

VILLAGE OF SCOTTSVILLE  
BOARD OF TRUSTEES MEETING

Minutes of Meeting  
Tuesday, April 8, 2008

CALL TO ORDER: Mayor Michael Souers called the meeting to order at 6:55 P.M.

PLEDGE OF ALLEGIANCE TO THE FLAG

ROLL CALL:

Present: Mayor Michael Souers, Deputy Mayor Paul Gee, Trustee Rick VenVertloh, Lino Contestabile and Charles Bryant.

Also Present: Attorney Peter Skivington, Treasurer Tom Scantlin, Deputy Treasurer Beverly Martin, WWTP Operator Steve Farrell, Communication Director Elizabeth Murray, Building Inspector Terry Rech and approx. 6 residents.

APPROVAL OF MINUTES

MOTION – Approve Tues., March 11, 2008 Minutes

Made by Trustee Contestable seconded by Deputy Mayor Gee to approve the minutes of the Village Board Meeting held on Tues., March 11, 2008 as written. VOTE: 5-0. Carried unanimously.

PUBLIC HEARING – 2008-2009 Village of Scottsville Budget

Mayor Souers opened the Public Hearing at 6:55 P.M. for Review and Adoption of the 2008-2009 Village of Scottsville Budget as advertised in the Sentinel on March 17, 2008. Treasurer Scantlin summarized the proposed 2008-2009 budget:

- Total General fund Budget \$1,131,097.
- Total Sewer Fund Budget \$335,190.
- General Fund Tax Rate per thousand of assessed valuation will stay at \$4.93.
- Sewer Fund Quarterly Sewer rent will increase \$5. per quarter to \$60.
- Savings on a new health care plan for employees and lower State Retirement cost kept the tax rate stable. Since the village uses the prior year assessments, most village tax payers will not see change in their village property tax.
- The increase in the quarterly sewer rent was due to the increased funds for the study and repair of the village sanitary sewer system.
- Most Village employees will receive a 3% cost of living increase.

There was no public comment. The following action was taken:

MOTION – Adopt the 2008-2009 Budget

Made by Trustee VenVertloh seconded by Deputy Mayor Gee to approve the adoption of the 2008-2008 Village of Scottsville Budget as submitted by Treasurer Thomas Scantlin.

VOTE: 5-0. Carried unanimously.

Trustee Contestabile commended the Treasurer and Deputy Treasurer on the good job of keeping control in the budget. Mayor Souers reiterated that Tom Scantlin's last day as Treasurer will be May 30<sup>th</sup> and Beverly Martin will become Treasurer June 1<sup>st</sup>.

PUBLIC HEARING – Approp. additional \$50,000. for Johnson Park Pavilion

Mayor Souers opened the Public Hearing at 7:00 P.M. to consider appropriating an additional \$50,000. for the Johnson Park Pavilion according to the legal notice that appeared in the Sentinel on March 17, 2008. Mayor reviewed that this project is partially being funded with a state matching grant of \$26,000. He indicated work to be done: roof replacement, ADA bathrooms and playground equipment. There was no public comment and the following action was taken:

MOTION – Appr. \$50,000 for Johnson Park Pavilion

Made by Deputy Mayor Gee seconded by Trustee VenVertloh to approve appropriating up to an additional amount of \$50,000.00 out of the Reserve for Parks for improvements to the Johnson Park Pavilion.

VOTE: 5-0. Carried unanimously.

PUBLIC BEFORE THE BOARD

Ernie Fingland – 27 Scott Crescent was present to inform the Board of a flooding/standing water problem in the back yards on the South side of Scott Crescent. The issue was discussed with possible remedies. Deputy DPW Supt. Steve Farrell indicated this has been a problem for some time and has previously been investigated by MRB Engineer Carl Schoenthal. Attorney Skivington pointed out that the Village can't do work on private property unless it is a generalized water problem to the community. Mayor Souers touched on the fact that there are Hazard Mitigation project grants available which may help with a problem like this. Mr. Fingland has pictures to substantiate the problem and will provide them to the Mayor. Deputy DPW Supt. Steve Farrell will outline his suggestion for possible correction to this problem. Mr. Fingland said he has pumped the water off in this location for 15 years and now asked that the Village do it. At present there is stagnant water standing on the properties. Steve Farrell said the DPW can help out this year with the pumping and correct the problem by next year.

Terry Rech - Building Inspector explained GIS contours and said grade and elevation shots should be done to determine a remedy for drainage.

Jamie Krolak and Sarah Fingland - 31 Scott Crescent said they don't believe that the problem area is in the flood zone even though their yard has standing water. When Sarah bought her property in May she wasn't required to get flood insurance. Per Mr. Krolak: if the Village doesn't solve the problem can he mitigate the problem himself by bringing in 1500 tons of fill.

