

VILLAGE OF SCOTTSVILLE
BOARD OF TRUSTEES MEETING

Minutes of Meeting
Tuesday, August 11, 2009

CALL TO ORDER: Mayor Michael Souers called the meeting to order at 6:38 P.M.

PLEDGE OF ALLEGIANCE TO THE FLAG

ROLL CALL:

Present: Mayor Michael Souers, Deputy Mayor Paul Gee, Trustee Lino Contestabile, Trustee Elizabeth Murray and recording secretary Elaine M. Driscoll.

Absent: Trustee Rick VenVertloh

Also Present: Treasurer Beverly Martin, Dave Willis MRB, Marcy McCall Wheatland Earth Institute, Deputy DPW Supt. Steve Farrell, EMS Chief Jarrett, Fire Chief Emerson, Asst. Fire Chief Sheffield and several residents/bidders.

APPROVAL OF MINUTES

MOTION – Approval of Tuesday, July 14, 2009 Meeting

Made by Deputy Mayor Gee seconded Trustee Contestabile to approve the minutes of the Tuesday, July 14, 2009 Village Board Meeting as submitted.

VOTE: 4-0. Carried unanimously.

PUBLIC HEARING – None

PRESENTATIONS

Dan Powers, Senior Vice President of HRH – Workers Compensation – was cancelled; to be re-scheduled at a later date.

Marcy McCall – Wheatland Earth Institute did a presentation of a program offered by AVEDA. It is a recycle program that only recycles rigid plastic bottle caps that would otherwise be sent to landfills. Explanation of AVEDA can be found online www.avedarecycling.com. The National Honor Society at Wheatland-Chili Central School is using AVEDA as their project. They have been doing the recycling project for a year and now want to expand their collections to T.J. Connor School and other locations. The collected caps are sent to AVEDA; completely at AVEDA's expense. AVEDA uses the recycled plastic to make new caps and containers. The Honor Society is requesting that a collection site be located in the Municipal Building. Mayor Souers advised Ms. McCall that the building is owned by the Town of Wheatland and she should be in contact with Town Officials to put a collection container on site. He offered that a bin for

collection be put at the Village DPW Garage and perhaps a small box in the Village office if the Town doesn't give approval. DPW Deputy Supt. Farrell will look into providing collection containers. Maura Boise is the contact person for the project at WCCS high school and Linda Morrison at T.J. Connor School.

Dave Willard MRB Engineering Group – copies were provided of the Proposal for a Professional Services NYSDEC Water Quality Improvement Program Grant Application, dated: August 10, 2009(on file). In section A under scope of services and compensation, the completion of a grant application to NYSDEC to include listed items 1-6 would cost \$1,880.00. In section B the Update for NYSEFC Intended Use Plan (IUP) is listed to cost \$500.00. This grant is being proposed for the pump station in case the Rural Development grant is not received. The grant could pay for as high as 85% of the projected cost of the pump sta. The deadline for this application is October 16, 2009. After review it was decided that action on approving the proposal to do the application would be tabled until September, but approval would now be given for the IUP. The following action was taken:

MOTION – MRB's Update Intended Use Plan (IUP)

Made by Deputy Mayor Gee seconded by Trustee Murray to accept Section B of MRB's proposal dated: August 10, 2009 to prepare an update to the IUP listing for the amount of \$500.00 and to table Section A to the September 8, 2009 meeting.

VOTE: 4-0. Carried unanimously.

BID OPENING/AWARD

Mayor Souers read the bid notice that appeared in the Sentinel and Genesee Valley Penny Saver for the sale of DPW equipment. As the bids were opened, Mayor Souers read them as follows:

1) 1997 Ex-Mark Turf Ranger Front Mount Mower

Ron's Small Engine Service - \$670.00

T. Richardson - \$959.99

Sim Kilpatrick - \$800.00

Frank Lonoz - \$805.00

Charles Ball - \$1,700.00

2) 1975 Rolpac Asphalt Roller and Trailer

Ron's Small Engine Service - \$364.00

Ken Turner – \$307.00

Charles Ball - \$600.00

3) 1997 Ford F150 shortbox pick-up

Ken Turner - \$521.00

Deborah Webb - \$1,008.00

Kenneth Bohn III - \$1,405.99

Edward Wilkins - \$211.00

Charles Ball - \$1,650.00

Mary & Wayne Whaley - \$2,529.99

- 4) 1980 DT 466 S Series Dump Truck
Charles Ball - \$750.00

On recommendation from Deputy DPW Supt. Steve Farrell, the following action was taken:

MOTION – Accept high bids for DPW Equipment

Made by Trustee Contestabile seconded by Deputy Mayor Gee to accept the high bids for the DPW Equipment as recommended by Deputy Supt. Farrell:

- 1) 1997 Ex-Mark Turf Ranger - \$1,700.00
- 2) 1975 Rolpac Asphalt Roller & Trailer - \$600.00
- 3) 1997 Ford F150 shortbox pick-up truck - \$2,529.99
- 4) 1980 DT466 S Series Dump Truck - \$750.00

VOTE: 4-0. Carried unanimously.

