

VILLAGE OF SCOTTSVILLE BOARD MEETING  
 Tuesday, April 12, 2011 - 6:30 p.m.

Board of Trustees: Paul Gee, Mayor  
 Leslie Wagar, Deputy Mayor  
 Elizabeth Murray, Trustee  
 James Clark, Trustee  
 Richard Clark, Trustee

CALL TO ORDER: Mayor Paul Gee called the meeting to order at 6:31 P.M.

PLEDGE OF ALLEGIANCE TO THE FLAG

ROLL CALL

**Present:** Mayor Paul Gee, Deputy Mayor Leslie Wagar, Trustee Elizabeth Murray, Trustee Rick Clark, and Trustee Jim Clark, and Attorney Peter Skivington

**Also Present:** Treasurer - Beverly Martin, Public Relations Liaison - Edith Cornish, Building Inspector -Terry Rech, Mark LaMere and Town of Wheatland Councilperson - Roger DeWitt

APPROVAL OF MINUTES

A) Village Board Meeting – Tuesday, March 08, 2011

MOTION: made by Trustee J. Clark seconded by Deputy Mayor L. Wagar to approve the minutes of the Tuesday, March 08, 2011 Village Board Meeting as written.

VOTE: 5-0

B) Organizational Meeting – Monday April 04, 2011

MOTION: made by Deputy Mayor L. Wagar and seconded by Trustee R. Clark to approve the minutes of Monday, April 04, 2011 Organizational Meeting as written.

VOTE: 5 -0

Mayor Gee: Minutes Clarification

RE: Minutes from January 11, 2011, under Mayor Gee, Item B: Joint meeting- Town-EMS Update, to be held on January 20, 2011. Minutes stated that Mumford and Town of Wheatland have contract with Caledonia Ambulance. Town of Wheatland does not have contract with Caledonia Ambulance, the contract is with the Mumford Fire District.

PUBLIC BEFORE THE BOARD

None

REPORTS:

**PUBLIC RELATIONS LIAISON– Edie Cornish**

- Village Newsletter is out.
- Updates to Web Site
- Photo Album is ready for Web Site

**BUILDING INSPECTOR – Terry Rech**

Report on File

- Mark LaMere, 53 Diana Drive (hand out on file)

Mark LaMere addressed the board requesting permission to install a chain link on his property. There is a drainage easement on the left side and back side of the property. He is aware of the rules and regulations regarding this matter. If the fence was installed and the Village required work to be done, he would assume all responsibilities.

Building Inspector – Terry Rech show the board pictures of the area in question. Terry Rech and DPW Superintendent Steve Farrell walked the area in question. Side lot easement noted on map is not on Building Department record drawings. After a lengthy discussion the following to place, Attorney Peter Skivington will draw up the License Agreement to place fence on Village Easement

Mayor Gee asked for a motion

**Motion:** made Trustee R. Clark and seconded by Deputy L. Wagar Based on the recommendation of Building Inspector - Terry Rech and DPW Superintendent -Steve Farrell the Village Board authorizes Mayor Paul Gee to sign the License Agreement between the Village of Scottsville and Mark LaMere, 53 Diana Drive to place fence on Village Easement.

**VOTE:** 5-0

Mayor Paul Gee and the Village Board thanked Mr. LaMere for asking permission to install the fence.

**PUBLIC HEARING:**

7:14 P.M. 2011-2012 Village Budget Adoption

Mayor Gee opened the Public Hearing at 7:14 P.M. for Review and Adoption of the 2011-2012 Village of Scottsville Budget as advertised in the Sentinel.

Mayor Gee read the Public Hearing Notice which appeared in the Sentinel (on file)

Please take notice that a Public Hearing will be held by the Village of Scottsville Board of Trustees on Tuesday, April 12, at 7:00 P.M., at the Wheatland Municipal Building, 22 Main Street, Scottsville, New York to review and adopt the 2011-2012 Budget.

A copy of the Tentative Budget is available at the Office of the Village Clerk, where it may be inspected by any person during office hours.