Trustee VenVertloh said that permits would be needed because it is in/near a flood plain. Mayor Souers reiterated that DPW Deputy DPW Supt. Steve Farrell will work with the residents to get this situation corrected. If it is determined to be a continuing problem, the Village needs to look at a long term solution.

## REPORTS

### ATTORNEY PETER SKIVINGTON

#### Proposed Property Maintenance

Attorney Skivington supplied a proposed Property Maintenance code. He indicated it needs a bit more work, but could be ready for a Public Hearing at the next meeting. He will make changes and provide clean copies to the Board at least a week before the next Village Board meeting. Other possible changes were discussed:

- Bldg. Inspector Terry Rech suggested the property maintenance code be taken out of Zoning Code and housed in another chapter so that the Village Board would be the oversight and appeals Board rather than the Zoning Board. Attorney Skivington agreed that this change would be appropriate.
- Per Bldg. Inspector Terry Rech: could there be a provision included in the property maintenance code for temporary outside storage units. There is nothing in the code covering this at present. Per Mayor Souers: aesthetics should be considered in the definition. Time restrictions for the storage units should be included. Terry will do a recommendation for this provision.

It was agreed that Attorney Skivington will provide a clean copy of the proposed property maintenance code before the May Board meeting. Copies will be available in the Village Office by April 28, 2008 so it can be reviewed by the public. He will also provide a public hearing notice to be published. The following action was taken:

#### MOTION – Set Public Hearing to consider Property Maintenance Local Law

Made by Trustee VenVertloh seconded by Trustee Bryant to set a Public Hearing on Tuesday, May 13, 2008 at 6:45 P.M. to consider a new Local Law entitled “Property Maintenance Law of the Village of Scottsville”.

VOTE: 5-0. Carried unanimously.

#### Other Discussion:

- Unlicensed car issue at 578 North Rd. Mayor Souers urged that the unresolved issue be followed up with a date set for removal or appearance ticket.
- Construction debris possibly on State property on Canal St. – Building Inspector to inspect; if on State property he will call Jerry Kunselman at NYS Office of Parks.
- Terry Rech thank all for their concern at the time of his hand injury. He is doing well and feels very lucky.

#### Easement for D&D

Attorney Skivington has drawn up an easement for D&Ds property(parking lot) on Caledonia Ave. and sent to Attorney Nafus. He has not received a reply yet.

#### Town/Village Dog Code

Per Attorney Skivington: the issue has been left in Town of Wheatland Attorney Glavin's hands to draft an ordinance. It seems advisable to all that the Town and Village have the same ordinance.

#### Spring Basin Right of Way

There is question re: Village right-of-way off Scottsville-Mumford Rd. to the Village property known as the Spring Basin. Attorney Skivington will be in touch with Mrs. Minster who is selling property in the area to determine who has right-of-ways and ownerships etc.

#### VILLAGE CLERK

ELAINE DRISCOLL reported on the 2008 United Way Campaign. The Village of Scottsville hit its goal of 100% participation for the first time in recollection. We had sixteen employees donate and one private person. Total amount donated was \$1,621.00 which is \$203.00 more than 2007. Well Done!

#### BUILDING INSPECTOR

TERRY RECH previously submitted his written report dated: 4/1/2008 (on file), with two permits listed. All Bldg. Inspector issues were covered under the Attorney's report.

#### WASTE WATER TREATMENT PLANT

CHIEF OPERATOR STEVE FARRELL submitted and reviewed his written report dated: April 8<sup>th</sup> with five information items on it (on file). Items discussed:

- Per Steve: the plant is going great and staffing is also working well.
- DPW & WWTP staff has attended another safety training course this month offered by H.R.H.
- Two flow meters have been installed at the plant for the second phase of the I&I study and readings turned into MRB. The County also installed a flow meter outside the blower room and took readings.
- The reed bed has been cut down this year to get a new crop. Steve recommends increasing the reed bed if we keep the plant. Deputy Mayor Gee said NYCOM gave an award for an installation of a reed bed – this process is looked upon very favorably.

#### DEPARTMENT OF PUBLIC WORKS

DEPUTY DPW SUPT. STEVE FARRELL submitted and reviewed his written report dated: April 8<sup>th</sup> (on file). Items discussed:

- New packer has demoed in the Village. Two days of pickup were accomplished in one day. They pointed out many safety benefits with this truck. Steve and Dig may take a trip to Ohio to talk to a Superintendent about the truck and see it in operation.
- Winter Banners are down and flags are up on Main Street & bridge.
- Inventory is being done of Village street/road signs and attempts are being made to replace many.
- The Brush pile was ground today-will be reground tomorrow as well as the leaves.