BID AWARD FOR AMBULANCE

There was discussion re: financing of the ambulance purchase; cost of ambulance will come out of reserve fund except approx. \$3,000.00 out of operating expenses. The old ambulance will be taken as \$8,000.00 trade-in. Possession should be taken in 150 days from contract date which would still be in this budget year. The expected life of the ambulance is 14 years. The ambulance committee was commended on the vehicle Replacement Analysis and Recommendation report.

MOTION – BID AWARD FOR AMBULANCE PURCHASE

Made by Deputy Mayor Gee seconded by Trustee Murray to accept the bid of \$144,186.00 from Gorman Emergency Vehicles, 691 Billis, Elma NY for the purchase of a Brams Type III Ambulance per specs and on recommendation of EMS ambulance committee. VOTE: 4-0. Carried unanimously.

PUBLIC BEFORE THE BOARD

Tom Stevens, 60 Diana Drive announced his wife Sara apologizes that she couldn't be here tonight, but asks that the Board "Please speak into the microphone". Mayor Souers assured Sara via: Tom, that she too was missed and that a bit of comic relief is always a good thing.

REPORTS

ATTORNEY PETER SKIVINGTON was not present at the meeting. He has not yet provided a new drafted law re: Farm Animals or any definition material for Bed & Breakfasts/In-law Apts. The definition of "family" was discussed.

COMMUNICATION DIRECTOR

EDIE CORNISH – Mayor Souers introduced Edie Cornish in her new capacity as Community Director and welcomed her to her first board meeting. She started July 20th. Per Mayor Souers: she will be handling press releases, newsletters, advertising and anything we want news spread about. Edie reported working on:

- Newsletter events calendar.
- Updating a Scottsville tri-fold that Ms. Murray started.
- Festival advertising

Mayor Souers asked that Edie follow up on petitioning Monroe County to put Scottsville on their website as they have other Villages. Trustee Murray will fill Edie in on who she had previously been in contact with at the County level and recommended that she be in touch with our Legislator, Jeff Adair, to see if he could press the issue. The Clerk will provide Edie with contact information for Legislator Jeff Adair and other officials. Trustee Gee asked that State website information also be checked.

VILLAGE CLERK

ELAINE DRISCOLL reported:

- The Village received a “United Way Award of Excellence” for a successful 2009 United Way Campaign (the Board was shown the certificate). Although our goal of getting 100% participation was not reached, our amount of donation exceeded last years.

BUILDING INSPECTOR

TERRY RECH was not present but previously submitted his written report dated: 7/1/09-7/31/09 with eight permits listed (on file).

Tom Kakarantzas, 77 Diana Drive was present to review the sidewalk placement at his property and his variance request to place a fence 3’ off the sidewalk edge instead of the required 7-1/2’. The fence would be on Village easement. Mr. Kakarantzas provided a map showing his property. Mayor Souers pointed out that the public sidewalk angles through his back yard. Mr. Kakarantzas’ other question is: could the sidewalk be straightened so that it wouldn’t take up so much of his yard. Village easements need to be considered for this area. Mr. Kakarantzas was told that if the sidewalk was changed, it would most likely be at his expense since the Village didn’t put the original one in; the builder did. After review, it was decided that the Village will get a determination from Attorney Skivington re: the viability of moving the sidewalk. Mayor Souers will contact Mr. Kakarantzas after getting determination from the Attorney.

Susan Blatz, 79 Diana Drive was present to support Mr. Kakarantzas’ requests. She neighbors his property and has no issue with his requests.

