

VILLAGE OF SCOTTSVILLE
BOARD OF TRUSTEES MEETING

Minutes of Meeting
Tuesday, August 10, 2010

CALL TO ORDER: Deputy Mayor Leslie Wagar, presiding, called the meeting to order at 6:58 P.M.

PLEDGE OF ALLEGIANCE TO THE FLAG

ROLL CALL:

Present: Deputy Mayor Leslie Wagar, Trustee Elizabeth Murray, Trustee James Clark and Trustee Richard Clark.

Absent: Mayor Paul Gee

Also Present: Treasurer Beverly Martin, Communication Director Edie Cornish, DPW Supt/WWTP Chief Operator Steve Farrell and recording secretary Elaine Driscoll Village Clerk.

APPROVAL OF MINUTES

MOTION – Approval of Tuesday, July 13, 2010 Village Bd. Meeting Minutes
Made by Trustee J. Clark seconded by Trustee R. Clark to approve the minutes of the Tuesday, July 13, 2010 Village Board Meeting as submitted
by the Village Clerk.
VOTE: 4-0. Carried unanimously.

PUBLIC HEARINGS - None

PUBLIC BEFORE THE BOARD – None

REPORTS

ATTORNEY SKIVINGTON was not present; the three issues listed were tabled to the September 14, 2010 meeting.

COMMUNICATION DIRECTOR – EDIE CORNISH reported:

- Summerfest advertising is being done.
- Website is being updated. The Trustee's page is being updated. A resident's photo submission page is being included.
- Ms. Cornish is submitting articles re: Summerfest and Farmer's Market.

- Edie Cornish Contract extension to December 31, 2010:
MOTION – Extend Edie Cornish contract to Dec. 31, 2010
Made by Trustee Murray seconded by Trustee R. Clark to approve
extending the contract for Edie Cornish, Communication Director,
with an expiration date of December 31, 2010.
Vote: 4-0. Carried unanimously.
- Newsletter – August 21st is the due date for newsletter articles.
- Communications - joint sub-committee met last Saturday – (issues to be reviewed later in Trustee Murrays report).

VILLAGE CLERK

ELAINE DRISCOLL reported:

- Copies of the Standard Work Day and Reporting Resolution, required by the New York State and Local Employees' Retirement System, were provided to the Board for review. The following action was taken:

MOTION – Standard Work Day and Reporting Resolution

Made by Trustee J. Clark seconded by Trustee Murray to accept
the Standard Work Day and Reporting Resolution as
submitted by the Village Clerk dated: August 10, 2010 (Hereto
attached).

VOTE: 4-0. Carried unanimously.

The resolution will be posted publically for 30 days, after which will be sent to the State.

BUILDING INSPECTOR

TERRY RECH was not present, but prior to the meeting submitted his written with (9) nine permits listed (on file).

WASTE WATER TREATMENT PLANT

CHIEF OPERATOR STEVEN FARRELL previously submitted his report via: email, dated: August 10th, 2010 (on file) and reviewed each item at the meeting. Items also discussed:

- At most pump station meetings there has been reference made about if the Village doesn't go with the pump station, it would be a problem in the future to keep up with required new regulations and tests. Craig Jackson, NYS DEC, doesn't see any new regulations or tests on the horizon for the plant. The effluent at the plant is good and there is not high metal content – everything is acceptable.
- Chief Operator Farrell is getting prices for replacing the roof at the WWTP.

DEPARTMENT OF PUBLIC WORKS

SUPT. STEVEN FARRELL previously submitted his report via: email. He corrected the date on it to August 10th, 2010 (on file). He reviewed each item on his report and discussed:

- The sidewalk on the East side of Browns Avenue is nearly complete. The DPW also installed drainage pipe, etc., along the sidewalk to alleviate the ongoing problem of

standing water. The sidewalk job has gotten many compliments from residents. Per DPW Supt. Farrell: there are only a couple more locations in the Village that will need sidewalk work. Per Trustee Murray re: Main Street Study and Survey indicates that the fact that we have all our great sidewalks is an asset and makes our community known as pedestrian friendly, which helps rank the community very high.

