from?

PUBLIC HEARING

Mayor Gee opened the Public Hearing at 7:05 p.m. by reading the Public Hearing Notice as published in the Sentinel. Mayor Gee clarified that this was for Sanitary Sewer System Inspection and Condition Analysis for West side of Village, borders being North Road, Browns Avenue, Chili Avenue and Main Street; this is the Block Grant area, not for Scott Crescent

- Sanitary Sewer Collection System Inspection and Condition Analysis
For Scott Crescent

**Legal Notice
Notice of Public Hearing
Village of Scottsville**

PLEASE TAKE NOTICE that a Public Hearing will be held by the Village of Scottsville Board of Trustees on Tuesday, August 09, 2011, at 7:00 P.M., at the Wheatland Municipal Building, 22 Main Street, Scottsville, New York to transfer \$15,000.00 from Sanitary Sewer Reserve to Sewer Service Contractual Expenditures for Sanitary Sewer Collection System Inspection and Condition Analysis on Scott Crescent. These monies will only be expended if the Village of Scottsville is awarded the Community Development Block Grant. Subject to 30 day permissive referendum.

PUBLIC COMMENT:

No Public Comment

BOARD COMMENT:

No Comment

Mayor Gee closed the Public Hearing at 7:08

Mayor Gee asked for a motion

MOTION: made by Deputy Mayor L. Wagar and seconded by Trustee J. Clark to approve the transfer of \$15,000.00 from Sanitary Sewer Reserve to Sewer Service Contractual Expenditures for Sanitary Sewer Collection System Inspection and Condition Analysis. These monies will only be expended if the Village of Scottsville is awarded the Community Development Block Grant. Subject to 30 day permissive referendum.

VOTE: 3-0 Carried unanimously

DEPARTMENT REPORTS:

BUILDING INSPECTOR – Terry Rech (not present)

Report on file – 4 permits issued

WWTP – Chief Operator Steve Farrell

- WE PASSED OUR ANNUAL DMRQA STUDY FOR THE YEAR. ALL THE RESULTS WILL BE SENT INTO OUR CORDINATOR AT THE EPA.
- GRAVEL POND IS STILL DUMPING REGULARLY.
- FLOODING GREENHOUSE EVERY TWO WEEKS OR SO.
- OVERALL THE PLANT IS RUNNING WELL.

DPW Superintendant - Steve Farrell

- THE SIDEWALK ON EAST GENESEE IS COMPLETE. WE ALSO HELPED JIM LUKE OUT WITH HIS DRAINAGE ISSUE NEAR THE SIDEWALK; WE TALKED ABOUT THIS AT RECENT BOARD MEETING. WE LOWERED HIS DRIVEWAY ALMOST 6”, USED THE STONE FOR THE WALK AND PUT A SMALL PIPE IN UNDER THE SIDEWALK. IN ORDER TO MEET THE LEVEL WE NEEDED FOR PROPER DRAINAGE WE WEREN’T ABLE TO PUT THE SIDEWALK THROUGH HIS DRIVEWAY, WE PAVED IT. JIM NOW NEEDS TO GRADE HIS YARD DOWN TO MEET THE LEVEL OF THE DRIVEWAY AND WALK. ALSO THE ISSUE ON ROCHESTER ST. IS TAKEN CARE OF. ONCE THE STATES ATTEMPTS FAILED, WE TOOK CARE OF THE ISSUE BY INSTALLING A SMALL BURM IN THE DRIVEWAY OF THE HOMEOWNER.
- THE GAS LINE IN JOHNSON PARK IS COMPLETE AND THE APPLIANCES HAVE BEEN TESTED. THE ICE RINK IN DONE AND THE FENCE IS BACK UP. WE STILL NEED TO ORDER BASKETBALL HOOPS OR REFURBISH THE ONES THERE.
- TREE TAKE DOWNS WILL TAKE PLACE THIS MONTH. THE LETTERS HAVE BEEN SENT OUT.
- STILL DOING SIGN REPLACEMENT THROUGH OUT THE VILLAGE.
- WE WORKED SOME MORE ON THE STORM DRAIN PIPE AND DITCH THAT RUNS FROM WYVIL AVE, UNDER THE RACE, TO MAIN ST. WE EXTENDED THE PIPE THAT RUNS UNDER THE RACE THEN BACKFILLED ALL AROUND IT TO HELP WITH THE EROSION OF THE RACE BANK. WE ALSO CLEANED THE DITCH LINE ALL THE WAY OUT TO MAIN ST. WE STILL NEED TO HAVE THE LINE VIDEOED TO SEE THE ISSUES IN IT.