The maximum compensation proposed to be paid to each member of the Board of Trustees from all sources is as follows: Mayor \$10,832.00, one Trustee/Deputy Mayor \$4,208.00 and to each of the Trustees \$3,636.00

Julie A. Kuhn  
Village Clerk  
03/09/11

**Public comment on proposed budget:**

No public comment

Copies of the Budget were provided with Summary of the Proposed Budget:

- Total General Budget \$1,236,543
- Total Sewer Budget 360,446
- General Fund Tax Rate Per Thousand of Assessed Valuation will be \$4.94 which is a decrease from the current Village Budget of \$4.95
- The Sewer Fund Quarterly Rents have remained unchanged @\$65.00 per quarter
- Due to the change in the Assessed Valuation from last year most Tax Payers will see approximately 1.2% decrease in their Village Property Tax
- Most Village Employees will receive 2% cost of Living Increase

**Public comment on proposed budget:**

Being no public comment; Mayor Gee closed the public Hearing at 7:18 P.M. and the following action was taken:

**MOTION:** made by Trustee J. Clark and seconded by Deputy Mayor L Wagar to approve the adoption of the 2011 -2012 Village of Scottsville Budget as submitted by Treasurer Beverly Martin.

**VOTE:** 5-0

**REPORTS:** continued

**Building Inspector – Terry Rech**

69 Rochester Street – Non Conforming Sign

Planning Board had a favorable discussion about the sign at 69 Rochester Street, the sole concern was site distance, and realistically it is a non issue.

- No Design Comments
- No Negative Comments

Mayor Gee stated going forward what the Village Board has decided in previous discussions is that all non - conforming signs that are in the Business District, that the Village Board will make the determination on whether the signs should be taken down, changed, etc., however; the Village Board will send each sign to the Planning Board for comment/ recommendation before the Village Board makes final decision.

Any change of business or sign will flag it to come before the Village Board for determination and recommendation.

It is very reasonable to extend the period of time (5 years) granted to be in compliance with the Sign Code Ordinance given the economic climate.

MOTION: made by Trustee R. Clark and seconded by Trustee J Clark to approve the addition of the message board to the non conforming sign at 69 Rochester Street and to approve the extension of the non conforming sign for review in 5 years.

VOTE: 5-0

Building Inspector – Terry Rech will do a Power Point presentation on non conforming signs at the May 10, 2011 Village Board meeting.

WWTP- Chief Operator Steve Farrell (report on file)

- Flows are coming down to normal levels
- Ordered annual DMRQA Study samples, this study tests lab equipment to make sure equipment is accurate
- Installed a Winch System
- Cleaned wet well
- Reeds cut down, new reeds should start to grow soon
- Plant running well with no major problems arising

DPW Superintendant - Steve Farrell (report on file)

- Flags and Banners are up on Main Street
- Farmer's Market Banners can be hung at the triangle and the first pole after the bridge.
- New benches built by the DPW are on Main Street near the Race. Benches that were on Main Street are now being used at Canawaugus Park for Lions Club Memorial. Benches were also put down in Johnson Park near the playground.
- Brush Pick up has begun
- Reminders are being handed out; the recycling center is now open on Saturdays from 8AM –Noon.
- Plow Damage Repair has started throughout the Village
- 1994 Ford L9000 has been painted and waxed
- Steve will be in contact with Jason from International Truck Sales to finalize new Dump Truck. Both Truck and Body are off State Bid, no need to go out to bid. Once the new truck is in the old international will go out to bid or auction.
- Summer Project List to Village Board in the next few weeks
- Summer Positions- already have 2 applications, Tyler Merritt and Colin Lawler, no need to advertise.
- Community Garden E-Mails: the garden has not be taken care of properly in past years, and this will be the last year for the community garden, at the end of the season if it looks like it did last year everything will be removed, that will be the end of the community garden. Mayor Gee will send out at "State of the Garden" Address in an e-mail.
- Public Parking Sign: Review Quote for sign

- Dumpsters: Truck used for dumpsters is not on replacement cycle. DPW Superintendent- Steve Farrell to get actual cost from Waste Management (on state bid) to pick up dumpsters from businesses in Village. Village Board to make decision next month.

### **TREASURER – Beverly Martin**

#### A) Pay Bills:

Motion: made by Deputy Mayor L. Wagar and seconded by Trustee J. Clark to approve bills from 03/11/2011 to 04/13/2011 on abstracts 35 to 39.

Vote: 5-0 carried unanimously

#### B) Workman's Comp:

- \$58,000.00 check received from workman's comp. At year end the majority of check will be put in reserve account, 1 1/2 times the total premium should be in reserve to cover any future claims.
- Audit of payroll records
- Rescue Squad comp rate to go up next year (separate)
- Automated Arm Truck: Treasurer Beverly Martin to check for rate reduction.

C) Health Insurance: Reviewing policies received from Blue Cross and Blue Shield. A meeting will be scheduled with representative and all employees.

D) Retirement: Incentive retirement billing will be received in the fall.