WASTE WATER TREATMENT PLANT

CHIEF OPERATOR STEVE FARRELL previously submitted his report via: email, dated: August 11th, 2009 with nine items of interest listed (on file). Items discussed:

- Painting is being done at the plant; should be completed in a week.
- The Greenhouse is being flooded on a regular basis: approx. 9,000 gals. per month.
- Gravel Ponds is dumping again.
- Todd Schwasman is filling in at the Plant when needed and this week because Jim Luke is on vacation. Todd will be starting a course to ready himself to attend classes in Buffalo to get his 2A certification.
- The Plant’s annual DMRQA study will be sent out this month. This test is to make sure the daily testing equipment & testing procedures are correct.
- The Nocardia is under control.
- The quote for a WWTP surge protector from M&W Control came in at \$4,800.00. Deputy Supt. Farrell’s recommendation is not to purchase it. There has only been one time that the surge was big enough to cause a problem; normal surges are handled

adequately. Treasurer Martin indicated that the insurance recovery check came from National Grid damage in June.

DEPARTMENT OF PUBLIC WORKS

DEPUTY SUPERINTENDENT STEVE FARRELL submitted his report via: email, dated: August 11, 2009 with nine items listed (on file). Items discussed were:

- Street Oil & Stone - East Genesee, Oatka Place, Cavalier & Grenadier Tracts and Johnson Park Driveway have been oiled & stoned.
- Sidewalk installation - Work on Beckwith & Browns Av. Sidewalk has begun. Began on the Beckwith section. The project may need to be finished next spring.
- Street Sweeping - Caledonia DPW will sweep our streets after the Summerfest (job sharing).
- Festival traffic signage - The State is not providing street signs for the Summerfest this year, the DPW will be getting them.
- The new packer will be in the Summerfest parade.
- No Soliciting Signs - The posting of “No Soliciting” signs at Village entrances is still be looked into by the Attorney.
- 21 Scott Crescent – The Village has cleaned up the tree that was on the property and the lawn has been mowed by the owner. DPW has kept tract of DPW time & equipment.
- Violation Sticker for Garbage collection was explained. Per Dep. Supt. Farrell: the process has been working well with residents.
- Johnson Park repair materials have been purchased per Lion Edd Kuhn’s list. Work will begin after the Summerfest. Deputy Mayor Gee will talk to Lion Kuhn re: work schedule and inform Deputy Supt. Farrell.

TREASURER

BEVERLY MARTIN provided copies of the July – August 2009 Abstract of Audited Vouchers.

- Increase in NYS Workers Compensation – Ms. Martin has been notified by Churchville Agency that New York State has mandated that New York State Worker’s Compensation is increasing 23.4% for Volunteer Fire Departments. She recommends Fire Department representation when a meeting is held with Dan Powers HRH re: workers compensation.
- Sales Tax Check – the Monroe County Sales Tax check has arrived in the amount of \$96,000.00 which is down 9.3% from the same quarter last year.
- PAY BILLS
Ms. Martin noted an addition to the abstract in the amount of \$500.00. for a bill not listed.

MOTION: made by Trustee Contestabile seconded by Deputy Mayor Gee to approve bills from 7/17/09 – 8/12/09 on abstracts 5 to 8.

VOTE: 4-0. Carried unanimously.

- Verizon Phone Upgrade – Ms. Martin reported that the Fire Department and DPW have upgraded their phones. The DPW are paying individually for the upgrade and the Fire Department will be taking the cost out of operating.

TRUSTEE REPORTSTRUSTEE RICK VENVERTLOH – Not present – No reportDEPUTY MAYOR GEE

- Johnson Park – the Lion’s Club of Scottsville will be doing work on the outside of the Building. 99% of Genesee Building Restoration’s work has been completed with a small punch list remaining. The Village is holding \$3,200.00. which we will probably need to use for final repairs. There will be a final meeting with Genesee Building Restoration. Past plumbing costs will be reviewed. A DPW person will be present at that meeting. Another voucher will be submitted to State Parks for reimbursement.

TRUSTEE LINO CONTESTABILE

- Wireless Broadband Coverage – Trustee Contestabile is working with CNC of Syracuse, with a local presence in Henrietta, to get wireless broadband coverage on Main Street; then later to be extended to the whole village including the DPW and Town of Wheatland. It would all be done with grant money provided by the Federal Government administered by the State. November 13th is the next round for getting in a grant application. CNC does all the grant work and will assist with the other paperwork necessary and point us in the right direction. They will spec out the system we need and all they ask for in return is that we use their Company and don’t bid out. They are on State bid so all their prices are guaranteed. It doesn’t cost anything to apply and CNC will do all the leg work. If we don’t get the grant we haven’t lost anything. If received, the grant would be an 80 – 20% grant (20% being our cost). If, for example, the Town and school district became involved, we would have a better chance of getting the grant. The coverage could work into the disaster plan. The topic will be put on the upcoming joint Town/Village meeting agenda.
- Copier Purchase – after review by Trustee Contestabile he believes the color copier is not the most practical use for our money and recommends purchasing the quoted black and white Toshiba copier with network cabling and maintenance agreement. The Village Office also recommended going with the black & white copier. There is no trade-in value on the old copier. The DPW and Fire Dept. showed an interest in having the old copier. A resident suggested buying local in the future. The following action was taken:

MOTION – Purchase of Toshiba Copier

Made by Trustee Contestabile seconded by Trustee Murray to approve the purchase of a black & white Toshiba copier, model e-Studio 237, thru Toshiba Business Systems, for the quoted price of \$2,804.00 to include maintenance agreement and network adapter.

VOTE: 4-0. Carried unanimously.

TRUSTEE ELIZABETH MURRAY reported:

- Main Street triangle beautification – following the procurement policy, three bids have been received for beautification of triangle at Rt. 251/383. R.J. Schickler has been awarded the job. This part of the project will cost approx. \$1,600.00. and should be

completed by this Saturday, which is the Summerfest date. A copy of the plan will be filed with State DOT as required.

- Main Street Improvement Project Meeting – there will be brief Main Street meeting prior to the presentation by Larson Engineering Presentation this Thursday, August 13th. The meeting will deal with moving forward with the Main Street improvement plans, such as getting details completed for planters around the trees. Per Trustee Murray: there are only seven locations on Main Street that could be candidates for tree planter installation. Timing for installation and planting was discussed considering lateness of the season. The planters would be removed from Main Street during the winter season. Funds for the current Main Street projects will come out of streets or parks. It was generally agreed that funding for the Main Street Improving projects needs to be addressed during the upcoming budget process. Plans are to have a quarterly letter go out to approx. fifty business owners, homeowners and property owners within the business corridor, to keep them more informed and hopefully more engaged in the Main Street Improvement process. The first of these news letters will be going out this fall.
- Wheatland Economic Planning Committee – Trustee Murray reported that the last meeting was on July 23rd. The portion of the study that the Genesee Regional Fingerlakes Planning Council was involved with is coming to an end. Certain goals & timelines have been established; question arises, when the study is complete, who will monitor the progress of these goals as some impact is to be felt in the Village & school system. Supervisor Dobson and Councilman Shero were asked to respond to this concern. The final meeting has not been determined and the future status of the group is not clear at present.
- Tree Inventory – Trustee Murray has made arrangements with a local Eagle Scout to work on updating the Village's old Cornell Cooperative Forestry Survey. Information has been requested from other Villages as to what tree polices they have in place. The first tree meeting will be August 18th at 6:30 P.M. All were invited. There was discussion re: unfavorable tree trimming done by Nelson Tree Services Inc., contractors for National Grid. It was noted that some residents were notified before the trimming began, but the Village DPW wasn't. The Village Clerk was asked to call National Grid and ask that in the future, the DPW be notified as well.

MAYOR MICHAEL SOUERS
EXECUTIVE SESSION

MOTION:

Made by Deputy Mayor Gee seconded by Trustee Murray to enter into executive session for a personnel issue at 8:55 P.M.

VOTE: 4-0. Carried Unanimously.

MOTION:

Made by Deputy Mayor Gee seconded by Trustee Murray to adjourn the executive session at 9:28 P.M. and enter in regular session.

VOTE: 4-0. Carried Unanimously.

Full Moon Music Series

MOTION: made by Trustee Contestabile seconded by Deputy Mayor Gee to authorize the Mayor to sign the contract for “Blue Rock Band” to perform a third Full Moon Music Series concert at the Legion Annual Corn & Sausage Roast in the Legion Gazebo on Saturday, September 12, 2009 in the amount of \$400.00 from 7:00 – 9:30 P.M.

VOTE: 4-0. Carried unanimously.