- The concept of charging for mulch/wood chips delivery was discussed. Decision is to be included on Village Policy. Steve will provide a draft to Board for review.
- Mayor Souers will call to get schedule of 383 culvert replacement. Resident Evelyn Ralston wants guard rails extended in that area.
- Brush policy needs to be followed to get collection back in control. DPW Deputy Supt. Farrell will take recommendations and draft a new policy to be reviewed and adopted by the Board.
- DPW is getting quotes for street work to determine how much can be done.
- Letters to Church Street residents will go out soon explaining intentions for road and sidewalk work. Comments from residents will be solicited.
- Drainage and other road work is being prioritized.
- DPW cleaned out Race from DPW shop to Scott Crescent. They have received thanks from residents.
- The New Loader has arrived, but has the wrong bucket. They are working with Lift Tech to get the proper equipment. Will not take possession until equipment is agreed upon. Insurance Agent will be contacted when we take possession of new loader to get it insured and take old loader off after it is sold.

#### BID OPENING - 1998 Kawasaki Articulating Wheeled Loader

##### MOTION – Accept bids to sell 1998 Kawasaki articulating wheeled loader.

the Made by Deputy Mayor Gee seconded by Trustee Bryant to accept bids to sell 1998, Model #60ZIV Kawasaki articulating wheeled loader, serial #60C1-0207.

VOTE: 5-0. Carried unanimously.

The following sealed bids for the 1998 Kawasaki Loader were opened and read by Mayor Souers:

- |  |             |
|--|-------------|
| 1) Dale Stroud – 1541 Piermat Lane, Lutz Florida 33549 -                 | \$10,052.00 |
| 2) Caledonia Diesel LLC – 2905 Simpson Rd., Caledonia NY.14223 -         | \$28,260.00 |
| 3) Village Truck Sales, Inc. – 800 Cheshire Rd., Lanesboro, Mass.01237 - | \$23,690.00 |
| 4) Centerpoint Transfer Station – 119 River Rd., Scottsville, NY 14546 - | \$22,000.00 |

After review by the Village Board of Trustees, the following action was taken:

##### MOTION – Sale to High bidder for 1998 Kawasaki Loader

Made by Deputy Mayor Gee seconded by Trustee Bryant to accept the high bid of \$28,260.00 from Caledonia Diesel, 2905 Simpson Road, Caledonia NY 14423, for the 1998 Kawasaki articulating wheeled loader, Model 60ZIV, Serial #60C1-0207. Buyer must take possession within 30 days.

VOTE: 5-0. Carried unanimously.

#### 2008 Johnson Park Caretaker

No action was taken on designating a caretaker for Johnson Park for the 2008 rental season. The DPW will take care of it until a person is decided upon.

#### Driver Safety Course

Per Deputy Mayor Gee's suggestion, Deputy DPW Supt. Farrell will contact EM Risk to see if there is a course that DPW employees could attend to have insurance costs lowered.

### TREASURERS

THOMAS SCANTLIN AND BEVERLY MARTIN provided an Abstract of Audited Vouchers sheet for March-April 2008. Items discussed:

- High unemployment payments and the ramifications of hiring same employee back.
- Workers Comp – Village owes additional \$19,000 because of 3 significant claims. Workers Comp Reserve account is enough to cover cost. If there are no more occurrences and these cases don't reopen, we could get some money back. Tom recommends putting more money back into account. Issue of light duty pay differences etc, should be in a written policy. Tom and Beverly will contact other villages re: their policies. They recommend having a work session on this issue.
- Tom reviewed survey of how other villages handle controlling usage of fuel. Controlling usage should be addressed by the Board since the cost of fuel has escalated.
- Tom recommended putting the money in Reserve for Building renovation (approx. \$113,000.), into Reserve for Streets & Sidewalks since we don't own the building any longer.
- Treasurer Scantlin warned that the purchase of the demoed elaborate and overly costly packer may create the necessity of a tax raise in the future. Board should consider what the long range ramifications will be. He advised that thought be given to what truck the Village really needs.
- Tom Scantlin, Beverly Martin and Trustee Gee recently met with Karen Ferguson of the New York State Office of Parks re: Johnson Park Grant funds.

### PAY BILLS

MOTION: made by Trustee Contestabile seconded by Deputy Mayor Gee to approve bills from 3/14/2008 – 4/9/2008 on abstracts 38 to 41.

VOTE: 5-0. Carried unanimously.