- ALL THE DUMPSTERS HAVE BEEN CHANGED OVER TO WASTE MANAGEMENT. WE NOW HAVE TO GET RID OF THE OLD DUMPSTER THAT WERE GIVEN TO US. I CONTACTED MATT AT CENTERPOINT TRANSFER STATION TO GIVE US A PRICE FOR BUYING THEM.
- CROSSWALKS WILL BE PAINTED SOON. THE VILLAGE OF SPENCERPORT COMES IN AND DOES IT FOR US. WE PAY FOR THE PAINT.
- WE NEED TO TALK ABOUT THE METAL PILE AT THE SHOP. IN THE PAST THE METAL WOULD BE SCRAPED AND THE \$ WOULD GO INTO THE COFFEE FUND AT THE DPW. WE CAN STILL DO THIS AND I WOULD KEEP TRACK OF RECEIPTS OR WE CAN COME UP WITH SOMETHING ELSE.
- THE TAPING OF THE TRUNK LINE ALONG THE GREENWAY IS COMPLETE. I HAVEN'T RECEIVED A COPY YET BUT FROM WHAT I UNDERSTAND THE LINE ISN'T IN THAT BAD OF SHAPE. THEY WEREN'T ABLE TO GET EVERY INCH DUE TO DIFFERENT ISSUES.
- THE SUMMERHELP IS WORKING OUT GOOD. TYLER MERRITT IS FINISHED FOR THE SUMMER AND THE REMAINING TWO WILL WORK THROUGH THE FESTIVAL.
- WE STILL NEED TO DISCUSS THE SPEED HUMP ISSUES. HAVE WE TALKED WITH COOPERVISION OR THE POLICE YET? WHAT WILL WE DO IF RESIDANTS FROM DIFFERENT STREETS START COMING IN AND COMPLAIN ABOUT SPEEDING, WILL WE JUST PUT A SPEED HUMP IN.

Speed Humps:

Mayor Gee addressed the issue of what happens in the future, the same process will take place, the speed limit for the street would have to come down to 25 mph. then the street would be considered for speed humps.

Handicapped Parking Sign in front of Qatka Restaurant:

Restaurant has been closed for many years; is there a need to keep a handicapped space for parking? Scottsville Diner has requested a handicapped parking space in front of diner, could move sign there. Board was in agreement handicapped sign can be moved to space in front of diner.

Bid Solicitation: Town of Wheatland for Collection of Refuse and Recyclables

DPW Superintendent stated that Fairview Road and Rolling Acres would be doable. Rolling Acres could be done on Tuesdays; Fairview Road could be done on Mondays.

Toters and Recycling Bins would have to be purchased for these districts.

Approximate cost to order Toters: Rolling Acres - \$3,200.00

Fairview Rd. - \$940.00

Recycling: Town of Wheatland - weekly for everything (co-mingle)

Village of Scottsville - By – Weekly

Tree Inventory

DPW Superintendant Steve Farrell e-mail Trustee E. Murray with information on how she should proceed. The only trees that have to be inventoried in the parks are the big trees not the pine trees. Mayor Gee instructed DPW Superintendant Farrell to work with Andrew Pleninger and Treasurer Beverly Martin to make sure this project doesn't go over budget. DPW Superintendant Farrell has already discussed this issue with Andrew Pleninger.

TREASURER – Beverly Martin

A) Pay Bills:

MOTION: made by Deputy Mayor L. Wagar and seconded by Trustee J. Clark to approve bills from July 14, 2011 to August 10, 2011 on abstracts 5 to 8. July - August 2011
VOTE: 3-0 Carried unanimously

B) **Pay in Lieu of Vacation:**

MOTION: made by Deputy Mayor L. Wagar and seconded by Trustee J. Clark to approve the transfer of \$628.85 from Contingent Account 1990.4 to Village Clerk Personal Services 1410.1 to cover Pay in Lieu of Vacation for Village Clerk. (1410 = 55%, \$534.52; G8110.0 = 45%, \$94.33)
VOTE: 3-0 Carried unanimously

C) **Litigation Fees:**

Bill for litigation fees for Attorney Skivington, fees are outside Contractual Agreement

MOTION: made by Deputy Mayor L. Wagar and seconded by Trustee J. Clark to approve the transfer of \$825.00 from Contingent Account to Attorney Account Contractual to cover added expenses for litigation outside retainer agreement (Village of Scottsville vs. Scott Crescent).

VOTE: 3-0 Carried unanimously

D) **AUD**

Treasurer Beverly Martin told the board the annual AUD was submitted to the State on July 26, 2011, balanced and passed validation.

E) **NYS Retirement**

Notification from NYS Retirement that the annual bill which is due in February, (we pay in December) is \$70,286.00, Budgeted for \$57,949.00, will have to pull from reserves about \$12,000.00, which will leave a balance of @ \$23,000.00 in the reserve account.

F) **Fire Department Reimbursement**

Compensation transfer of Fire Chief Vehicle to Rescue Squad
 Rescue Squad Reimbursement to Fire Department

MOTION: made by Trustee J. Clark and seconded by Deputy Mayor L. Wagar to approve transfer from Rescue Squad Contractual Account to Fire Department Equipment Account an amount not to exceed \$8,000.00.