### **EXECUTIVE SESSION:**

Mayor Gee requested a motion to go into Executive Session

Re: Real Estate Issues

**MOTION:** made by Deputy Mayor L. Wager and seconded by Trustee E. Murray to enter into Executive Session at 8:31 p.m. to discuss Real Estate Issues

**VOTE:** 5 – 0

**MOTION:** made by Trustee J. Clark and seconded by Trustee Murray to adjourn Executive Session and return to regular session at 9:05 p.m.

**VOTE:** 5 - 0

### **TRUSTEE REPORTS:**

#### **DEPUTY MAYOR LESLIE WAGAR**

Liaison to: Village Planning /Zoning Board  
Code Enforcement Dept.

➤ Code Enforcement

Building Inspector – Terry Rech covered items in his presentation

➤ Village Planning/Zoning Board

Deputy Mayor L. Wagar told the board that a letter of resignation has been received from Agostino Ranieri (on file) effective June 01, 2011. With the resignation of Agostino Ranieri that leaves two vacancies on the Planning/Zoning Board. Recommendation from the Planning/Zoning Board was that the following candidates be appointed to the Planning/Zoning Board, Thomas Sands and Ruth Thompson. The following action was taken:

**MOTION:** made by Trustee E. Murray and seconded by Trustee R. Clark to accept the resignation of Agostino Ranieri effective June 01, 2011.

**VOTE:** 5 -0

**MOTION:** made by Trustee J. Clark and seconded by seconded by Trustee R. Clark to accept the recommendation from the Planning/Zoning Board to appoint Thomas Sands and Ruth Thompson to the remaining terms of the vacancies created by the passing of a member and the resignation of another member, effective June 01, 2011.

**VOTE:** 5-0

Mayor Gee will draft a letter to Agostino Ranieri thanking him for his years of service and dedication to the Village of Scottsville.  
Village Clerk will notify the candidates of their appointment to the Village Planning/Zoning Board, effective June 01, 2011.

TRUSTEE – ELIZABETH MURRAY

Liaison to Community Organizations,  
Chamber of Commerce,  
Main Street Committee

➤ Main Street Committee

- Public Parking Sign has been installed. There was a brief discussion about the specs for the sign. Trustee E. Murray will contact Mike Souers RE: Sign design.
- Entrance Signs: Gateway to Community  
Presentation of Design Drafts presented to Village Board  
Committee still needs to decide the following:
  1. Location of sign(s)
  2. Design
  3. Bids/Cost

The committee will have to present the sign design to Building Inspector – Terry Rech for approval (sign code ordinance)

**MOTION:** made by Trustee E. Murray and seconded by Deputy Mayor L. Wagar to authorize Mayor Paul Gee to send out Request for Proposal for signage.

**VOTE:** 5-0

➤ Marketing Brochures:

Two Proposals received

1. Boehm Marketing Communications, Inc. (on file)
2. TS Graphic Solutions (on file)

The Committee recommends Boehm Marketing Communications, Inc.

**MOTION:** made by Trustee E. Murray and seconded by Trustee R. Clark to hire Boehm Marketing Communications, Inc. for Graphic Design and Marketing Consultation, in an amount not to exceed \$750.00 from the Main Street Development reserve.

**VOTE:** 5-0

➤ 383/386 Resurfacing Project Update

- Work to start April 25, 2011
- Additional Crosswalks
- Lane Shift at triangle

➤ Farmers Market

- Banners for Light Poles- 4 banners will be ordered.
- Concerts:  
Market Concerts: July 13, 2011 and August 10, 2011
- Full Moon Concerts need to be verified with the American Legion.

➤ Earth Day: April 16, 2011

- Press release and fliers are out
- Tent stationed in front of Wheatland Municipal Building with maps and bags for cleanup.

- Forest Committee: Finalization of contract with Urban Forestry LLC, with review by Village Attorney Peter Skivington. Recommendation and contract (Urban Forestry LLC) to be presented at May 10, 2011.