Pump Station

Mayor Souers met with Rick VenVertloh, MRB Dave Willard-Carl Schoenthal-Jim Peet, County Pure Waters Jason Kennedy and Chris Lamont Engineer, to go over the preliminary engineering report dated: August 5, 2009 for the Regional Sanitary Sewer Pump Station which was submitted with the pre-determination eligibility application to Rural Dev. The meeting was held to make sure the County was on board with the engineers report estimates etc. All present at the meeting agreed the formula for the cost split was fair to all. The Village is now lead agent because the County is not eligible to get Rural Dev. money. Mayor Souers read an email from JoAnn Keller-USDA Area Specialist re: Sanitary Sewer rehabilitation project, which in part pointed out the high MHI of the Village of Scottsville as being \$52,472.00, which exceeds the poverty level of \$40,447.00 and the criteria not met to qualify for grant funds. Her findings indicate that the project funding through Rural Development would be a loan only. Mayor Souers’ response is on file in the Village Office. Annual bond payment rates were reviewed. The application process for Rural Dev. takes six weeks from the time Municipal Solutions Inc., Mary Chappell, sends it in. The Mayor urged the board to look over the Preliminary Engineering Report that went into Rural Dev. with the pre-eligibility application. MRB is doing an outline for future steps.

Unison – cell tower

Mayor Souers had a meeting with Michael Sovereign, Site Development Officer for Unison. He is interested in buying our cell tower rights. Unison solicits people to pay to be on the tower then would split the profit with the village. Mr. Sovereign was given a copy the lease we have with T-Mobile for review. He may come back with a proposal.

Wheatland Acupuncture

Mayor Souers received an email from Jean Dombroski, Acupuncturist, that had her office in Tom Foster’s building at 58 Main Street. She informed him that she is moving her business to a location in Chili Center.

Rochester Cleaning has moved into the past knife shop location on Main Street. They are working with the Building Inspector to have their signage per code.

PARK PERMITS

MOTION: made by Deputy Mayor Gee seconded by Trustee Contestabile to approve the Johnson Park Permits as listed:

- 1) Nicole Trotto, 23 Wyvil Ave., Sat., Sept. 5, 209 – B’Day Party
- 2) Nicole Trotto, 23 Wyvil Ave., Sun., Sept. 6, 2009 – B’Day Party

3) Marcia Major, 510 North Rd., Sat., Aug., 29, 209 – Family Party
VOTE: 4-0. Carried unanimously.

Scottsville Summerfest 2009

MOTION: made by Trustee Contestabile seconded by Trustee Murray to approve the six motions for the Scottsville Summerfest as written:

MOTION – No Parking

that by order of the Village board there will be no parking on Main Street between Rochester Street and the Easterly Mill Race Bridge with directional cones at Scott Crescent from 1:00 A.M. to midnight on Sat., August 15, 2009.

MOTION – Prohibit use of bicycles, skateboards, scooters & rollerblades

that by order of the Village Board the use of the following items are prohibited during the Scottsville Summerfest: bicycles, skateboards, scooters and rollerblades. This prohibition will be on Main Street between Rochester Street and Easterly Mill Race Bridge from 8:00 A.M. to 11:00 P.M. on Saturday, August 15, 2009.

MOTION – Parking in Village/Town Parking Lot

that by order of the Village board the only permitted parking in the Town Parking lot during the Scottsville Summerfest (Sat., August 15, 2009 from 8:00 A.M. to 11:00 P.M.) will be emergency vehicles, fire and rescue members personal vehicles, handicapped parking and official village vehicles (garbage truck). Additionally two (2) traffic lanes will be kept open for tenant and emergency traffic.

MOTION – Main Street Closed

that by order of the Village Board, Main Street (Rt.383) will be closed from 7:30 A.M. to 10:30 P.M. on Saturday, August 15, 2009 for the Scottsville Summerfest.

MOTION – Church & Race Streets two-way

that by order of the Village board, Church and Race Streets will be closed to all traffic except local residents. Two-way access will be from 8:00 A.M. – 7:00 P.M. Saturday, August 15, 2009.

MOTION – Second Street South Side – No Parking

that by order of the Village Board, Second Street will have no parking on the South side from 8:00 a.M. to 11:00 P.M., Saturday, August 15, 2009.

VOTE: 4-0. Carried unanimously.

Joint Town/Village Meeting

The Board agreed that Mayor Souers should try to schedule a meeting with the Town on a Saturday morning after September 21st. The Board members should be in contact with the Mayor with suggestions for agenda items.

WCCS Board policy

Via: Trustee Murray; WCCS Board has renewed a policy for energy conservation, water conservation, recycling etc. She will provide a document of explanation about the program. She encouraged the Village to consider the same type of policy adoption.

ADJOURNMENT

MOTION: made by Trustee Gee seconded by Trustee Murray to adjourn the meeting at 10:12 P.M. VOTE: 4-0. Carried unanimously.

Submitted by,

Elaine M. Driscoll
Village Clerk