VOTE: 3-0 Carried unanimously

VILLAGE CLERK – Julie Kuhn

Rochester Street Historic District Advisory Board

Dolores Loftus – Chair, Term will be expiring at the end of this month.

Dolores has agreed to stay on the Rochester Street Historic District Advisory Board for another term which will expire in August 2016.

MOTION: made by Trustee J. Clark and seconded by Deputy Mayor L. Wagar to approve the appointment of Dolores Loftus, Chairperson of the Rochester Street Historic District Advisory Board with a term expiration of August 2016

VOTE: 3-0 Carried unanimously

Mayor Gee informed the board that all Health Plan Contracts/ Forms have been sent in; three employees have decided to stay with current plan. By September new policy will be written up for the Health Care.

OLD BUSINESS:

1. Executive Deputy Chief of Compliance and Safety

Mayor Gee has set up an interview on August 23, 2011 at 7:00 p.m. for the Board to interview the candidate.

2. MRB Proposal: Discussion scheduled for August 23, 2011

MOTION: made by Deputy Mayor L. Wagar and seconded by Trustee J. Clark to Schedule a Special Meeting of the Village Board on Tuesday, August 23, 2011 at 7:00 p.m. to:

1. Interview the candidate for the Executive Deputy of Compliance and Safety Position
2. Discuss/ Approve MRB proposal for Professional Services, Regional Pump Station and Forcemain.

VOTE: 3-0 Carried unanimously

EXECUTIVE SESSION: RE: Real Estate Litigation

Mayor Gee asked for a motion to go into Executive Session

MOTION: made by Deputy Mayor L. Wagar and seconded by Trustee J. Clark to enter into Executive Session to discuss Real Estate Litigation at 8:15 p.m.

VOTE: 3-0 Carried unanimously

MOTION: made by Trustee J. Clark and seconded by Deputy Mayor L. Wagar to adjourn executive session and return to regular session at 8:31 p.m.

VOTE: 3-0 Carried unanimously

NEW BUSINESS:

Scottsville Summerfest- August 20, 2011

- **MOTION:** - Scottsville Summerfest 2011
Made by Trustee J. Clark and seconded by Deputy Mayor L. Wagar to approve the six motions for the Scottsville Summerfest 2011 as listed

MOTION: No Parking

That by the order of the Village Board there will be no parking on Main Street between Rochester Street and the Easterly Mill Race Bridge with directional cones at Scott Crescent from 1:00 A. M. to midnight on Saturday, August 20, 2011

MOTION: Prohibited use of bicycles, skateboards, scooters & rollerblades

That by the order of the Village Board the use of the following items is prohibited during the Scottsville Summerfest: bicycles,

skateboards, scooters and rollerblades. This prohibition will be on Main Street between Rochester Street and Church Street from 8:00 A.M. to 11:00P.m. on Saturday, August 20, 2011

MOTION: Parking in the Village/Town Parking Lot

That by the order of the Village Board the only permitted parking in the Town Parking lot during the Scottsville Summerfest (Sat., August 20, 2011 from 8:00 A.M. to 11:00 P.M.) will be emergency vehicles, fire and rescue members personal vehicles, handicapped parking and official village vehicles (garbage truck). Additional two (2) traffic lanes will be kept open for tenant and emergency traffic.

MOTION: Main Street Closed

That by the order of the Village Board, Main Street (Rt.383) will be closed from 7:30 A.M. to 10:30 P.M. on Saturday, August 20, 2011 for the Scottsville Summerfest.

MOTION: Church & Race Street two-way

That by the order of the Village Board, Church Street and Race Street will be closed to all traffic except local residents. Two-way access will be from 8:00 A.M. – 7:00 P.M., Saturday August 20, 2011

MOTION: Second Street South Side – No Parking

That by the order of the Village Board, Second Street will have no parking on the South side from 8:00 A.M. to 11:00 P.M., Saturday August 20, 2011

VOTE: 3-0 Carried unanimously

PARK PERMITS:

MOTION: made by Trustee J. Clark and seconded by Deputy Mayor L. Wagar to approve the Johnson Park Permits as listed:

1. Howard Nelson, 6 Race Street Saturday, August 13, 2011, Picnic
2. Patricia Hogue, 862 North Road, Monday, August 15, 2011, Grad Party

VOTE: 3-0 Carried unanimously

CORRESPONDENCE – See Folder

ADJOURNMENT:

MOTION: made by Deputy Mayor L. Wagar and seconded by Trustee J. Clark to adjourn the meeting at 8:40 p.m.

VOTE: 3-0 Carried unanimously

Respectfully submitted by,

Julie A. Kuhn.

Julie A. Kuhn

Village Clerk