**TRUSTEE JAMES CLARK**

**Liaison to:** Village Parks  
Clerk's Office  
Waste Water Treatment Plant

➤ Village Parks:

- Johnson Park:  
Furnace installed  
Dropped Ceiling to be installed  
RG &E to install gas line

- Village Office running smoothly
- Waste Water Treatment Plant: Refer to report given by Chief Operator Steve Farrell (on file)

#### TRUSTEE RICHARD CLARK

- Liaison to: Department of Public Works  
Town of Wheatland Economic Development Task Force
- Reviewing Town of Wheatland Economic Development Plan
  - Brochures for Earth Day
  - Donation of Sun Chips for Earth Day

#### MAYOR PAUL GEE

- Liaison to: Fire Department  
Rescue Squad

- Assistant Chief of Compliance and Safety Job Description  
Read through description, discussion at next meeting.
- Fire Protection and Ambulance Service Contract Town of Chili  
MOTION: made by Deputy Mayor L Wagar and seconded by Trustee J Clark to authorize Mayor Gee to sign the contract for Fire and Ambulance Service to District, Town of Chili, dated March 18, 2011 for the period of one year from the first day of January, 2011 through the thirty-first day of December 2011 for the sum of \$23, 215.00 for the term of this contract.  
VOTE: 5-0
- Johnson Park Revitalization Project -2010 Community Development Block Grant  
MOTION: made by Trustee J. Clark and seconded by Trustee E. Murray  
RESOLVE  
That the Village Board of the Village of Scottsville hereby accepts the standard agreement between the County of Monroe and the Village of Scottsville for the 2010 Community Development Block Grant (CDBG) Program, Johnson Park Revitalization Project in the amount of \$50,000.00  
  
RESOLVED  
That Paul Gee as Mayor of the Village of Scottsville is hereby authorized to sign the Community Development Construction Agreement Competitive Bid between Monroe County and the Village of Scottsville, RE: The Revitalization of Johnson Park.  
VOTE: 5-0

OLD BUSINESS:➤ Archaeological Investigation

MOTION: made by Trustee J. Clark and seconded by Trustee R. Clark to authorize Mayor Paul Gee to sign proposal dated March 07, 2011 from Stuart I Brown to conduct the Phase I cultural Resource Survey in the amount not to exceed \$8,000.00 (additional archeological survey of the construction corridor associated with the Regional Pump Station and Forcemain). Pending financial review with Mary Chappell – Municipal Solutions, Dave Willard- MRB, Beverly Martin- Treasurer, and Mayor Paul Gee, with final favorable determination/response from State of New York Department of Agriculture and Markets.

VOTE: 4-1 Carried

Trustee Elizabeth Murray	AYE
Trustee James Clark	AYE
Trustee Rick Clark	AYE
Deputy Mayor Leslie Wagar	NAE
Mayor Paul Gee	AYE

➤ Meeting Dates Designation

MOTION: made by Deputy Mayor L. Wagar and seconded by Trustee E. Murray to designate the second Tuesday of every month as regular meeting dates: Fire Commissioner Meeting to start at 6:00 p.m. and the Village Board meeting to start at 6:30 p.m.

VOTE: 5-0

➤ Memorial Trees: (Proposal on file)

Mayor asked that Trustees review proposal. Trustees were in agreement with the proposal. Implementation in spring.

MOTION: made by Trustee J. Clark and seconded by Deputy Mayor L. Wagar to accept the Memorial Tree Program (on file) to be implemented in the spring

VOTE: 5-0

➤ Girl Scout Troup 60487

Mayor Gee received a letter (on file) from Girl Scout Troup 60487; they are working towards earning the Bronze Award. The Junior Girl Scouts would like to plan a Tree Planting Service Project.

Mayor Gee will inform the Girl Scouts that they could plant the two (2) trees at the Lion's Club memorial at Canawaugus Park, as part of their Tree Planting Service Project.

NEW BUSINESS:

## ➤ Community Garden, see DPW report given by Steve Farrell

PARK PERMITS:

**MOTION:** made by Trustee J. Clark and seconded by Deputy Mayor L. Wagar to approve the Johnson Park Permits as listed:

- 1) Steve Farrell, 60 Main Street, Saturday, July 30, 2011, Family Picnic
- 2) Dave & JoAnn Owens, 650 North Rd., Saturday, July 16, 2011, Graduation Party
- 3) Nancy Merritt, 24 Wyvil Ave., Saturday June 04, 2011, Family Picnic
- 4) Veronica Young, 810 North Rd. Saturday, May 14, 2011, Cub Scout Ceremony
- 5) Scottsville Athletic Association, 374 South Road, May – June, 2011 Baseball Fields
- 6) Scottsville Athletic Association, 374 South Rd. Saturday, June 18, 2011 Baseball Playoff's

**VOTE:** 5-0

CORRESPONDENCE – See Folder

ADJOURNMENT:

**MOTION:** made by Deputy Mayor L. Wagar and seconded by Trustee J. Clark to adjourn the meeting at 10:23 p.m.

**VOTE:** 5-0 Carried unanimously

Respectfully submitted by,  
Julie A. Kuhn  
Village Clerk