- Trees Trimming – Terry Tree is trimming trees in the village. The new program is that entire streets of trees will be trimmed rather than jumping around to particular trees. They will be done on regular basis. DPW Supt. Farrell and the Board decided that the tree that is being removed in the right of way at the Norris residence will be replaced preferably with an Oak tree. In the future, the DPW will get trees directly from the Horticultural Association and plant them to save money, rather than having the landscaper do it.
- Eagle Scout Projects – the DPW has helped the Lions Club pour a pad in Canawaugus Park where a memorial bench will be installed. The two Eagle Scout projects, Main Street bench rehab and brush clearing etc. at the aqueduct, that were scheduled to take place this summer, have not begun. Trustee J. Clark with talk to the scouts fathers to see where they stand.
- Summer help – DPW Supt. will calculate the hour/money that the summer help has used and have left to determine if they could work longer than the anticipated 20th of August.
- Gas Sheets – because of confusion in keeping track of gas usage recently, the gas sheets will be coded (perhaps color coded) to indicate what department is getting it.
- Proposed Personnel Policy Changes – DPW Supt. provided drafts for the Proposed Personnel Policy Manual, of changes for “Sick Leave” and “Disability”. Mayor Gee, Treasurer Martin and DPW Supt. Farrell drafted some changes. The changes were reviewed and the issue will be put on the September Agenda. The Board was asked to look the draft over and make any comments/changes before the next meeting.

TREASURER

BEVERLY MARTIN provided copies of the July-August 2010 Abstract and reported:

- Pay Bills
MOTION: made by Trustee J. Clark seconded by Trustee R. Clark to approve bills from 7/16/10 – 8/11/10 on abstracts 5 to 8.
 VOTE: 4-0. Carried unanimously.
- Schmitt Fleet Services Gasoline Card Cancellation – Treasurer Martin explained the reasons why she is recommending the cancellation of the Schmitt gasoline card for the pumps at Buster’s Market. There is a \$6.00 charge each month to keep the card; the pumps don’t have diesel fuel which most Scottsville’s service vehicles need and gasoline is attainable in an emergency at other locations. The following action was taken:
MOTION – Cancel Schmitt fleet Services charge card

Made by Trustee R. Clark seconded by Trustee J. Clark to cancel the Schmitt Fleet Services gasoline charge card for the pumps at Busters Market. VOTE: 4-0. Carried Unanimously.

TRUSTEE REPORTS

DEPUTY MAYOR LESLIE WAGAR reported:

- Planning/Zoning – no major issues at present.

TRUSTEE ELIZABETH MURRAY reported:

- Main Street Committee met on July 27th. Tom Wermuth was present to go over the possibility of having a fishing derby, considering Oatka Creek is a Class A Trout Stream. Bob Boyd reviewed some materials with the committee for his draft study. The next meeting is August 16, 2010, at which they will talk about Main Street Holiday Plans and how to get business owners more involved.
- Farmers Market has been going well. They have acquired a couple more vendors and it has been very well received. The next Full Moon will be on August 25, 2010 with Fred Kentner’s Band performing.
- Sign Review – Trustee Murray and Carl Schoenthal met with Building Inspector Terry Rech re: his Main Street sign review and Main Street Committee’s involvement. There was discussion re: funding grants for businesses and the concept of businesses obtaining matching grants which would help them become compliant with the sign code etc.
- Public Parking Sign – Trustee Murray reviewed the issue of reinstalling a “Public Parking” Sign to be installed at the Municipal Building access driveway. Former Mayor Souers has provided a proposal for a new sign which the Main Street Committee has reviewed and made suggestions. Mayor Gee has talked to the Town Supervisor who has approved that the Village Main Street Committee to the Public Parking sign and has authorized the use of the existing pole. They would like to add a sign beneath the Parking sign giving direction to Town Court at the Town’s expense and design approval. The Village DPW will prepare the pole and fix the electric appropriately. The following action was taken:

MOTION – Set Public Hearing \$1,800.00 to pay for Public Parking Signage

Made by Trustee Murray seconded by Trustee R. Clark to set a public hearing on Tues., September 14, 2010 at 7:10 P.M. to consider appropriating an amount not to exceed \$1,800.00 out of the	Development Reserve to Streets Contractual to pay for installation of Public Parking signage on Main Building access driveway.
Main Street construction & Street at the Municipal	

VOTE: 4-0. Carried unanimously.

Trustee Wagar suggested that the Planning Board may have to review the new proposed sign. Trustee Murray will talk to Building Inspector Rech to see if it is necessary for this

sign proposal to go onto the Planning/Zoning Board's agenda for review or if it is in compliance.