### COMMUNICATION DIRECTOR

ELIZABETH MURRAY previously provided her work book for Board review. Items she discussed are as follows:

- Spring/Summer newsletter has gone out. There have been many complements on the publication.
- Website: Employee pictures are being updated. Matt Jamesson would like to do a data report for the board. It was suggested he email it to the Board.
- Deputy Mayor Gee will write an article for the "Sentinel" highlighting the Johnson Park Project. Trustee Bryant has already done one, but remains unpublished.
- "Color Brighton Green" presentation on March 18, 2008: Brighton Task force was impressed with the attendance and the pro-active nature the Village of Scottsville has

shown. The Chairperson of the Task Force has indicated that when the Village wants to take steps to go forward with their program, Brighton Town Supervisor and Government would be willing to meet with the Village Board to share information. Per Mayor Souers: the Village Board's involvement could be more of a public education aspect. Brighton's Task Force Program is very comprehensive, involving schools etc. Matt Jamesson is working to post a power point on our website to get into Brighton's website information.

- Earth Day is Sat., April 19, 2008. There is a meeting tomorrow night at 6:30 P.M. Ms. Murray has talked to Ernst Lamont to get an Earth Day article published.
- "Day in the Life" – Ms. Murray is still pursuing an article to be done for our area.
- Main Street Design Planning meeting Sat. May 10, 2008 9:00 A.M. – 1:00 P.M. There will be a letter to residents from Mayor Souers to go out next week. It will include reference to the pending property maintenance code, information re: Main Street Design Planning and Earth Day. Matt Jamesson, CT Integration Systems, will submit a proposal to create a page on the Village website dedicated to the Main Street Design Planning which will include a survey. Ms. Murray estimated the cost to create a page \$200. - \$250. taking 4-5 hours. Update maintenance would be in the contract. The survey also will be distributed at the May 10, 2008 work session. The Village clerk will advertise the May 10, 2008 meeting in the "Sentinel". Mayor Souers will arrange food & beverage at the work session.

The Village Clerk was asked to contact the Town Clerk to see if it has been approved yet for the Village to post a link on the Town of Wheatland website. Ms. Murray will contact the County to get a Village link on their website.

#### TRUSTEES

TRUSTEE RICK VenVERTLOH reported:

- Per Trustee VenVertloh: The main Street Design Project could be a good project for a Transportation Enhancement Grant opportunity. The applications are due June 27, 2008. He will work to meet the deadline.

DEPUTY MAYOR PAUL GEE reported on the following:

- He has submitted the necessary paperwork for the Municipal Waste & Reduction Recycling Grant.
- There will be a meeting with Genesee Building Renovations Inc. to do a change order.
- He will be doing another NY State Parks grant application for improvements possibly for the basketball court or skateboarding area.

TRUSTEE LINO CONTESTABILE discussed the following:

- Planning/Zoning membership. There was question if a member could be only on one Board, either Planning OR Zoning. Consensus was they would have to be on both in some capacity: Example: be on Planning and at least a zoning alternate. Lino will talk to the member who has indicated he only wants to be on planning to see if he would be willing to be a zoning alternate.

TRUSTEE CHARLES BRYANT reported:

- He is close to completion for the Village sign for the triangle on Rochester Street.
- He agreed to work on a concept or signage at 22 Main Street.
- He will be setting up a meeting with Julian Adams: re: State Certified, Local Gov. Historic Preservation.

MAYOR MICHAEL SOUERS reported:

- Copies of the Monroe County Sheriff's Office Offense summary was given to the Board for review. It listed 2006 and 2007 Scottsville crimes, property crimes, society crimes and other crimes. Grand total in 2006 was 86 and in 2007 there were 112 (summary is on file).
- WWTP Pure Waters Project – Per Mayor Souers: Town Supervisor Dobson & Town Attorney Glavin will be meeting with their Engineer to determine their final numbers for the WWTP project. When the Mayor receives this information, he will be in contact with Jason Kennedy-Monroe County.

NEW BUSINESS

Youngs Explosives Agreement

MOTION: made by Trustee Contestabile seconded by Charles Bryant to authorize the Mayor to sign the agreement between the Village of Scottsville and Youngs Explosives Corp. for fireworks at the Scottsville Summerfest on August 16, 2008 in the amount of \$1,500.00.

VOTE: 5-0. Carried unanimously.

PARK PERMITS

MOTION: made by Trustee VenVertloh seconded by Trustee Contestabile to approve two Johnson Park permits as listed:

- 1) Deanie Estes (Un.Pres.Church) – 1 Browns Ave., Tues., May 27 2008 – Church Meeting.
- 2) Jennifer Ozminkowski – 55 Chili Ave., Mon., May 26, 2008 – Brown Troop Picnic. VOTE: 5-0. Carried unanimously.

ADJOURNMENT

MOTION: made by Deputy Mayor Gee seconded by Trustee Contestabile to adjourn the meeting at 10:10 P.M. VOTE: 5-0. Carried unanimously.

Submitted by,

Elaine M. Driscoll  
Village Clerk