- Summerfest – the final festival meeting will be tomorrow night at 5:30 P.M. before the joint Town/Village/School meeting.
- Forestry Committee will reconvene, at the Mayor's request, on August 30, 2010 at 6:00 P.M. The members that served last year will again be on board except Wayne Roell who has moved.
- Communication Director's role – Trustee Murray has met with the Communication Director and the Mayor. They discussed the Communication Director's role re: is she to just disseminate information or should she be empowered to go out and find stories. Trustee Murray and the Mayor agreed she should find positive newsworthy articles and go with them; the Board generally agreed. Trustee Murray encouraged the Board members to call her with any interesting, news or issues for which articles could be written.
- Joint Town/Village/School Meeting is scheduled for tomorrow night, Wed., Aug. 11th at 6:30 P.M. in the Senior Center. The joint communication sub-committee met Saturday. Issues that the committee will report at the joint meeting include:
 - 1) branding of a community as a whole.
 - 2) increasing our newspaper coverage.
 - 3) investigating phone notification systems.
- Webinar - Trustee Murray participated in a webinar at the end of July for a "Small Business and Energy Efficiency Program". It addressed benefits of using current forms of energy with more efficiency. They introduced a new program that is for small businesses that have a demand of less than 100 kilowatts of usage (estimating a building less than 20,000 sq. ft.). This webinar dealt with interior lighting upgrading. Municipal buildings can qualify as well as many other community organizations. A free energy assessment will be done if requested, and they pay 70% of the lighting upgrades and retrofitting. She will share the information with the town and other community groups that may benefit. Information for this program is available on the RG&E website.

TRUSTEE JAMES CLARK reported:

- Johnson Park – a meeting will be scheduled with Mayor Gee, DPW Supt. Farrell and Trustee J. Clark to discuss the park grant that should be announced soon (\$50,000.). Plans for improvements to the ice rink, basketball court and upgrades for the pavilion making it a year round building have been considered.
- The Village Office and Waste Water Treatment Plant are running well.

MAYOR PAUL GEE was absent, therefore the following action was taken:

- Contract with Mary Chappell Municipal Solutions Inc. for financial advisement for Pump Station Project was Tabled to the September Village Board Meeting.

PARK PERMITS

MOTION: made by Trustee J. Clark seconded by Trustee R. Clark to approve the Johnson Park Permits as listed:

- 1) Edward Everts, 2 Genesee St., Sun., August 15, 2010 – Birthday Party.
- 2) Marcia Major, 510 North Rd., Sat., August 28, 2010 – Picnic
- 3) Scottsville Athletic Asso., Wed., August 11, 2010 – Soccer Party.

VOTE: 4-0. Carried Unanimously.

NEW BUSINESS

- MOTION - Scottsville Summerfest 2010

made by Trustee Murray seconded by Trustee J. Clark to approve the six motions for the Scottsville Summerfest 2010 as listed:

MOTION – No Parking

That by order of the Village Board there will be no parking on Main Street between Rochester Street and the Easterly Mill Race Bridge with directional cones at Scott Crescent from 1:00 A.M. to midnight on Sat., August 21, 2010.

MOTION – Prohibited use of bicycles, skateboards, Scooters & rollerblades

That by order of the Village Board the use of the following items are prohibited during the Scottsville Summerfest: bicycles, skateboards, scooters and rollerblades. This prohibition will be on Main Street between Rochester Street and Church Street from 8:00 A.M. to 11:00 P.M. on Saturday, August 21, 2010.

MOTION – Parking in Village/Town Parking Lot

That by order of the Village Board the only permitted parking in the Town Parking lot during the Scottsville Summerfest (Sat., August 21, 2010 from 8:00 A.M. to 11:00 P.M.) will be emergency vehicles, fire and rescue members personal vehicles, handicapped parking and official village vehicles (garbage truck). Additionally two (2) traffic lanes will be kept open for tenant and emergency traffic.

MOTION – Main Street Closed

That by order of the Village Board, Main Street (Rt.383) will be closed from 7:30 A.M. to 10:30 P.M. on Saturday, August 21, 2010 for the Scottsville Summerfest.

MOTION – Church & Race Street two-way

That by order of the Village Board, Church Street and Race Street will be closed to all traffic except local residents. Two-way access will be from 8:00 A.M. – 7:00 P.M., Saturday, August 21, 2010.

MOTION – Second Street South Side – No Parking

That by order of the Village board, Second Street will have no parking on the South side from 8:00 A.M. to 11:00 P.M., Saturday, August 21,

2010. VOTE: 4-0. Carried unanimously.

- Main Street Consultant Robert Boyd Contract

MOTION: made by Trustee R. Clark seconded by Trustee Murray to approve extending Main Street Committee consulting services from Robert Boyd for an additional 10 hours, which would not exceed a total of 40 hours.

VOTE: 4-0. Carried unanimously.

ADJOURNMENT

MOTION: made by Trustee Murray seconded by Trustee J. Clark to adjourn the meeting at 8:06 P.M. VOTE: 4-0. Carried unanimously.

Submitted by,

Elaine M. Driscoll
Village Clerk